GUJARAT TECHNOLOGICAL UNIVERSITY

(Established Under Gujarat Act No.: 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

EMPLOYMENT NOTICE

Advertisement No. 16/2021   **Date:** 14.10.2021

Fresh on-line Applications are invited for the 11 months purely on Contractual and temporary basis recruitment in following posts of Professor, Associate Professor, Assistant Professor, Laboratory Assistant, Laboratory Technician, Store Keeper, Store Purchase Assistant, Computer Programmer, Lab Instructor, Project Manager, Library Assistant, Administrative Assistant etc. at GTU and its constitute college between date **16/10/2021** from 13:00 hours to **08/11/2021**. Last date for submitting the print out of an online application along with all the requisite documents is **16/11/2021** (upto 17:00 hours).

Candidate should apply in separate application for each advertisement. The general category candidates are required to pay fee of Rs. 500/- through net banking whereas the candidates belonging to EWS, S&EBC/SC/ST/PD are required to pay fee of Rs.250/-.

Candidates are advised to see the details of advertisement before applying online.

PLACE: AHMEDABAD   **Registrar**

DATE: 14.10.2021

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Sr. No	Name of The Post	Specialization	No. of Posts	Name of Section/School
01	Professor	Mechanical	01	Gujarat Power Engineering & Research Institute, Mehsana
		Computer	01	Gujarat Power Engineering & Research Institute, Mehsana
02	Associate Professor	Civil	01	Gujarat Power Engineering & Research Institute, Mehsana
		Mechanical	01	Gujarat Power Engineering & Research Institute, Mehsana
		Computer	02	Gujarat Power Engineering & Research Institute, Mehsana
		Electrical	01	Gujarat Power Engineering & Research Institute, Mehsana
		PG Diploma in Bioinformatics	01	School Of Applied Sciences & Technology
03	Assistant Professor	Pharmaceutics	01	Graduate School Of Pharmacy
		Pharmacology	01	Graduate School Of Pharmacy
		IOT	01	Graduate School Of Engineering & Technology
		Data Science	01	Graduate School Of Engineering & Technology
		Biotechnology	02	School Of Applied Sciences & Technology
		Civil	02	Gujarat Power Engineering & Research Institute, Mehsana
		Mechanical	03	Gujarat Power Engineering & Research Institute, Mehsana
		Computer	02	Gujarat Power Engineering & Research Institute, Mehsana

		Electrical	02	Gujarat Power Engineering & Research Institute, Mehsana
		Maths	03	Gujarat Power Engineering & Research Institute, Mehsana
		English	01	Gujarat Power Engineering & Research Institute, Mehsana
		Integrated M.Sc. (Computer Science)	03	Gujarat Power Engineering & Research Institute, Mehsana
		M.Sc. Industrial Biotechnology	02	School Of Applied Sciences & Technology
		Management	01	Graduate School of Management
04	Laboratory Assistant	-	01	Graduate School Of Pharmacy
		IOT & Data Science	01	Graduate School Of Engineering & Technology
		Mobile Computing & Wireless Technology	01	Graduate School Of Engineering & Technology
		Mechanical	01	Gujarat Power Engineering & Research Institute,Mehsana
		Electrical	01	Gujarat Power Engineering & Research Institute,Mehsana
		Computer	03	Gujarat Power Engineering & Research Institute,Mehsana
		Civil	01	Gujarat Power Engineering & Research Institute,Mehsana

		Integrated M.Sc. (Computer Science)	01	Gujarat Power Engineering & Research Institute,Mehsana
		-	01	School Of Applied Sciences & Technology
05	Laboratory Technician	-	01	Graduate School Of Pharmacy
06	Store Keeper	-	01	Graduate School Of Pharmacy
07	Store Purchase Assistant	-	01	Gujarat Power Engineering & Research Institute,Mehsana
08	Library Assistant/ Cataloguer	-	01	Gujarat Power Engineering & Research Institute,Mehsana
09	Computer Programmer (A)	-	04	GTU Office & Gujarat Power Engineering & Research Institute,Mehsana
10	Computer Programmer (B)	-	01	GTU Office
11	Lab Instructor (Mechanical Fitter)	-	01	Gujarat Power Engineering & Research Institute,Mehsana
12	Project Manager (GISC CENTRE)	-	01	Gujarat Power Engineering & Research Institute,Mehsana
13	Project Manager (AISE PROJECT)	-	01	Gujarat Power Engineering & Research Institute,Mehsana
14	Assistant Professor	Industrial Design/Mechanical	01	GTU-GIC

