



# MECON LIMITED

(A PSU under Ministry of Steel, Govt. of India)

H.O: Doranda, Ranchi-834002;  
CIN No.: U74140JH1973GOI001199

Ref. Adv.No:11.73.4.1/2021/Cont/02 dated: 27/08/2021

## Advertisement for Contractual Engagement of Professionals (Both Engineering & Non-Engineering) on Full Time Fixed Tenure (FTFT) Basis.

MECON, A Premier Miniratna, Schedule "A", Govt. of India Enterprise under Ministry of Steel, providing Engineering, Consultancy, Contracting and Project Management Services invites application from committed, result oriented, suitably qualified and experienced individuals for the following position purely on full time fixed tenure (FTFT) contract basis for deployment at various sites of its client, which is a Central Public Sector Undertaking; a Navratna Company. The details of post and eligibility criteria are indicated below:

### 1. IMPORTANT DATES:

ACTIVITY	DATE
Opening date for submission of Online application.	To be notified on website
Closing date for submission of Online application.	To be notified on website

### NOTE:

- Detailed instructions available on MECON website [www.meconlimited.co.in](http://www.meconlimited.co.in) may please be referred at the time of applying online application.
- Candidates, in their own interest are advised not to wait till the last date & time and register their application well within the time. MECON will not be held responsible, if the candidates are unable to submit their application due to last minute rush.
- Candidates should read the instructions in the advertisement carefully before making any entry of selecting options for filling online applications.

### 2. Post code, Name of the Post, Number of Post, Qualification and Age Limit:

Discipline / Category	Post Code	Name of the Posts	No. of posts	Qualification
Mechanical - Project	1	Project Consultant (Mechanical)	1	Graduate in Mechanical Engineering from a recognized University Preference will be given for the Certification in Project Management
Electrical- Project	2	Project Engineer (Electrical)	5	Graduate in Electrical Engineering from a recognized University Preference will be given for the Certification in Project Management
	3	Project Consultant (Electrical)	2	
C&I - Project	4	Project Engineer (C&I)	2	Graduate in Electronics & Tele-Communication/Electronics & Instrumentation Engineering from a recognized University Preference will be given for the Certification in Project
	5	Project Consultant (C&I)	2	

Discipline / Category	Post Code	Name of the Posts	No. of posts	Qualification
				Management
Civil - Project	6	<b>Project Engineer (Civil)</b>	3	Graduate in Civil Engineering from a recognized University
	7	<b>Project Consultant (Civil)</b>	1	Preference will be given for the Certification in Project Management
MIS/Contracts - Project	8	<b>Project Engineer (MIS/Contracts)</b>	2	Graduate in Engineering (any Discipline) from a recognized University. Preference will be given for the Certification in Contract Management. Preference will be given for Certificate Course in Project Management.
HR - Project	9	<b>HR Officer</b>	1	MBA in HR/PGPM (two years) in HR from a recognized University/ Institute (Regular Course)
	10	<b>HR Consultant</b>	2	
Materials	11	<b>Materials Officer</b>	1	Graduate in Engineering (any Discipline) from a recognized university.
	12	<b>Consultant (Materials Management)</b>	1	Preference will be given for Certificate Course in Materials Management.
Mining - Projects	13	<b>Sr. Consultant (Mining)</b>	1	Graduate in Mining Engineering from a recognized University. Preference will be given for the Certified 1st Class Mines Manager. Additional qualification of MBA shall be preferred.
Elec/Mech/Civil Projects	14	<b>Sr. Project Consultant (Elec/Mech/Civil)</b>	1	Graduate in Mechanical/ Electrical/ Civil Engineering from a recognized University. Preference will be given for the Certified in Project Management. Additional qualification of MBA shall be preferred.
Surveyor	15	<b>Surveyor/Officer (Survey)</b>	1	Diploma in Mining or Mines Survey and Holder of valid Mine Surveyor Certificate of Competency of DGMS for Coal under CMR 1957/CMR2017.
Electrical Engineer - Power Plant	16	<b>Engineer (Electrical-Power Plant)</b>	36	BE/B. Tech in Electrical/ Electrical & Electronics/ Electrical, Instrumentation & Control/ Power systems & High Voltage/ Power Electronics/ Power Engineering

