File No. 8/02/2021-RHQ

TO BE UPLOADED ON THE WEBSITE OF SSC ON <u>23-05-2022</u>
Government of India
Ministry of Personnel, Public Grievances & Pensions
Staff Selection Commission
(website:-<u>www.ssc.nic.in</u>)

ADVERTISEMENT No. Selection Posts/Ladakh/2022

Dates for submission of online applications	**23-05-2022 to 13-06-2022**
Last date and time for receipt of online applications	**13-06-2022 (upto23.00PM)**
Last date and time for making online fee payment	**15-06-2022 (23.00PM)**
Last date and time for generation of offline Challan	**16-06-2022 (23.00PM)**
Last date for payment through Challan (during working hours of Bank)	18-06-2022
Dates of 'Window for Application Form Correction' including online payment.	27.06.2022 till 29.06.2022 (23:00 PM)
Dates of Computer Based Examination	*August 2022 (tentatively)*

"GOVERNMENT STRIVES TO HAVE A WORK FORCE WHICH REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY"

1. Online Applications are invited from eligible candidates for the Selection Posts indicated in **<u>Annexure-III</u>** of this Notice. Only those Applications which are successfully filled through the Website of the Commission and found in order shall be accepted. Candidates should go through the Recruitment Notice carefully before applying for the post and ensure that they fulfill all the eligibility conditions like **Resident Criteria**/Age-Limit/ Essential Qualifications (EQs)/ Experience/ Category, etc. as indicated in this Notice. **Candidature of candidates not meeting the eligibility conditions will be cancelled at any stage of the recruitment process without any notice. Candidature of Applicants shall be purely <u>PROVISIONAL</u> at all stages of the recruitment process.**

1.1. All information relating to this recruitment right from the status of application upto the nomination of the selected candidates to the User Department including call letters for the Computer Based Examination to the provisionally eligible candidates will be available on the website of Staff Selection Commission i.e. https://ssc.nic.in and the websites of the **Regional Office- North Western Region (NWR) Chandigarh i.e.** https://www.sscnwr.org.

1.2. Candidates are advised to visit the website of the Regional Office, North West Region, Chandigarh for the latest information in respect of various categories of posts and the various stages of recruitment process.

NOTE: Computer Based Examination as Notified in this Notice will be conducted along with the Phase X/2022/Selection Posts Examination in August 2022 (Tentatively).

2. **Details/ Description of posts are given at <u>Annexure-III</u> of the Notice of Examination. Direct Link for Post-details is available at Candidate Portal which can be seen by login into <u>https://ssc.nic.in</u>→Candidates Dashboard→Latest Notification →Selection Posts/Ladakh/2022/→Post Details Link.**

2.1. The vacancies have been advertised by the Staff Selection Commission as per the Indents submitted by the **various departments of Administration of Union territory of Ladakh**. The Commission will not be responsible for withdrawal/alteration of the vacancies by the Indenting Departments/Offices.

2.2. Candidates who wish to apply for more than one category of post should apply separately for each category of post. For e.g. if a candidate wish to apply for Junior Assistant and Junior Statistical Assistant, he/she has to apply separately for these categories of posts.

3. **Conditions on seeking fee concession, age-relaxation, reservation, etc:**

3.1 For SC/ST applicants: SC/ST applicants seeking fee concession, age-relaxation, reservation, etc. shall invariably submit the requisite Certificate as per format (**<u>Annexure-VI</u>) and Annexure-VI (A)** from competent authority (**<u>Appendix-I</u>** of this Notice) certifying that their Caste/ Sub-Castes/Communities are approved by the Government of India under SC/ST Category, as and when called for by the Commission, after conduct of the Computer Based Examination or at any stage thereafter, otherwise their claims for fee concession, age-relaxation, reservation etc. shall not be considered. The crucial date for submitting the SC/ST certificate by the candidate may be treated as the closing date for receipt of online application **(i.e.13-06-2022).**

3.2 For Economically Weaker Sections (EWS) Applicants:-

EWS applicants seeking Age relaxation, reservation etc shall invariably submit the requisite Certificate as per Format **<u>Annexure-XI</u>** from Competent Authority (**<u>Appendix-I</u>** of this Notice), as and when called for by the Commission otherwise their claims for reservation etc. shall not be

considered. The crucial date for submitting the income and asset certificate by the candidate may be treated as the closing date for receipt of online application **(i.e.13-06-2022).** Candidates may also note in respect of the above that, their candidature will remain provisional till the veracity of the concerned document is verified by the **Appointing Authority**.

3.3 Crucial date for claim of SC/ST/EWS/PwD/ESM status, fee concession and reservation, will be the closing date for receipt of online applications i.e.**13-06-2022**.

3.4 **Instruction for Government Employees (GE) Applicants**

For claiming the benefit of age relaxation, they shall invariably submit, the requisite Certificate as per Format at **Annexure-X** from the Competent Authority **(Appendix-L** of this Notice) and also submit a Declaration as per **Annexure-X(A)** as and when called for by the Commission, otherwise their claims for age-relaxation shall not be considered.