15	Administrative Assistant	-	08	GTU Office, Gujarat Power Engineering & Research Institute, Mehsana & School Of Applied Sciences & Technology

Candidate applying for more than one post need to apply separately for each post and should pay separate fees for each application.

a) The appointment on above all posts is initially made for the period of 11 months purely on contractual and temporary basis.

b) For regular updates do visit career section on GTU website.

c) For any query contact at recruitment2021@gtu.edu.in

d) If candidate has obtain any degree from other university and grading system is followed, he/she should provide equivalency criteria for conversion of their score either in percentage or class.

e) If Candidate hold foreign university's degree, they should produce AIU equivalency certificate at the time of Submission of application.

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(ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

EDUCATION QUALIFICATION AND EXPERIENCE

1. *Professor:*

Qualification:

a. Ph. D. degree in relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch.

AND

b. Minimum of 10 years of experience in teaching / research / industry out of which at least 3 years shall be at a post equivalent to that of an Associate Professor.

AND

c. At least 6 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals and at least 2 successful Ph.D. guided as Supervisor / Co-supervisor.

OR

At least 10 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals.

Salary: Rs. 37400-67000+ GP10000/- consolidated Fix amount Rs.75,000/- PM

2. *Associate Professor:*

Qualification:

a. Ph.D. degree in the relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch

AND

b. At least total 6 research publications in SCI journals / UGC / AICTE approved list of journals.

AND

c. Minimum of 8 years of experience in teaching / research / industry out of which at least 2 years shall be Post Ph.D. experience.

Salary: Rs. 37400-67000+ GP 9000/- consolidated Fix amount Rs.65,000/- PM

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3. _Assistant Professor:_

Qualification:

a. Bachelor's & Master's in relevant branch with first class or equivalent in any one of the degrees.
b. Possess the basic knowledge of Computer Application as prescribed by the Government of Gujarat.
c. **Desirable**: Ph.D Qualification

Salary: Rs. 15600-39100+ GP 6000/- consolidated Fix amount Rs.55,000/- PM

Qualification for Faculties in Science and Humanities (Maths / English):
Eligibility (A or B):
A.

(I)   A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university

(II) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET :

Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor subject to the fulfilment of the following conditions:-

a) The Ph.D. degree of the candidate has been awarded in a regular mode;
b) The Ph.D. thesis has been evaluated by at least two external examiners;

c) An open Ph.D. viva voce of the candidate has been conducted;

d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;

e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

OR

B.

The Ph.D degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Qualification for Faculties in Integrated Master of Science (Computer Science):

Eligibility (A or B):

a. Master's degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Computer Science disciplines (MCA/M.Sc.-IT/M.Sc. Computer Science or equivalent degree in computer science) and Ph.D degree in the relevant branch from an Indian University or an equivalent degree from an accredited foreign university.

OR

b. First class either in B.E/B.Tech or M.E/M.Tech in Computer engineering/ Computer science and engineering/ Information technology or equivalent qualifications in engineering and technology (or an equivalent grade in a point scale wherever grading system is followed.

Salary: Rs. 15600-39100+ GP 6000/- consolidated Fix amount Rs.55,000/- PM

4. *Laboratory Assistant:*

Qualification:

a. Minimum 50% marks in Diploma/Bachelor's/Master's degree in relevant/ appropriate or equivalent branch from a recognized university.

b. 1 (One) year working experience in relevant discipline / Branch / Programme after acquiring Minimum Qualification

c. Good updated knowledge of Computer applications (on emails, word processing, spreadsheet, presentations software etc. and OS like MS-Windows) and other additional required software skills used in office.

d. Adequate knowledge of English and Hindi and working knowledge of Gujarati.