Discipline / Category	Post Code	Name of the Posts	No. of posts	Qualification
				with min 60% marks from a recognized university/ institution. The candidate should have also undergone specialized post graduate training course of min 26 weeks' duration from M/s NPTI pertaining to Thermal Plant operation/ Simulator training/ Distribution substation Management/ Power Plant Engg/ Distribution Engg/ Transmission & Distribution Systems/ in other relevant areas. Candidates with one-year PG diploma course from M/s NPTI on Power plant engineering will be preferred.
<b>Mechanical Engineers- Power plant</b>	17	<b>Engineer (Mechanical- Power Plant)</b>	44	BE/B. Tech in Mechanical/ Thermal/ Mechanical & Automation/ Power Engineering with min 60% marks from a recognized university/ institution. The candidate should have also undergone specialized post graduate training course of min 26 weeks' duration from M/s NPTI pertaining to Thermal Plant operation/ Simulator training/ Distribution substation Management/ Power Plant Engg/ Distribution Engg/ Transmission & Distribution Systems/ in other relevant areas. Candidates with one-year PG diploma course from M/s NPTI on Power plant engineering will be preferred.
<b>Mining Engineers</b>	18	<b>Engineer (Mining)</b>	5	Full time Bachelor's Degree in Mining Engineering and Second class Managers Certificate of Competency ( R ) in Open Cast Metalliferous Mines
	19	<b>Sr. Engineer (Mining)</b>	2	Preference will be given for the First class Managers Certificate of Competency (R ) in Open Cast Metalliferous Mines

Sl. No.	Years of requisite Post Qualification Experience	Maximum Age Limit
1	01 year to 14 years	44 years
2	15 years to 24 years	54 years
3	25 years & above	56 years

**3. Details of Experience & Maximum CTC Per Month:**

<b>Post Code</b>	<b>Name of the Post</b>	<b>Years of requisite Post Qualification Experience</b>	<b>Nature of Experience</b>	<b>Cost to the Company (CTC) per month (in Lakhs)</b>
1	<b>Project Consultant (Mechanical)</b>	15 years & above	Construction Management of Mechanical Works like Piping, Tankages, Mechanical Equipment Installation, testing and commissioning.	1.32
2	<b>Project Engineer (Electrical)</b>	01 year & above	Construction Management of Electrical like Installation, testing, commissioning of HT & LT equipments.	0.61
3	<b>Project Consultant (Electrical)</b>	15 years & above	Construction Management of Electrical like Installation, testing, commissioning of HT & LT equipments.	1.32
4	<b>Project Engineer (C&amp;I)</b>	01 year & above	Construction Management of Instrumentation & Communication like Installation, testing, commissioning of various field instruments, DCS, Public Address system, Telephone, CCTV etc.	0.61
5	<b>Project Consultant (C&amp;I)</b>	15 years & above	Construction Management of Instrumentation & Communication like Installation, testing, commissioning of various field instruments, DCS, Public Address system, Telephone, CCTV etc.	1.32
6	<b>Project Engineer (Civil)</b>	01 year & above	Construction Management of Civil Works like Piling, Silos, Buildings, Tank Foundation & Structural Works.	0.61
7	<b>Project Consultant (Civil)</b>	15 years & above	Construction Management of Civil Works like Piling, Silos, Buildings, Tank Foundation & Structural Works.	1.32
8	<b>Project Engineer (MIS/Contracts)</b>	01 year & above	T&C - T&C activities like Preparation of Tender Documents, publishing, downloading in CPPP and GeM Portal, commercial evaluation of tender documents. Experience in SAP platform is mandatory.  MIS – Monitoring of Project in Primavera and MS Project, Documentation, Planning.	0.61
9	<b>HR Officer</b>	01 year & above	Personnel management, industrial relation, contract labor management, knowledge of statutory and regulatory requirement on labor management, labor laws, industrial disputes, labor welfare, record keeping	0.61
10	<b>HR Consultant</b>	15 years & above	Personnel management, industrial relation, contract labor management, knowledge of statutory and regulatory requirement on labor management, labor laws, industrial disputes, labor welfare, record keeping	1.32