NOTE:-Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for appearing in the examination, their applications shall be *rejected and candidature shall be cancelled.*

4. **For Persons with Disabilities (PwD)[OH/HH/VH/Others] Applicants:**

    4.1. Suitability of the posts for the Persons with Disability (PwD) and the nature of disabilities admissible are indicated against each category of post in **Annexure-III**.

    NOTE: The contents mentioned in the **Notification No. 38-16/2020-DDIII** dated **04.01.2021** issued by Department of Empowerment of Persons with Disabilities (Divyangjan), M/o Social Justice and Empowerment regarding "**...Posts Identified suitable for Persons with Benchmark Disabilities notified on 04.01.2021" will apply to the posts given in Annexure III, wherever applicable.** Therefore, the candidates with such disabilities may also apply giving detail of their disabilities in the online Application Form. However, their selection will be subject to identification of posts suitable for these categories as well as reporting of vacancies by the Indenting Departments. *Further, candidates are hereby advised to check their eligibility as per the details of Posts mentioned in the Notification No. 38-16/2020-DDIII dated 04.01.2021 before applying for any post.*

    Link for Notification No. 38-16/2020-DDIII dated 04.01.2021

    https://disabilityaffairs.gov.in/content/page/notifications.php

4.2. Only those Persons with Disabilities (PwD) who are having **benchmark disabilities** are eligible for fee concession, age-relaxation and for reservation, wherever applicable.

4.3. They shall invariably submit the requisite Certificate as per Format [**Annexure-VIII** (Form-VI)/ (Form XIII-A)/ (Form XIII-B), (Form XIII-C)] as and when called for by the Commission, otherwise, their claim for PwD status will not be entertained. The certificate of disability issued under the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act,1995 (1 of 1996) and J&K Reservation Rules 2005 will also be valid. The crucial date for submitting the certificate by the candidate may be treated as the closing date for receipt of online application **(i.e.13-06-2022).**

4.4. Special Instructions for PwD Candidates:

As the "Rights of Persons with Disabilities Act, 2016" has come into force with effect from 19.04.2017, and beside OH, HH and VH categories, new categories of disabilities such as Autism, Dwarfism, Acid Attack victims, Muscular Dystrophy, Intellectual Disability, Specific Learning Disability, Mental Illness and Multiple Disabilities, etc. have been included. Therefore, the candidates with such disabilities may also apply giving detail of their disabilities in the online Application Form. However, their selection will be subject to identification of posts suitable for these categories as well as reporting of vacancies by the Indenting Departments. Candidates suffering from various disabilities as identified vide DoP&T OM No: 36035/02/2017- Estt (Res) dated 15.01.2018 (para-2.2) may select following PwD categories in the online Registration/Application Form:

SNo	Type of Disability	Category of disability to be selected in Registration / Application Form

(a)	Blindness and low vision	VH
(b)	Deaf and hard of hearing	HH
(c)	Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy	OH
(d)	Autism, intellectual disability, specific Learning disability and mental illness.	Others
(e)	Multiple disabilities from amongst persons under clauses (a)to(d) including deaf-Blindness	

5. **Nationality and Resident Criteria:**

   a) A candidate must be a Citizen of India, and;

   b) The candidate/ applicant must be a Resident of Ladakh and must possess a Resident Certificate as per format at **Annexure-VII** issued by a Competent Authority in accordance with the Union territory of Ladakh Grant of Resident Certificate (Procedure) Order, 2021.

6. **Age-Limit (As on 01-01-2022):**

   6.1. Age limit for a particular category of post(s) is mentioned in Post-details in **Annexure-III** against each category of post.

   6.2. **Proof for Date of Birth:** The Date of Birth as recorded in the Matriculation/ Secondary Examination Certificate or an equivalent certificate only will be accepted by the Commission for determining the age eligibility and no subsequent request for its change will be considered or granted.

   6.3. **Relaxation in Upper age-limit**: Relaxation in upper Age-limit admissible to eligible categories of applicants is as given below:

Category Codes	Category	Permissible Age including relaxation beyond upper age limit
01	SC/ ST	Up to 45 years
02	EWS	Up to 45 years
03	PWD	Up to 44 years
04	Ex-Servicemen (ESM)	3 years after deduction of the actual military service rendered from the actual age as on the closing date for receipt of application from the candidates. Note: Relaxation of additional (02) two years beyond the prescribed upper age limit as provided above will be admissible for a period of

		(02) two years w.e.f. 13.09.2021.
05	Person already in government service (in case not covered under other categories e.g. SC/ST PWD etc)	Up to 42 years

Note-1: The age relaxation for reserved category applicants is admissible only in the case of vacancies being reserved for such categories. The reserved category applicants, who apply against unreserved vacancies, will get age relaxation to the extent it is available to UR category candidates.

Note-2: Applicants may check their eligibility for seeking relaxation in Upper Age Limit carefully. If eligible, they are required to fill appropriate Age Relaxation Code as applicable to them.