Salary: Fix Rs.18,000/- PM

5. *Laboratory Technician:*

Qualification:

a. Minimum 50 % marks in Diploma Pharmacy from a recognized University.

OR

Minimum 50% marks in B. Pharm degree from a recognized university

b. 2 years working experience in relevant discipline / Branch / Programme after acquiring Minimum Qualification

c. Good updated knowledge of Computer applications (on emails, word processing, spreadsheet, presentations software etc. and OS like MS-Windows) and other additional required software skills used in office.

d. Adequate knowledge of English and Hindi and working knowledge of Gujarati.

Salary: Fix Rs.20,000/- PM

6. *Store Keeper:*

Qualification:

a. B.Pharm / B.Sc. (Chemistry) with minimum 55% or above marks from a recognized university.

b. Preferable experience of 2 years in management of chemicals, glassware, lab wares and related items inventory after acquiring Minimum Qualification. Candidates with prior experience in relevant area would be preferable.

c. Good updated knowledge of Computer applications (on emails, word processing, spreadsheet, presentations software etc. and OS like MS-Windows) and other additional required software skills used in office.

d. Adequate knowledge of English and Hindi and working knowledge of Gujarati.

Salary: Fix Rs.20,000/- PM

7. *Store Purchase Assistant:*

Qualification:

a. Graduate with minimum 55% or above marks from a recognized university.

b. Preferable experience of 2 years in management of chemicals, glassware, labwares and related items inventory after acquiring Minimum Qualification. Candidates with prior experience in relevant area would be preferable.

c. Good updated knowledge of Computer applications (on emails, word processing, spreadsheet, presentations software etc. and OS like MS-Windows) and other additional required software skills used in office.

d. Adequate knowledge of English and Hindi and working knowledge of Gujarati.

Salary: Fix Rs.18,000/- PM

8. Library Assistant / Cataloguer:

Qualification:

a.   Bachelor's degree in Library Science from recognized university.
b.   One year relevant experience after acquiring minimum qualification.
c.   Basic Knowledge of Computer.
d.   Adequate knowledge of English and Hindi and working knowledge of Gujarati.

Salary: Fix Rs.18, 000/- PM

9. Computer Programmer(A) :

Qualification:

a.   First Class in B.E. Computer Eng. / Computer Science/ Information Technology, or First Class in MCA / First Class in M.Sc. (IT).
b.   2 years working experience in relevant discipline / Branch / Programme after acquiring Minimum Qualification
c.   Adequate knowledge of English and Hindi and working knowledge of Gujarati.

The applicant should have exposure/aptitude in more than one of the following broad areas:

-    Experience in .NET with C# and MS-SQL including ASP.NET
-    Experience in Computer software & other comparable experience in office automation/ e-governance/ ERP/ Networking.
-    Knowledge of Network/ Distributed/ Web based applications and their security.
-    Experience in Cloud Computing /Exposure on AWS.
-    Develop document and conduct technical training sessions for end users.

Salary: Fix Rs.30,000/- PM

10.   Computer Programmer (B):

Qualification:

a.   First Class in B.E. Computer Eng. / Computer Science/ Information Technology, or First Class in MCA / First Class in M.Sc. (IT).

b. 3 years working experience in relevant discipline / Branch / Programme after acquiring Minimum Qualification

c. Adequate knowledge of English and Hindi and working knowledge of Gujarati.

The applicant should have exposure/aptitude in more than one of the following broad areas:

-   Experience in .NET with C# and MS-SQL including ASP.NET
-   Experience in Computer software & other comparable experience in office automation / e-governance/ ERP/ Networking.
-   Knowledge of Network/ Distributed/ Web based applications and their security.
-   Experience in Cloud Computing /Exposure on AWS
-   Develop document and conduct technical training sessions for end users.

