

GOVERNMENT OF ANDHRA PRADESH  
NOTIFICATION NO. 1/2021  
RECRUITMENT FOR CIVIL ASSISTANT SURGEON POSTS  
DIRECTORATE OF PUBLIC HEALTH AND FAMILY WELFARE

INSTRUCTIONS TO CANDIDATES

Applications are invited from eligible Locomotive Disabled candidates with effect from **10-09-2021 to 24-09-2021** for recruitment to the posts of Civil Assistant Surgeons under the control of Director of Public Health & Family Welfare, Andhra Pradesh.

NOTE ON IMPORTANT LEGAL PROVISIONS GOVERNING THE RECRUITMENT  
PROCESS:

1. **Vacancies** : 44. The No. of vacancies is provisional and likely to increase or decrease as per the need of the department.

**2. Eligibility :**

- a) Candidates should have passed MBBS Degree examination included in the Schedule –I of the MCI Act, 1956 as amended from time to time and from a College recognized by the Medical Council of India, and completed internship by on or before **03-09-2021**.
- b) Must be registered (on Permanent basis) with State Medical Council of Andhra Pradesh.
- c) In case Candidates who studied MBBS in Abroad must have registered (on Permanent basis) with State Medical Council of Andhra Pradesh.

**3. AGE:**

The minimum and maximum age shall be reckoned as on **01-07-2021** with the relaxations allowed for reckoning duly the maximum age limit as per rules. The candidate should not have completed (42) years of age as on **01-07-2021**.

Relaxation will be as follows:-

i)	For Physically Challenged persons 10 (Ten) years.
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Note : If any case the upper age limit should not exceed 50 years after inclusion of the relaxations mentioned above vide G.O.Ms.No.851, HM&FW (B2) Department, Dated:07-12-2006.

**4. METHOD OF SELECTION:**

**A. Selection Process:**

- a) Total Marks – 100.
- b) 75% Marks will be allocated against marks obtained in the qualifying examination i.e., Aggregate of Marks obtained in all the years in the qualifying examination.

- c) In case of Foreign Degrees for Aggregate of Marks of 75% :
1. The candidates who have passed the MBBS degree in Foreign Universities, the 75% aggregate marks weightage is given as per the following equivalence formula.
    - a) A Grade/Excellent -  $60\% \times 75 = 45$
    - b) B Grade / Good -  $55\% \times 75 = 41.25$
    - c) C Grade / Satisfactory -  $50\% \times 75 = 37.50$
  2. The percentage of marks awarded in Foreign Universities, those marks shall be converted as Grades as follows.

Percentage of marks obtained	Converted Grade	Marks to be awarded for recruitment
80% to 100%	A Grade	$60\% \times 75 = 45$
65% to 80%	B Grade	$55\% \times 75 = 41.25$
Below 65%	C Grade	$50\% \times 75 = 37.50$

3. In certain Foreign Universities Degrees shown as academic hours / amount of hours/ ECIS Ranks / National grade / Study hours / credits/ Grade points GPA/pass. In such cases, where marks are not clearly shown the Grade C with 50% as maximum marks will be awarded.
4. Marks awarded for languages shall not be considered for weightage of aggregate marks.
5. Weightage up to 15% Marks will be given to Civil Assistant Surgeons working on contract / Outsourcing basis with the conditions as shown at "B"
6. Upto 10 marks @ 1.0 mark per each completed year after completion of internship along with requisite qualification

**B. Particulars of weightage:**

1.	@ 5.0 Marks per Six months of service for COVID 19 duties.
2.	@ 2.5 Marks per Six months of service in Tribal area.
3.	@ 2.0 Marks per Six months of service in Rural Area.
4.	@ 1.0 Mark per Six months of service in Urban Area.
5.	Up to 10 marks @ 1.0 mark per each completed year after acquiring requisite qualification.
6.	No weightage will be given for the service rendered less than Six months.
7.	The Civil Assistant Surgeons on contract basis may be continuing in service (or) they may not be in service at present subject to condition that, they shall not be removed from service on any disciplinary grounds/adverse remarks.
8.	There will be no interview.