<b>Post Code</b>	<b>Name of the Post</b>	<b>Years of requisite Post Qualification Experience</b>	<b>Nature of Experience</b>	<b>Cost to the Company (CTC) per month (in Lakhs)</b>
11	<b>Materials Officer</b>	01 year & above	Purchase functions in CPPP and GeM portal, Stores Management, Receipt and issue of Materials in SAP platform.	0.61
12	<b>Consultant (Materials Management)</b>	15 years & above	Purchase functions in CPPP and GeM portal, Stores Management, Receipt and issue of Materials in SAP platform.	1.32
13	<b>Sr. Consultant (Mining)</b>	25 years & above	Knowledge of management, mine planning and analysis, financial management and presently working in senior project management level.	1.83
14	<b>Sr. Project Consultant (Elec/Mech/Civil)</b>	25 years & above	Knowledge of management, Project Planning, financial management and presently working in senior project management level.	1.83
15	<b>Surveyor/Officer (Survey)</b>	05 years & above (After obtaining Mine Surveyor Certificate of Competency of DGMS for Coal).	Working experience in the field of mine surveying, fully conversant with modern equipments like Total Station Instrument, EDS, Digital Theodolite, Auto Set Level, Dumpy Level etc. for accurate survey and levelling. Working experience in preparation and maintenance of mine plans, sections, tracing, Stockpile volume estimation and statutory requirements under CMR 1957/ CMR 2017. Knowledge of Computers, AutoCAD etc are desirable. Experience in large mechanized open cast coal mine is desirable.	0.81
16	<b>Engineer (Electrical-Power Plant)</b>	01 year & above	Candidates with minimum one year post qualification experience (excluding training) in Power Plant operation of minimum 120 MW capacity shall be preferred.	0.61
17	<b>Engineer (Mechanical-Power Plant)</b>	01 year & above	Candidates with minimum one year post qualification experience (excluding training) in Power Plant operation of minimum 120 MW capacity shall be preferred.	0.61
18	<b>Engineer (Mining)</b>	02 years & above	Having experience in Mechanised Metalliferous Open Cast Mines. His duties and responsibilities will be of Assistant Manager for Open Cast Mines as specified in Reg 45 of MMR 1961.	0.66
19	<b>Sr. Engineer (Mining)</b>	04 years & above	Having experience in Mechanised Metalliferous Open Cast Mines. His duties and responsibilities will be of Assistant Manager for Open Cast Mines as specified in Reg 45 of MMR 1961.	0.76

**NOTE:**

- I. For all posts (Except for Certificate courses), Requisite educational qualification should be acquired through Regular / Full Time / Open and Distance Learning mode.
- II. The required qualifications must have been acquired from Universities / Institutes recognized by Government / accredited by councils / bodies like UGC / AICTE / MCI etc. setup by Central or State Government for the purpose. The candidate should submit proof for specialization in Post Graduation i.e. declaration / certificate from the concerned university / Institute.
- III. ***In case of any dispute arising about admissibility of any particular qualification the decision of Chairman & Managing Director, MECON Limited shall be final and binding.***

**4. DEFINITION OF POST QUALIFICATION WORK EXPERIENCE:**

1. The post qualification work experience is the period of work experience starting from the month immediately succeeding the month and year of final examination in which the candidate acquires the minimum essential educational qualification. The work experience shall be in full time job on regular salary basis, after acquiring prescribed minimum essential educational qualification.
2. In case of intermittent nature of job, the actual days engaged in full time job only will be considered for calculating number of years of experience.
3. Any other nature of experience like freelance experience will not be considered as it is not a full-time job and required number of years of experience cannot be established.
4. Entrepreneurial experience will not be considered for the purpose of ascertaining required number of years of post qualification experience.
5. Period of on-the-job training undertaken by the candidates as Management Trainee (MT) / Executive Trainee (ET) / Graduate Trainee (GT) in PSUs after acquiring the requisite qualification mentioned above shall be considered for determining post qualification work experience.
6. Articleship / Internship / Academic Project / Teaching / Research experience shall not be considered as Post Qualification Experience.
7. Period of apprenticeship under Apprenticeship Act shall be considered for the purpose of ascertaining required number of years of post qualification experience.

**5. DOCUMENTARY EVIDENCE FOR WORK EXPERIENCE:**

The candidate is required to submit experience certificate / documentary evidence for establishing work experience as mentioned below;

**A. For Past employment:****1. Work Experience Certificate.**

The submission of work experience **certificate indicating the date of joining, date of relieving, pay last drawn, pay scale with duration and nature of jobs / specific areas of experience / experience in the relevant fields / Projects handled etc is compulsory** for all the past employments which the candidate is mentioning in the application form. In case experience certificate from any of the past employers is not submitted, it may lead to rejection of the candidature. So candidates are advised to ensure that the experience certificate indicating the date of joining, date of relieving and other details as mentioned above is attached for minimum requisite experience details mentioned in the application form.