Salary: Fix Rs.35,000/- PM

11. *Lab Instructor (Mechanical Fitter):*
Qualification:

a. Minimum 50% marks in BE /B.Tech. **OR** Diploma Engineering degree in Mechanical or relevant/ appropriate / equivalent branch from a recognized university.

b. 1 (One) year working experience in relevant discipline / Branch / Programme after acquiring Minimum Qualification

c. Good updated knowledge of Computer applications (on emails, word processing, spreadsheet, presentations software etc. and OS like MS-Windows) and other additional required software skills used in office.

d. Adequate knowledge of English and Hindi and working knowledge of Gujarati.

Salary: Fix Rs.18,000/- PM

12. *Project Manager – (GISC CENTRE):*
Qualification:

a. Candidate should have professional degrees like BE/ MBA/ ME/ MS/ PGDBM (AIU Equivalent) / M Pharm. / CA or other master's degree.

b. Good updated knowledge of Computer applications (on emails, word processing, spreadsheet, presentations software etc. and OS like MS Windows) and other additional required software skills used in office.

c. Adequate knowledge of English and Hindi and working knowledge of Gujarati.

Experience: Candidate should have Minimum 2 years of relevant experience like self-started/ founded- co-founded a start-up or worked in a start-up/ enterprise at any lead position or having worked with any reputed Innovation/ Incubation Center/ Entrepreneurship organization fulltime in incubation, innovation promotion and allied activities. - Candidate should have entrepreneurial capabilities and having idea about present Indian and global start-up ecosystems.

Scope of work:

- Candidates must have strong inclination towards student start-up initiatives and building start-up ecosystem involving university students, incubators and other actors.
- Candidate must have ability to work with multiple stakeholders in the field of Innovation and Entrepreneurship and lead some of the self-conceived initiatives at GTU.
- Candidate must have experience and exposure to various kind of student start-up initiatives, activities, policy interventions.
- Candidate should have passion and skill to implement GTU's student start-up policy and related initiatives.
- Candidate should have basic idea about innovation and start-up value chain and idea about activities and processes required for a co-working space and incubator.
- Candidate should have clear idea about how he/she can build a student start-up network, ecosystem, incentives involving all GTU colleges.

Salary: Fix Rs.40,000/- PM

13. Project Manager – (AISE):

Qualification:

a. M. E. / M. Tech. in Electrical or Mechanical branch with first class. Preference will be given to Candidate having exposure in Solar Energy field.

b. Possess the basic knowledge of Computer application.

Scope of work: Development of solar energy laboratory, conducting training programs, carry out Consulting & testing related to solar system.

Salary: Fix Rs.40,000/- PM

14. Assistant Professor (Industrial Design/Mechanical):

Qualification:

a. Bachelor's & Master's in relevant branch with first class or equivalent in any one of the degrees.

b. Possess the basic knowledge of Computer Application as prescribed by the Government of Gujarat.

Salary: Fix Rs.40,000/- PM

15. Administrative Assistant:

Qualification:

B.E./M.E/MBA/MCA with first class **OR** Master's Degree with first class in computers/ IT related any other discipline with good knowledge of creating and managing web-sites and working in a computerized environment.

Salary: Fix Rs.22,000/- PM

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GENERAL INFORMATION AND INSTRUCTIONS TO CANDIDATES

(1) Application

(1) For each advertisement separate application is to be made along with the prescribed fee.

(2) In advertisements there is no reserved post for women candidates, however women candidates can apply against the respective category post and for unreserved post if eligible to apply.

(2) Date of Birth

(1) For the date of birth, GTU considers the School leaving certificate/S.S.C.E Board Certificate wherein date of birth is mentioned.

(2) At subsequent stage, no change in date of birth shown in the application be permitted.

(3) Education Qualifications

(1) Qualifications for the post of Professor, Associate Professor, Assistant Professor and Technical post is prescribed as in respective advertisement and also as per GTU Norms & AICTE & State Government Notifications.

(2) The required qualifications/experience/age shall be considered as on closing date of online application.