7. **Special Instructions for Ex-Servicemen (ESM) Applicants:**

7.1. ESM applicants seeking fee concession, age-relaxation and reservation, etc. shall invariably submit, the requisite Certificate as per Format at **Annexure-IX,** from Competent Authority (**Appendix-I** of this Notice) as and when called for by the Commission or at the time of Document Verification, otherwise their claims for age-relaxation, reservation etc. shall not be considered.

7.2. The Horizontal Reservation to the extent of 6% of the available vacancies shall be provided to the Ex-Servicemen for the direct Recruitment post borne on the subordinate service under the Administration of Union territory of Ladakh, which carry the pay of and up to the Pay Level-6E (35900-113500).

7.3. Age-relaxation, fee concession, and reservation is not admissible to sons, daughters and dependents of Ex-Servicemen. Therefore, such candidates should not indicate their category as ex-servicemen.

7.4 **Ex-Servicemen**: An "ex-serviceman" means a person who has served in Army, Navy or Air Force and has been honorably discharged and has not come to notice for any criminal or anti-national activity

8. **Provision of Compensatory Time and assistance of scribe:**

8.1. In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arm affected-BA) and cerebral palsy, the facility of scribe will be provided, subject to such requests being made to the Commission while filling up the online application form. Since some categories of posts are not identified suitable for the persons with both arms

affected (BA) disability, therefore facility of scribes will not be admissible to such candidates.

8.2. In case of remaining categories of persons with benchmark disabilities, the provision of scribe will be provided on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/ her behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government health care institution as per proforma at **Annexure-I**.

8.3. The candidates will have the discretion of opting for his/ her own scribe or the facility of scribe provided by the Commission. Appropriate choice in this regard will have to be given by the candidate in the online application form.

8.4. In case a candidate opts for his/ her own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking the examination. The candidates with benchmark disabilities opting for own scribe shall be required to submit details of the own scribe as per proforma at **Annexure-II**. In addition, the scribe has to produce a valid ID proof (as per list given at para-14.8.) in original at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along with proforma at **Annexure-II**. In case, subsequently it is found that the qualification of the scribe is not as declared by the candidate, then the candidate shall forfeit his/ her right to the post and claims relating thereto.

8.5. Own scribe should not be a candidate of this examination. If a candidate is detected as assisting another PwD candidate as scribe in this examination then the candidatures of both the candidates will be cancelled.

8.6. A compensatory time of 20 minutes per hour of examination will be provided to the persons who are allowed use of scribe as per paras 8.1 and 8.2 above.

8.7. The candidates referred at paras 8.1and 8.2 above, who are allowed use of scribe but do not avail the facility of scribes will also be given compensatory time of 20 minutes per hour of examination.

8.8. The PwD candidates who have availed the facility of Scribes/Passage Reader and/or compensatory time must produce relevant documents for the

eligibility of scribe/compensatory time, during the conduct of computer based examination, and/or as and when called for by the Commission and also at the time of Document Verification. Failure to produce such supporting documents will lead to cancellation of their candidature for the examination.

8.9. No attendant other than the scribe for eligible candidates will be allowed inside the examination hall.

8.10. One eyed candidates and partially blind candidates who are able to read the normal Question Paper set with or without magnifying glass and who wish to write/ indicate the answer with the help of Magnifying Glass will be allowed to use the same in the Examination Hall and will not be entitled to a Scribe. Such candidates will have to bring their own Magnifying Glass to the Examination Hall.

9. Crucial date for Essential Qualification (EQ) and Age Limit:

9.1. Essential Qualifications (EQs) & Age Limit for each Post as per the requirement of the concerned User Departments, are mentioned in the details/description of Post(s)as given in the **Annexure-III** of this Notice.

9.2. The Crucial date for determining of **age-limit and possession of Essential Qualifications (EQs)/Experience will be** _01-01-2022 and 13.06.2022 respectively._

9.3. Before applying for the post, the candidates must ensure that they possess the **Essential Qualifications including Experience wherever it is prescribed as Essential Qualification and also meet the age-limit** as on the crucial date mentioned in Para 9.2 above.

9.4. The posts where experience is required, such experience must be acquired by the candidates after completing educational qualification as specified for the concerned post. Further, internship, training, research experience, etc gained in the course of acquiring an educational qualification will not be counted as experience *even after the same has been acquired after the completion of his/her educational qualification*.

9.5. For posts where **experience** in a particular field/ discipline for a specified period has been indicated as an **Essential Qualification**, the applicants must fill the relevant column of the online Application Form and also shall

submit self-attested copy of **relevant certificates** in support of their claim of possession of Experience in that field/discipline from the **Competent Authority along with the <u>print out of the online Application Form</u>, as and when called for by the Commission after the conduct of Computer Based Examination failing which their candidature shall be rejected.**

9.6. Selection will be strictly as per Recruitment Rules of the post. It may be noted by the candidates that Equivalency will not be allowed in case it is not mentioned in the prescribed EQ for any category of post in the Notice. In case Equivalency is allowed in the Recruitment Rules, it is the responsibility of the candidates to submit the necessary Documents/ Certificates (Order/ Letter with Number & Date) in support of equivalence, issued by the Government of India/ State Government or by the Competent Authority, as mentioned in the post details against the particular category(ies) of post(s) in the notice, from which he/she obtained the Educational Qualification, failing which his/her application shall be rejected.