**Eligible service for awarding weightage :**

- a. The contractual service put up by the Medical Officers who were appointed with financial concurrence at the Government level and where services was discontinued but not on account of any fault on their part, will be considered for weightage of marks.
- b. The Contractual service of those Medical Officers who have been appointed on contract basis without prior financial concurrence of Government of Andhra Pradesh but are presently working in APSACS, RNTCP and Mobile Epidemics and MCH team in tribal and vulnerable areas under NRHM will be considered for weightage of marks.
- c. The contractual service put in by the doctors who have been appointed on contract basis at RIMS Hospitals by the DSC and who are drawing salary under 310/311 – grants will be counted for weightage of marks.
- d. The contractual service put in by the doctors who have been appointed on contract basis in the ESI Hospitals under Director of Insurance Medical Services by the DSC and who are drawing salary under 300 – grants will be counted for weightage of marks.
- e. Service in Dr YSR Aarogyasri Health Care Trust .
- f. Service in 104 (Mobile Medical Units)

**5: HOW TO APPLY:**

**A. How to obtain application form:**

- i) Candidates should obtain the Application Form from the web site [www.cfw.ap.nic.in](http://www.cfw.ap.nic.in). Please use only the application form downloaded from web site. The applications submitted in other formats will not be considered and those will be rejected summarily.
- ii) The filled in applications shall be submitted to the Director of Public Health and Family Welfare Gollapudi, Vijayawada on or before 24-09-2021 at 5.30 P.M. The applications received after 5.30 PM of 24-09-2021 will be rejected summarily.

iii) If you send by post please follow these guidelines :

The Envelope should be superscribed as follows:

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**Director of public Health & Family Welfare**

**Notification 01/2021**

**RECRUITMENT OF CAS - 2021**

To  
The Director of Public Health  
& Family Welfare,  
Himagna Towers, 3rd Floor,  
Saipuram Colony,  
One Centre, Gollapudi, Vijayawada.  
Andhra Pradesh,  
PIN: 521 225.

From

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The un-superscribed applications might be mixed up with other and they may not be considered due to misplace of the same.

Note:

- 1) Each envelope should contain only one application.
- 2) The applicant should send the envelope containing the application by speed post/Registered post/submit in-person.
- 3) The department is not responsible if un-superscribed envelopes got mixed up with other envelopes. The applicants are therefore advised to strictly follow the instructions in their own interest and superscribe the envelopes accordingly.
- 4) Incomplete / incorrect applications and applications received after due date and time will be summarily rejected. The information if any furnished by the candidate subsequently will not be entertained by the Department under any circumstances. The Department will not be responsible for postal loss or transit delay. Applicants should be careful in filling up of the application and submission. If any lapse is detected during the scrutiny the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.

**6. INSTRUCTIONS TO CANDIDATES**

- 1) The candidate must note that his/her selection for counseling is strictly provisional. The mere fact that calling for counseling does not imply that his/her candidature has been finally cleared by the department or that the entries made by the candidate in his/her application have been accepted by the department as true and correct.
- 2) The candidates doing PG are advised not to apply. Permission will not be given to continue their PG course under any circumstances if selected.
- 3) The above appointments are purely temporary and likely to be regularized as per the rules.
- 4) Candidates selected and posted to any medical institutions as per requirement of department.
- 5) They should stay at the Headquarters compulsorily .
- 6) Candidates selected and appointed are barred from doing private practice including consultation practice.

- 7) Selected candidates shall be liable to serve in any part of Andhra Pradesh. If selected he/she should join in the place where he/she posted within the stipulated time, failing which the selection stands cancelled.

**7. Enclosures to be enclosed:**

A. Attested copies of :

- a. MBBS aggregate of marks obtained in all the years in qualifying the examination.
- b. MBBS Degree Certificate / Provisional.
- c. Internship completion certificate (candidates should have completed the internship on or before 03.09.2021).
- d. Certificate of permanent Registration in a State Medical Council constituted under MCI Act.
- e. SSC or equivalent certificate (for Date of Birth)
- f. Study Certificates from class IV to X from the school where the candidate studied. If SSC or its equivalent done by private study, without attending any school, residence certificate from MRO for previous 7 years. (in prescribed proforma). In the absence of the above certificate the candidate will be considered as non- local.
- g. Copy of the latest Locomotive disability (Physically Challenged) certificate issued by Medical Board / Southern.

B. Service certificate from the controlling officer concerned (DM&HO/DCHS / Any other authority who appointed the applicant) in case of Medical officer working on contract basis. In absence of which the candidate will not be given any weightage.