## B. For Current employment

### 1. Experience Certificate with all the details mentioned at Sl. No. 5.A.1

OR

### 2. Offer letter/ Appointment letter showing the date of joining (Proof of date of joining) mentioned by the candidate in the application form

Or

**Offer letter / Appointment letter** where date of joining is not mentioned along with any other document issued by the employer (including **pay slip / identity card issued by employer**) where date of joining is clearly mentioned.

And

### 3. Proof of continuity of present employment – Latest Pay slips for three months.

- NOTE :**
1. If the candidate is not able to provide experience certificate for current employment, the candidate must submit the documents mentioned at Sl No. 5.B.2 & 5.B.3 to clearly prove the continuity in the job.
  2. Self declaration regarding nature of jobs / specific areas of experience / experience in the relevant fields / Projects handled etc will not be considered / accepted.
  3. Non-submission of the documents as mentioned above for establishing requisite experience may lead to rejection of the candidature.

## 6. Upper Age Limit:

Relaxations for SC/ST/OBC (non-creamy layer)/PwD (Person with Disability) & Ex-servicemen (ESM) candidates shall be as per Government of India guidelines. In case of a candidate who is eligible for relaxation under more than one of the above categories, the age relaxation will be available as per Govt. of India guidelines.

7. **Cut off Date:** The cutoff date for deciding the age and post qualification work experience shall be the date of advertisement.
8. **Remuneration:** Selected candidates shall be paid consolidated amount, which shall be fixed depending upon number of years of experience of the candidate and other factors at the discretion of the management, limited to maximum CTC indicated against each post. Higher CTC shall be fixed for deserving candidates. The CTC to be fixed to each selected candidates shall be inclusive of all statutory obligations and other liabilities. The consolidated payment shall be consisting of two components i.e Fixed amount and Variable amount. Fixed amount will be 80% of the total CTC fixed to candidate and variable amount (*Performance Allowance*) will be upto 20% of the total CTC fixed to the candidate depending upon the performance of the candidate. Fixed amount shall be paid monthly and variable amount shall be paid quarterly basis.
9. **Other Facilities:** The selected candidates shall be provided with residential accommodation, Medical and Education facilities, in client's own facility as available at the place of posting on chargeable basis. The charges for the above facilities shall be nominal as per the norms of the client and shall be borne by the candidates. Selected candidates are also eligible for leave as per norms of the company.
10. **Place of Posting:** Any Project/Location/Office of the Client / Company, as per the requirement.
11. Other terms and conditions will be as applicable to contract appointees in the company.
12. **Application Fee:**
  - a) Candidates applied as General / OBC (Non-Creamy Layer) / EWS category are required to pay a Non-Refundable **fee of Rs.500/-** (*Rupees Five Hundred only*). SC / ST / PWD / Ex-servicemen category or internal candidates are exempted from the payment of application fee. Application

fee is to be paid online through payment gateway provided by MECON by clicking on the link "[Proceed for online payment](#)" provided in the online application form.

- b) There will be no other mode of payment of application fee.
- c) Fee once paid will not be refunded under any circumstances. Candidates are therefore advised to verify their eligibility before applying. Applications without fee / less fee shall be rejected.

### 13. SELECTION MODE:

The mode of selection shall be Personal Interview. The mode of selection may be changed, if required, at the discretion of Management.

Before applying, the candidates should ensure that they fulfill all the eligibility criteria. Candidature will be subject to verification of details / documents when the candidate reports for interview, if shortlisted or at any stage of the recruitment process / appointment.

**PERSONAL INTERVIEW:** List of candidates who are provisionally shortlisted for the Interview will be uploaded on MECON's website and they will be intimated about the date, time and venue of interview through their registered E-mail ID as filled by the candidates in the online application form.

Similarly, the final list of selected candidates will also be uploaded on MECON's website and they will also be intimated about Documents Verification & Medical Examination through MECON's website and their registered E-mail ID only.

### 14. Duration of Contractual Engagement:

The initial contract period is 03 years, which may be extended further period subject to requirement / satisfactory performance of the candidate / norms of the company. The period of contractual engagement can be reduced / terminated due to unsatisfactory performance of the individual, The period of contractual engagement as mentioned in the appointment offer is fixed and there will be automatic cessation of period of contractual service and shall not require any prior notice.

Selected candidate will not have any right whatsoever to claim for regular appointment in MECON by virtue of working as a Contract employee.

### 15. MEDICAL EXAMINATION:

Before appointment, the selected candidates will have to undergo Medical Examination. The joining of the selected candidates shall be subject to being found medically fit.