9.7. In respect of Post(s) requiring proficiency in the relevant language as an essential qualification, the applicant must have studied that language up to Matriculation level and in case the relevant language is not taught as a subject in Matriculation, the said language must be then other-tongue of the applicant.

9.8. As per Ministry of Human Resource Development Notification dated 10-06-2015 published in Gazette of India all the degrees/diplomas/certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the University Grant Commission Act 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the University Grants Commission. **Accordingly, unless such Degrees are recognized for the relevant period when the candidates acquired the qualification, they will not be accepted for the purpose of Educational Qualification.**

9.9. As per UGC (Open and Distance Learning) Regulations, 2017 published in official Gazette on 23-06-2017, under Part-III(8)(v), the programmes in

engineering, medicine, dental, nursing, pharmacy, architecture and physiotherapy etc are not permitted to be offered under Open and Distance Learning mode.

9.10. However, B.Tech. degree/diploma in Engineering awarded by IGNOU to the students who were enrolled up to academic year 2009-10 shall be treated as valid, wherever applicable.

10. How to apply:

10.1 Candidates will have to apply for each category of post separately and also pay fee for each category of post. e.g. if a candidate wish to apply for Junior Assistant and Junior Statistical Assistant both, he/she has to pay fee for each category of post.

10.2 **Candidates should apply only once for one category of post**.

10.2. Applications must be submitted in online mode only at the official website of SSC Headquarters i.e. https://ssc.nic.in. For detailed instructions, please refer to **Annexure-IV** and **Annexure-V** of this Notice.

10.3. Last date for submission of online applications is **13-06-2022**(23.00PM).

10.4. Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the SSC website on account of heavy load on the website during the closing days.

10.5. The Commission does not accept any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the Commission.

10.6. <u>After successful submission of online application, candidates must take a printout of the application form for submitting the same along with the requisite documents, duly self-attested, as and when called for by the Commission after the conduct of Computer Based Examination.</u>

10.7. The information furnished by the candidates in their applications will be verified by the Commission with reference to the original documents

during the Document Verification. During verification of documents, if it is found that any information furnished by the candidate in the application is wrong, his/ her candidature will be rejected forthwith. The candidates should ensure that they have furnished correct information in the application form. (**Kindly see the specimen of Registration & Application form at ANNEXURE-XIV and ANNEXURE-XV respectively**)

11. Application Fee:

11.1. Fee payable: Rs.100/- (Rupees One Hundred only).

11.2. Fee can be paid online through BHIM UPI, Net Banking, by using Visa, Mastercard, Maestro, RuPay Credit or Debit cards or in SBI Branches by generating SBI Challan.

11.3. Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Persons with Disabilities (PwD) and Ex-servicemen (ESM) eligible for reservation are exempted from payment of fee.

11.4. Online fee can be paid by the candidates up to **15-06-2022 (23.00PM)**. However, candidates who wish to make the cash payment through challan of SBI, may make the payment in cash at the Branches of SBI within the working hours of bank up to **18-06-2022** provided the challan has been generated by them before **16-06-2022 (upto 23.00PM).**

11.5. Applications received without the prescribed fee shall not be considered and summarily rejected. No representation against such rejection will be entertained. Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.

11.6. Candidates who are not exempted from fee payment must ensure that their fee has been deposited with SSC. If the fee is not received by SSC, status of Application Form is shown as "Incomplete" and this information is printed on the top of the Application Form printout. Further, status of fee payment can be verified at the "Payment Status" link provided in the candidate's login screen. Such applications which remain incomplete due to non-receipt of fee will be SUMMARILY REJECTED and no request for consideration of such applications and

fee payment after the period specified in the Notice of Examination shall be entertained.

11.7. Fee once paid will not be refunded under any circumstances nor will it be adjusted against any other examination or selection. Fee should be paid separately for each category of post applied.

12. Window for Application Form Correction [27.06.2022 till 29.06.2022 (23:00 PM)]

12.1. After the closing date for receipt of online applications, the Commission will provide a period of 5 days to enable candidates to correct/ modify online application parameters, wherein candidates will be allowed to re-submit applications after making requisite corrections/ changes in the one-time registration/ online application data as per their requirement.

12.2. A candidate will be allowed to correct and re-submit his modified/ corrected application two times during the 'Window for Application Form Correction' i.e. if he/she has made mistake in his updated application also, he/she will be allowed to resubmit one more modified/ corrected application after making requisite corrections/ modifications. No more corrections in the application form will be allowed under any circumstances.

12.3. Only those candidates will be allowed to make corrections in the application form, whose completed online applications along-with payment of requisite fee, have been received by the Commission within the specified period.