C. The applications submitted without the required certificates and incomplete applications will be rejected summarily.

**8. INSTRUCTIONS TO CANDIDATES**

1. The Rule of Reservation to local candidates is applicable :

Zonal/Local : In terms of Para 8 of the G.O., A.P. Public Employment (Organization of local cadres) and regularization of Director Recruitment order 1975 (G.O.Ms.No. 674; G.A.(SPF.A)DEPARTMENT, DT: 29-10-1975) G.O.P No.763;G.A.(SPF.A)Department, dt: 15/11/1975), read with G.O.Ms.No.124, G.A.(SPF.A) Department , dt; 7/3/2002.

Reservation to the local candidates is applicable as provided in the Rules and as amended from time to time as in force on the date of notification. The candidates claiming reservation as local candidates should enclose the required study certificates (from IV class to SSC) or Residence Certificate as the case may be. Subsequent production of the certificates will not be entertained under any circumstances.

A. Definition of local candidate:

- i. "Local Candidate" means a candidate for direct recruitment to any a post in relation to that Local areas where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for SSC or its equivalent examination. If however, he/she has not studied in any educational Institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his/her local area during the above said period.
- ii. In case the candidate does not fall within the scope of the above, it will be considered if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied for the maximum period out of the said period of seven years and where the period of his/her study in two or more local areas are equal such local area where he/she has studied last (in such local areas) will be taken for determination the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she resided last.
- iii. If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7 years period. If, however, it is based on residence, a certificate should be submitted which is obtained from an Officer of the Revenue Department not below the rank of Mandal Revenue Officer, in independent charge of a Mandal.
- iv. If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be separate Certificate from the Mandal Revenue Officers, exercising jurisdiction have to be obtained in respect of different areas.  
Note: A Single certificate, whether of study or residence would suffice for enabling the candidate to apply a "LOCAL CANDIDATE"

(B) Residence certificate will not be accepted, if a candidate has studied in any Educational institutions upto S.S.C. or equivalent examination, such candidates have to produce study certificates invariably.

- (C) Each of the following zones comprises the District mentioned against each Zone.

ZONES	DISTRICT INCLUDED
I	Srikakulam, Vizianagaram and Visakhapatnam
II	East Godavari, West Godavari and Krishna
III	Guntur, Prakasam, and Nellore
IV	Chittoor, Cuddapah, Ananthapur, and Kurnool

The candidates claiming reservation as Local candidates should enclose the required certificates issued by the concerned authorities. Subsequent production of the certificate will NOT be entertained under any circumstances.

- D. This local reservation is only for providing Zonal representation. The candidates will be posted in any vacancy in the State as this is a State Cadre post,
- i. All are informed that the various conditions and criterion prescribed herein are Governed by the General rules of A.P. State and Subordinate Service Rules, 1996 read with the relevant specific rules applicable to any particular service in the Departments, any guidelines or clarification is based on the said rules, and in case of any necessity, any matter will be processed as per the relevant general and special rules, cited as in force.
  - ii. The Department is empowered to conduct the recruitment for appointments to the posts notified herein duly following the principles of order of Merit and ensuring that the whole recruitment and selection process is carried out with utmost regard to maintain secrecy and confidentially, so to ensure that the principle of merit is scrupulously followed.
  - iii. The candidates doing PG shall not apply. Permission will not be given to continue their PG course under any circumstances if selected.
  - iv. The above appointments are purely temporary and likely to be regularized as per the rules.
  - v. The selected and appointed candidates should stay at their bonafide Headquarters only.
  - vi. The Selected and appointed candidates should undergo a probation period of Three (3) years.

11. During probation period of Three (3) years consolidated pay of Rs 53,500/- (Fifty Three thousand and Five hundred rupees only) per month will be paid
12. Selected and appointed candidates are barred from doing private Practice. They will be paid Non-practice allowance (NPA) @ 15% of basic pay as an entitlement after completion of their probation period.
13. Selected candidates shall be liable to serve in any part of Andhra Pradesh.
14. The application submitted without the required certificates and incomplete applications will be rejected summarily.

## **8 DEBARMENT**

1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing in-correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitments.
2. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means ground for department.

## **9. DEPARTMENT'S DECISION TO BE FINAL**

The decision of the department pertaining to the application and its acceptance or rejection as the case may be conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages upto selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

Dated:03-09-2021

Sd/-Dr.T.Geethaprasadini  
DIRECTOR OF PUBLIC HEALTH & FAMILY WELFARE