(3) If a class/division is not awarded, minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point System is adopted the CGPA will be converted into equivalent marks as below:

Grade Point	Equivalent Percentage
6.25	55%
6.75	60%
7.25	65%
7.75	70%
8.25	75%

(4) The candidate should produce formula/method of calculation of percentage where percentage of marks is not given by the University.

(5) Equivalence for Ph.D is based on publication of FIVE International journal papers, each journal having a cumulative impact index of not less than 2.0, with incumbent as the main author and all FIVE publications being in the author's area of specialization. Alternatively, the person should have obtained at least two patents or contributed to the increased productivity in the place of work recognized at state or national level or elected as a Fellow of any of the national academics. However, the procedure of providing equivalence shall be devised by concerned affiliating university.

(6) Ph.D shall be from a recognized University.

(7) The qualification of Ph.D acquired for the various level of posts directly after B.E/B.Tech. is applicable in Technical Institutions, provided degree of Ph.D awarded is in relevant discipline by a recognized University following the process of registration, course work and evaluation etc. as prescribed by UGC or has been awarded by the Institutes of national importance (i.e. IITs/IISc, NITs etc.),duly recognized by the MHRD. Further, candidate should have obtained at least first class at Bachelor's level in Engineering/Technology.

(8) The MS degree shall be considered equivalent to ME/M.Tech for all purposes, provided MS degree has been acquired from the Institutes of national importance as recognized by MHRD and the basic degree should be BE/B.Tech in relevant branch.

(9) Candidates with requisite qualifications acquired from recognized University/Institutions can only apply.

(10) If candidate hold foreign Universities degree, he/she shall produce AIU equivalency certificate at the time of submission of application.

(11) The candidate along with application shall submit self-certified photocopy of mark statement (All years/semesters) and Degree Certificate issued by the recognized University/Institution.

(12) Major branches of Engineering/Technology and their relevant/appropriate branch of U.G/P.G degree in Engineering/Technology applicable as per AICTE Notification No: F.No.27/RIFD/Pay/01/2017 dt. 28.04.2017 as amended from time to time.

(13) As per the existing incumbents recruited as a faculty with the basic minimum qualifications such as M.Sc (Mathematics), M.Sc (Biotechnology), M.Sc (Electronics), M.Sc (Computer Science & allied subjects), M.Sc (Physics), M.Sc (Chemistry),MCA,PGDM,AMIE/M.com and any other similar qualifications which were considered eligible at the time of recruitment or taken admission in such courses before publication of the AICTE Gazette dated 13th March 2010 are to be considered as eligible for direct recruitment in the same or other institutions, subject to fulfilment of other eligibility criteria and higher qualifications as prescribed, if any, for various teaching posts of the AICTE Notification dated 01.03.2019 as amended from time to time.

(4) Experience

(1) The candidate should produce the experience certificate, shown in the application indicating the designation, period, appointment and relieving order and proof of pay. Such certificate should be signed with date by the competent authority on the letter-head of the institution. Further Experience will be validated based on the designation and appropriate salary (as per submitted last month's salary slip).

(2) At subsequent stage no change in the detail of experience be permitted. No new experience certificate will be accepted after submission of application.

(3)   The experience gained as Part-time, Daily Wager, Apprenticeship, Trainee, Honorary and Visiting Faculty cannot be considered as experience.

(4)   Experience at diploma Institutions is also considered equivalent to experience in degree level Institutions at appropriate level and as applicable provided scale of pay, qualifications, experience and research contribution are same for the post under consideration as per the AICTE Notification dated 01.03.2019. However, qualifications as above shall be mandatory.

(5)   *In support of research publications, the candidate should produce the approved list of SCI/UGC/AICTE journals along with screenshot of each published research paper, mentioning the date of publication failing which the application shall not be considered.*

SELECTION PROCESS

(1)   After the receipt of all the applications, the online application and submitted hard copy of application will be verified and only the hard copy application will be considered for further process of selection.