12.4. Latest modified application will be treated as the valid one and the previous application(s) submitted by such candidates will be ignored.

12.5. The Commission will levy a uniform correction charges of ₹ 200/- for making correction and re-submitting modified/ corrected application for the first time and ₹ 500/- for making correction and re-submitting modified/ corrected application for the second time. The correction charges will be applicable to all candidates irrespective of their gender/ categories.

12.6. The correction charges can be paid only by online mode through BHIM UPI, Net Banking or by using Visa, Mastercard, Maestro, RuPay Credit or Debit cards.

12.7. The correction charges once paid shall not be refunded under any circumstances

nor will it be adjusted against any other examination or selection.

12.8. Before submission of the corrected application, candidates must check that they have filled correct details in each field of the form. After expiry of 'Window for Application Form Correction', no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.

13. Centers of Examination

13.1. The details of the examination centres are as follows:

S. No	Examination Centres	Centre Code
1	Chandigarh/Mohali	1601
2	Jammu	1004
3	Srinagar	1007
4	Leh	1005
5	Kargil	1008
6	Delhi	2201

13.2. A candidate has to give option for three centres, in the order of priority, No request for change of Centre will be considered later, under any circumstances. Hence, the candidates should select the centers, carefully and indicate the same correctly in their online application.

13.3. The Commission reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre. Commission also reserves the right to divert candidates of any centre to some other Centre to take the examination.

14. SCHEME OF EXAMINATION:

14.1. **There will be three separate Computer Based Examinations consisting of Objective Type Multiple Choice questions, for the posts with minimum Educational Qualification (EQs) of i) Matriculation level, ii) Higher Secondary, and iii) Graduation & above levels. The details of subjects, marks and number of questions subject-wise will be as given below:-**

Part	Subject	No. of Questions	Maximum Marks	Total Duration
A	General Intelligence	25	50	60 Minutes (80 minutes for candidates eligible for scribes as per Para 8.1 and 8.2.
B	General Awareness	25	50	
C	Quantitative Aptitude (Basic Arithmetic Skill)	25	50	
D	English Language (Basic Knowledge)	25	50	

14.2.   There will be **negative marking of 0.50 marks** (out of maximum 2 marks per question) for each wrong answer.

14.3.   Marks scored by candidates in Computer Based Examination will be normalized by using the formula published by the Commission through Notice No: 1-1/2018-P&P-I dated 07-02-2019 and such normalized scores will be used to determine final merit and cut-off marks.

14.4.   Skill Tests like Typing/ Data Entry/ Computer Proficiency Test, etc., where prescribed in the Essential Qualification, will be conducted, which will be of a qualifying nature.

14.5.   The Commission shall have the discretion to fix different minimum qualifying standards in each component of the Examination taking into consideration among others, category-wise vacancies and category-wise number of candidates.

14.6.   Tentative Answer Keys will be placed on the Commission's website after the Examination. Candidates may go through the Answer Keys and submit representations, if any, within the time limit given by the Commission through on-line modality only, on payment of Rs. 100/-per question. Any representation regarding Answer Keys received within the time limit fixed by the Commission at the time of uploading of the Answer Keys will be scrutinized before finalizing the Answer Keys and the decision of the Commission in this regard will be final. No representation regarding Answer Keys shall be entertained later.

14.7.   Indicative Syllabus for Computer Based Examination:

14.7.1. <u>Matriculation level</u>

General Intelligence: It would include questions of non-verbal type.

The test will include questions on similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.

General Awareness: Questions are designed to test the general awareness of the environment and its application to the society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

Quantitative Aptitude: This paper will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, use of Tables and Graphs, Mensuration, Time and Distance, Ratio and Time, Time and Work, etc.

English Language: Candidates understanding of the Basics of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc. his/her writing ability would be tested.

14.7.2. 10+2 (Higher Secondary) level

General Intelligence: It would include questions of both verbal and non-verbal type. The test will include questions on Semantic Analogy, Symbolic operations, Symbolic/Number Analogy, Trends, Figural Analogy, Space Orientation ,Semantic Classification, Venn Diagrams,

Symbolic/Number Classification, Drawing inferences, Figural Classification, Punched hole/pattern-folding & unfolding, Semantic Series, Figural Pattern – folding and completion, Number Series, Embedded figures, Figural Series, Critical Thinking, Problem Solving, Emotional Intelligence, Word Building, Social Intelligence, Coding and de-coding, Other sub-topics, if any Numerical operations.

General Awareness: Questions are designed to test the candidate's general awareness of the environment and its application to the society. Questions are also designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspect as may be expected of an educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining to History, Culture, Geography, Economic Scene, General polity and scientific research.