### 16. How to Apply :

- I. Candidates satisfying the conditions of eligibility criteria shall apply online through our website [www.meconlimited.co.in](http://www.meconlimited.co.in) → **Careers** → **Career Opportunities** → **Click here to apply Online** on the dates as shall be notified on the website. No other mode of submission of application is allowed.
- II. While applying online, candidate needs to upload the following documents:-
  - a) Scanned copy of the recent passport size colour photograph **in jpg/jpeg format** (size not exceeding 40 KB).
  - b) Scanned copy of signature with Black / Blue ink pen **in jpg/jpeg format** (size not exceeding 40 KB)
  - c) **Self-Attested** scanned copies of the documents **in pdf format** as follows:
    - 1. Matriculation / Secondary Board level certificate / Municipal birth certificate, in support of age.
    - 2. Final / provisional Certificate for Graduation and Post-Graduation, as applicable.
    - 3. Last semester / year mark sheet or consolidated mark sheet in support of prescribed requisite educational qualification.
    - 4. Work Experience Certificate / other documents as mentioned at Para No. 5 in support of experience claimed.
    - 5. PAN Card



6. Candidates applying as **OBC (Non-Creamy Layer), SC / ST** will have to upload copy of valid caste certificate. OBC (Non-Creamy Layer) certificate should be as per the format prescribed by Government of India and it must not be more than 01 year old as on the date of Advertisement. Further, OBC (NCL) applicants, if called for interview will have to show a valid OBC (NCL) Certificate at the time of reporting for interview.
7. For **PwD category**, certificate in the prescribed format of Govt. of India duly issued by the competent authority, has to be uploaded.
8. Candidates applying as Economically Weaker Sections (**EWS**) will have to upload copy of valid Income & Asset certificate issued by the competent authority as per OM No.36039/1/2019-Estt (Res) dated 31.01.19 of DoPT, Ministry of PPG&P, Govt. of India.
9. Discharge / Service Certificate in case of Ex-Servicemen.
10. Certificate issued in the prescribed format by the competent authority in respect of J&K domicile.
11. Meritorious Sportspersons certificate (if applicable).

**NOTE :**

- While uploading the scanned documents online, the candidates are required to ensure that the scanned documents are legible and self-attested else the application may get rejected.
- In case of multiple documents, all the documents should be merged into a single PDF file not exceeding 1 MB and upload.
- The prescribed format of SC/ST/OBC-Non Creamy Layer/PwD/EWS/Ex-servicemen/ Sportsperson Certificates are available at [www.meconlimited.co.in](http://www.meconlimited.co.in) → Careers → Career Opportunities (**may be downloaded**).

- III. Candidate can submit online application for one post only. If more than one application is received from a candidate, most recent (current) application will be considered as final subject to payment of application fee for such application.

**17. GENERAL INFORMATION AND INSTRUCTIONS:**

- i. Only Indian Nationals are eligible to apply.
- ii. The Candidates employed in Central / State Government / Public Sector Enterprises / Autonomous bodies shall either forward their application **through Proper Channel** or must produce **No Objection Certificate (NOC)** from their present employer at the time of interview; without which such candidate will not be interviewed. For forwarding the application through Proper Channel, the candidate needs to apply online, complete the application process and forward the hard copy of the online application to **MECON Limited through their present employer**. The application may be forwarded to **“Manager (HR), Recruitment Section, HR Department, MECON Limited, Doranda, Ranchi, Jharkhand - 834002”**.
- iii. The Candidate shall produce **all original certificates / documents** before interview failing which they will not be interviewed.
- iv. The required educational qualifications must have been acquired from Universities / Institutes recognized by Government / accredited by councils / bodies like UGC / AICTE / MCI set up by Central or State Government for the purpose.
- v. The candidates are required to upload copy of Final Certificate for Graduation and Post-Graduation, as applicable. In case the candidate has not got final Degree / PG Degree certificate then the provisional Degree / PG Degree certificate needs to be uploaded. **Non-submission of Degree / PG Degree certificate may lead to rejection of the candidature.**
- vi. The candidates are required to upload copy of last semester / year mark sheet or consolidated mark sheet showing details of marks of all semesters / years or showing final percentage / Grade of requisite educational qualification.