(2)   For the Teaching Post, if the number of application received in hard copy is more than 20, then the written test will be taken. After written test, on the basis of merit scrutiny will be done. After the scrutiny of application the shortlisting will be done on the basis of merit of written test, higher experience and higher qualification. No correspondence will be entertained with the applicants who were not shortlisted to be called for interview. The final selection will be made on the basis of overall performance shown in the interview by the candidate. The marks of interview is 100. If application is received upto 20, then direct personal interview will be conducted.

(3)   For the Non-Teaching Post, candidate whose application received in hard copy the written test will be taken. After written test, on the basis of merit of written test CPT (Computer Proficiency Test) will be taken and merit will be prepared.

(4)   Marks obtained in interview will be considered for the final selection.

IMPORTANT INSTRUCTIONS

(1)   The applicant must ensure that he/she fulfill the eligibility criteria for the post.

(2)   The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same does not entitle him/her for being called for Interview.

(3)   For all the mentioned posts, the norms of AICTE and University will be applicable from time to time.

(4)   Candidates called for written test/interview shall have to appear at their own cost.

(5)   Applicant must produce original testimonials, certificates and other documents at the time of interview, if called.

(6)   The University shall verify the antecedents and documents submitted by a candidate at any time, at the time of appointment or during the tenure of service. In case if it is detected that

the documents submitted by the candidate are fake or the candidate has undesirable clandestine antecedents/background and has suppressed the said information, his/her services shall be liable to be terminated.

(7)   In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of appointment letter, and/or after appointment, the University reserves the right to modify/withdraw/cancel any communication made to the candidate.

(8)   The University reserves the right to fill or not to fill any or all posts.

(9)   Canvassing in any form on behalf of or by any candidate will disqualify him/her from being considered.

(10)   If any additional information is to be given, the information in separate sheet should be provided.

(11)   For regular updates do visit career section on GTU website.

(12)   For any query contact at **recruitment2021@gtu.edu.in** .

(13)   All correspondence with the candidate will be done through e-mail id as provided by the candidate in application form only.

FILLING UP AND MAILING THE APPLICATION FORM

1.   Visit the University website http://www.gtu.ac.in/Recruitment.aspx

▢   Online Application Login *Click to Open*

2.   Once the online application form is completely filled, submit it and get printout of the same and send it along with two photographs, self-attested copies of necessary certificates including in support of the evidence of Age, Educational Qualifications, Caste, Physical Disability, Experience, all supporting documents related to Academic Performance Indicators (if applicable), endorsement from the current employer (if applicable) and E-mail printout of fees paid etc. with the applications, and **only through Speed post/Registered Post to The Registrar, Establishment Section, Gujarat Technological University, Nr. Vishwakarma Government Engineering College, Visat Three Roads, Sabarmati- Koba Highway Chandkheda, Ahmedabad – 382 424**. It should reach on or before last date **(i.e. 16.11.2021) up to 17:00 hours** as prescribed for receiving the application. Applications received after the last date will stand rejected automatically.

3.   Applicants are advised to submit **their application by clearly mentioning the name of applied post & Advertisement number on the top of sealed envelope** and well in advance without waiting for the last date to avoid postal delay or any other unforeseen problems. The University will not be responsible for any postal delay at any stage.

4.   Documentary proofs of experiences, academic qualifications and Research Publications indicated in the application should invariably be sent along with the application, failing to which it will be considered that you do not possess the same and the application shall be treated as incomplete and will be rejected.

5. Fees once paid shall not be refunded in any circumstances.

6. Before filling / submitting the application form you are advised to go through the qualifications/Experience mandatory for the post and make sure that you possess the same.

7. **INCOMPLETE APPLICATIONS SHALL NOT BE CONSIDERED.**

8. **Separate application is required to be sent for each post, otherwise application will be rejected.**

9. University shall update all the Applicants about the date, time, and place of personal interview in due time limits through circular on its official website from time to time. Hence, all the applicants are advised to check the university website for future updates related to the recruitment process of the above mentioned positions.

10. Result will be published after completion of selection process on the website of the GTU.

Registrar

Date: 14 .10.2021