Quantitative Aptitude: Arithmetic, Number Systems, Computation of Whole Number, Decimal and Fractions, Relationship between numbers Fundamental arithmetical operations: Percentages, Ratio and Proportion, Square roots, Averages, Interest (Simple and Compound), Profit and Loss, Discount, Partnership Business, Mixture and Allegation, Time and distance, Time and work. Algebra: Basic algebraic identities of School Algebra and Elementary surds (simple problems) and Graphs of Linear Equations. Geometry: Familiarity with elementary geometric figures and facts: Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles. Mensuration: Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square, Base Trigonometry: Trigonometry, Trigonometric ratios, Complementary angles, Height and distances (simple problems only) Standard Identities etc., Statistical Charts: Use of Tables and Graphs, Histogram, Frequency polygon, Bar-diagram, Pie-chart

English Language: Spot the Error, Fill in the Blanks, Synonyms/

Homonyms, Antonyms, Spellings/ Detecting Mis-spelt words, Idioms & Phrases, One word substitution, Improvement of Sentences, Active/ Passive Voice of Verbs, Conversion into Direct/ Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage, Cloze Passage, Comprehension Passage.

14.7.3. <u>Graduation & above level:</u>

General Intelligence: It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, space visualization, spatial orientation, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc. The topics are, Semantic Analogy, Symbolic/Number Analogy, Figural Analogy, Semantic Classification, Symbolic/ Number Classification, Figural Classification, Semantic Series, Number Series, Figural Series, Problem Solving, Word Building, Coding & de-coding, Numerical Operations, symbolic Operations, Trends, Space Orientation, Space Visualization, Venn Diagrams, Drawing inferences, Punched hole/ pattern –folding & un-folding, Figural Pattern – folding and completion, Indexing, Address matching, Date & city matching, Classification of centre codes/ roll numbers, Small & Capital letters/ numbers coding, decoding and classification, Embedded Figures, Critical thinking, Emotional Intelligence, Social Intelligence, Other sub-topics, if any.

General Awareness: Questions will be designed to test the general awareness of the environment and its application to the society. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining History, Culture, Geography, Economic Scene, General Polity& Scientific Research.

Quantitative Aptitude: The questions will be designed to test the

ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be computation of whole numbers, decimals, fractions and relationships between numbers, Percentage, Ratio & Proportion, Square roots, Averages, Interest, Profit and Loss, Discount, Partnership Business, Mixture and Allegation, Time and distance, Time & Work, Basic algebraic identities of School Algebra & Elementary surds, Graphs of Linear Equations, Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles, Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square base, Trigonometric ratio, Degree and Radian Measures, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart.

English Language: Candidates' ability to understand correct English, his basic comprehension and writing ability, etc. would be tested.

The questions in Parts A, B, & D will be of a level commensurate with the essential qualification viz. Graduation and questions in Part C will be of 10th standard level.

15. Admission to the Examination:

15.1. All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are found to be in order and are provisionally accepted by the Commission as per the terms and conditions of this Notice of Examination will be assigned Roll numbers and issued Admission Certificate (AC) for appearing in the Computer Based Examination. Subsequently, qualified candidates will be issued Admission Certificates/ Instructions, for the next stages of the Examinations.

15.2. **The Commission will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of Computer Based Examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, experience, age, physical and medical**

standards etc. as per the requirements of the Post-category they wish to apply for and satisfy themselves that they are eligible for the post(s). Copies of self-attested supporting documents along-with printout of the online application form will be sought at the time of Scrutiny Stage from the shortlisted candidates for the said stage of scrutiny as per Selection Procedure mentioned in Para 18 and at the time of Document Verification. When scrutiny of documents is undertaken at any stage of the recruitment process, if any claim made in the application is not found substantiated, the candidature will be cancelled and the Commission's decision shall be final.

15.3 Admission Certificates for the Examination will be uploaded on the website of the concerned Regional Office (NWR) Chandigarh of the Commission. Admission Certificate will not be issued by post for any stage of examination. Therefore candidates are advised to visit the website of Regional Office (NWR) Chandigarh www.sscnwr.org and SSC HQ https://ssc.nic.in regularly for updates and information about the examination.

15.4 For the Computer Based Examination, Admission Certificate will be issued by the Regional Office, in whose jurisdiction opted Examination Centre of the candidates falls, irrespective of the post category to which the post belongs. For Document Verification, Admission Certificate will be issued by the Regional Office (NWR) Chandigarh. Therefore, candidates are advised to check the website of the Regional Office (NWR) Chandigarh regularly for latest updates.

15.5 Information about the Examination indicating the time table and City/ Centre of examination for the candidates will be uploaded on the websites of the Regional Office (NWR) Chandigarh of the Commission about two weeks before the date of examination. If any candidate does not find his/her detail on the website of the Commission, one week before the date of examination, he/ she must immediately contact the Regional Office (NWR) Chandigarh of the Commission with proof of having submitted his/ her application. Failure to do so will deprive him/ her of any claim for consideration.

15.6 Candidate must write his/ her Registration-ID, Roll Number, registered Email-ID and Mobile Number along with his/ her name, date of birth and name of the examination, while addressing any communication to the Commission. Communication from the candidate not furnishing these particulars shall not be

entertained.