- vii. Company takes no responsibility to collect any certificate/ remittance sent separately. Candidates are advised, in their own interest, to ensure that all the required certificates/ testimonials are uploaded.
- viii. **Each document to be uploaded while applying online should be duly Self Attested.**
- ix. In case the candidate applies as OBC (NCL) category and does not submit valid OBC (NCL) certificate in the prescribed format at the time of Document Scrutiny, their candidature will not be considered.
- x. Furnishing of wrong / false information will lead to disqualification and MECON will not be responsible for any of the consequences of furnishing such wrong / false information. If at any stage during the recruitment and selection process or joining, it is found that candidate has furnished wrong / false information or is found ineligible with respect to any of the eligibility parameters, his / her candidature will be rejected and offer of appointment, if issued, will be cancelled forthwith.
- xi. Before applying, **candidates are advised to go through the requirements of essential qualification, requisite experience, age etc. and satisfy themselves that they are eligible for the post.** When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and **decision of MECON shall be final.**
- xii. No modifications are allowed after candidate submits the online application form. If any discrepancies are found in the data filled by the candidate online and that of the original testimonies, the candidature of such candidate is liable to be rejected. Hence, utmost care should be taken to furnish correct details before submitting the online application.
- xiii. If any certificate etc. is issued in a language other than Hindi / English, candidates are advised to submit a certified translation of the same in either Hindi or English language.
- xiv. The candidates must have an active E-mail ID & Mobile number which must remain valid for at least next one year. All future communications with the candidates will take place only through E-mail. Candidates have to ensure accuracy of their E-mail ID & Mobile number. No change in E-mail ID & Mobile number as declared in the online application will be allowed.
- xv. MECON reserves the right to raise the minimum eligibility standards and reserves the right to fill or not to fill or partially fill any of the above vacancy without assigning any reasons whatsoever.
- xvi. MECON also reserves the right to cancel / restrict / modify / alter the recruitment process, if required, without issuing any further notice or assigning any reason thereof.
- xvii. Any modifications / amendments / corrigendum in the advertisement will be given in MECON's website **www.meconlimited.co.in** only. Hence, candidates are requested to regularly check the website.
- xviii. Candidates are also advised not to respond to unscrupulous advertisements appearing in any newspaper. For authenticity of any advertisement the candidate may check on MECON's website **www.meconlimited.co.in** only.
- xix. All correspondences / announcements with respect to above recruitment process shall be done through E-mail / Notices on MECON's website **www.meconlimited.co.in** only. Important information regarding recruitment will be available on MECON's website only and as such, candidates are advised to visit the same frequently. Responsibility of receiving, downloading and printing of the Interview Letters, information / communication etc. will be of the candidate. Company will not be responsible for any loss of E-mail sent, due to invalid / wrong E-mail ID provided by the candidate in online application or due to any other reason. Candidates are advised to retain the same E-mail ID and Mobile number active for at least 1 year.
- Queries, if any, candidates may write to **Email ID: recruitment2020@meconlimited.co.in** only or Contact **No.0651-2483571/2483043 and** for IT related queries, candidates may reach our IT Cell at **itranchi@meconlimited.co.in** or Contact No. **0651-2483475** between 10 AM to 05 PM on working days i.e. Monday to Friday (On dates as shall be notified on the website).
- xx. Mere submission of application and fulfilling the eligibility criteria gives no right for employment. The company reserves the right to alter any of the advertised condition depending upon the circumstances.

- xxi. Applications that are incomplete, not in prescribed format, not legible, without the required certificates and without requisite fee, shall be summarily rejected without assigning any reasons and no correspondence in this regard shall be entertained.
- xxii. No hard copies of documents are required to be sent. However, hard copy of online application is required to be submitted at the time of interview, if called for.
- xxiii. The candidates not short listed for interview / not selected shall not be communicated regarding the status of their candidature. No correspondence will be entertained about the outcome of the application, at any stage.
- xxiv. Canvassing by a candidate in any form shall disqualify his / her candidature.
- xxv. Management reserves the right to cancel the advertisement/selection process. The above vacancy/post is tentative and may increase/decrease any time without any prior information.
- xxvi. Any dispute with regard to recruitment against the above advertisement will be settled within the jurisdiction of Ranchi (Jharkhand) only.

**18. MECON's DECISION FINAL:**

The decision of Chairman & Managing Director, MECON Limited in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, conduct of interviews, selection and posting of selected candidates will be final and binding on the candidates and no enquiry / correspondence will be entertained in this regard.

**General Manager I/c (HR)  
MECON Limited, Vivekananda Path,  
Doranda, Ranchi – 834002, Jharkhand.**