15.7 Facility for download of Admit Cards will be available about one week before the conduct of Computer Based Examination on the website of Regional Office (NWR) Chandigarh. **Candidate must bring print out of the Admission Certificate to the Examination Hall.**

15.8 In addition to the Admission Certificate, it is mandatory to carry at least two passport size recent colour photographs, Original valid Photo-ID proof having the Date of Birth as printed on the Admission Certificate failing which they will not be allowed entry, such as:

    15.8.1   Aadhaar Card/Printout of E-Aadhaar,

    15.8.2   Voters ID Card,

    15.8.3   Driving License,

    15.8.4   PAN Card,

    15.8.5 Passport,

    15.8.6 ID Card issued by School/College.

    15.8.7 Employer ID Card.

    15.8.8 Ex-Serviceman Discharge Book issued by Ministry of Defence.

    15.8.9 Another photo bearing valid ID card issued by the Central/State Government.

15.9 **If Photo Identity Card does not have the Date of Birth then the candidate must carry an additional original certificate in proof of their Date of Birth. In case of mismatch in the Date of Birth mentioned in the Admission Certificate and photo ID/ Certificate brought in support of Date of Birth, the candidate will not be allowed to appear in the examination.**

15.10 PwD candidates using the facility of scribes as per Para 8.1 and 8.2 shall also be required to carry required Medical Certificate/ Undertaking/ Photocopy of the Scribe's Photo ID Proof, as specified therein. Candidates without above noted documents will not be allowed to appear in the examination.

15.11 Any other document mentioned in the Admission Certificate may also be carried by the candidates while appearing in the Examination.

15.12 Applications with blurred photograph and/ or signature will be rejected. Also,

Photographs with cap, spectacles, googles, poor quality, miniature, side facing will be rejected.

16 DOCUMENTS VERIFICATION:

16.1 **All the candidates qualified for Document Verification are required to appear for Document Verification in the Regional Office** (NWR) Chandigarh**, along with the photocopies and original documents as mentioned at Para no: 15.8.

16.2. Admission Certificate for DV will be issued by the Regional Office (NWR) Chandigarh. Therefore, candidates are advised to check the website(s) of the Regional Office (NWR) Chandigarh regularly.

16.3. Candidates have to bring two passport size recent colour photographs and one original Photo ID Proof as listed at Para 15.8 above while appearing for the Document Verification.

16.4. At the time of Document Verification, candidates will have to produce original documents like:

16.4.1. Matriculation/Secondary Certificate.

16.4.2. Educational Qualification Certificate, as per the requirement of the Post-category applied for.

16.4.3. Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated, in respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent.

16.4.4. Experience Certificate, if required for the post.

16.4.5. Caste/Category Certificate, if belongs to reserved categories.

16.4.6. Persons with Disabilities Certificate in the required format, if applicable.

16.4.7. Requisite Certificate for Ex-Servicemen (ESM):

16.4.7.1. Serving Defence Personnel Certificate as per **Annexure-IX**, if applicable.

16.4.7.2. Discharge Certificate, if discharged from the Armed Forces,

16.4.8. Relevant Certificate if seeking any age relaxation.

16.4.9. No Objection Certificate, in case already employed in Government.

16.4.10. A candidate who claims change in name after matriculation on marriage or remarriage or divorce, etc. the following documents shall be submitted:

16.4.10.1. In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;

16.4.10.2. In case of re-marriage of women: Divorce Deed/ Death Certificate as the case may be in respect of first spouse; and photocopy of present husband "passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.

16.4.10.3. In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/Affidavit duly sworn before the Oath Commissioner.

16.4.10.4. In other circumstances for change of name for both male and female:
Deed Poll/ Affidavit duly sworn before the Oath Commissioner and papercutting's of two leading daily newspaper in original (One daily newspaper should be of the area of applicant's permanent and present address or nearby area) and Gazette Notification.

16.4.11. Any other document specified in the Admission Certificate for Document Verification.

17   Abbreviations Used: As per Annexure-XIII

18   Selection Procedure:

18.1   Recruitment to Selection Posts will be made through Computer Based Mode consisting of Objective Type Multiple Choice Questions.

18.2   All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are found to be in order and are provisionally accepted by the Commission as per the terms and conditions of this Notice of Examination, will be

assigned Roll numbers and issued Admission Certificate (AC) for appearing in the Computer Based Examination by the Regional Office, SSC (NWR), Chandigarh.

18.3   Applications which have blurred photograph/miniature photograph/side facing photograph/photograph with goggles/ photograph with spectacles/ photograph with caps/no photographs, blurred/ no signature /miniature fee not received/ incomplete application/ etc. will be rejected. **Specimen of Photographs acceptable /non-acceptable are given at Annexure XII. Kindly see.**

18.4   Candidates who apply for more than one post of different levels (Matriculation, Higher Secondary (10+2) and Graduation & above) are called "Common candidates".

18.5   **Such "Common candidates" will be issued only one Admission Certificate for one level of EQ. For example, a candidate who has applied for three or more categories of posts of three EQ levels (Matriculation, Higher Secondary and Graduation & above), he/she shall be issued only three Admission Certificates i.e. one for each level of EQ.**

18.6.   **Common candidates must appear only once in the examination for one level of post, otherwise, their candidature shall be cancelled**. If a candidate has applied for two levels of posts e.g. for Matriculation and for Higher Secondary (10+2), he/ she will have to appear once for each level of examination (i.e. once for Matriculation level Post-categories and once for Higher Secondary level Post-categories).

18.7.   Candidates scoring less than cut-off marks as given below will not be considered for the next stage of recruitment:

UR	:	35%
EWS	:	30%
Other categories	:	25%

18.8.   Depending on the number of vacancies of a particular category of post, candidates will be shortlisted for the next stage of scrutiny based on the score and merit of candidates in the Computer Based Examination in the following ratio:

- In the ratio of 1:20, for upto 5 vacancies for any category of posts.

- In the ratio of 1:10, for more than 5 vacancies for any category of posts, subject to minimum100.

18.9. **The candidates who are shortlisted for the next stage of scrutiny will be required to submit self attested copies of all the supporting documents in respect of Educational Qualification (EQ), Experience, Category, Age, Age-relaxation, etc. (as applicable) in hard copy along with the print out of their online application form in the Regional Office (NWR) Chandigarh.**

18.10. Scrutiny of Documents will be carried out by the Regional Offices (NWR) Chandigarh in consultation with concerned User Department(s).

Note: Scrutiny of Documents is done in line with the provisions/details mentioned in the Recruitment Rules (RRs) for a particular category of Post as furnished by the concerned User Department. However, if at any stage the Commission observes requirement of clarification to be sought with respect to RRs, the same would be obtained from the concerned User Department.

18.11. Skill Test, wherever prescribed for any category of post will be conducted from amongst the candidates whose hard copies of documents are received and found in order at Scrutiny stage, by the Regional Offices (NWR) Chandigarh. Physical Endurance Test (PET)/Physical Measurement Test (PMT) of the qualified candidates, wherever applicable, will be conducted by the Administration of UT of Ladakh.

18.12. All qualified candidates found clear at the Scrutiny Stage for a particular category of post, **will be called for Document Verification (DV) by the Regional Office** (NWR) Chandigarh. **Admission Certificate for DV will be issued by the Regional Office** (NWR) Chandigarh. **Therefore, candidates are advised to check the website of the Regional Office** (NWR) Chandigarh **regularly**.

18.13. The information furnished by the candidates in their applications will be verified by the Commission with their original documents after the Computer Based Examination. During verification of documents, if it

is found that any information furnished by the candidate in the application form is wrong, his/her candidature will be rejected forthwith. No appeal or representation against such rejection of candidature will be entertained. The candidates should ensure that they have furnished correct information in the application form.

18.14. *Scores/ Marks of the selected candidates will only be disclosed/ made available on the website of the Regional Offices* (NWR) Chandigarh *at the time of declaration of Final Result for the particular Category of post. Marks of all other candidates who appeared in the Computer Based Examination for any category of post shall only be made available on the website of the Commission after declaration of entire results of all categories of posts advertised under this notice of* Selection Posts/Ladakh/2022.

18.15. SC, ST, EWS, ESM and PwD candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved share of vacancies. Such candidates will be accommodated against the general/ unreserved vacancies in the post as per their position in the overall merit or vacancies earmarked for their category, whichever is advantageous to them. The reserved vacancies will be filled up separately from amongst the eligible SC, ST, EWS, ESM, and PwD candidates.

18.16. SC, ST, EWS, ESM, and PwD candidates who qualify on the basis of relaxed standards viz. age limit, experience or qualifications, permitted number of chances, extended zone of consideration, etc., irrespective of his/ her merit position, is to be counted against reserved vacancies and not against un-reserved vacancies. Such candidates may also be recommended at the relaxed standards to the extent of number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit. In so far as cases of ex-serviceman are concerned, deduction of the military service rendered from the age of ex-servicemen is permissible against the reserved or unreserved posts and such exemption will not be termed as relaxed standards in regard to age. Similarly for PwD candidates, relaxation in upper age limit will not be termed as relaxed

standards.

18.17. A person with disability (PwD) who is selected on his/ her own merit can be appointed against an unreserved vacancy provided the post is identified suitable for Persons with Disability of relevant category.

18.18. Success in the examination confers no right of appointment unless Administration of UT of Ladakh is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/post.

18.19. The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all stages of the examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled.

18.20. Candidates selected for appointment are liable to serve anywhere in Ladakh.

18.21. In case, during the stage of Scrutiny of documents/ Document Verification, the Commission observes that the vacancy(ies) for a particular category of Post(s) is/are not getting filled up completely, an additional number of candidates who have qualified in the Computer Based Examination, in the order of merit, shall be called **only for one more time, at the discretion of the Commission** for filling up the number of vacancies not getting filled up, in the ratio of 1:20 for vacancies upto 5 and 1:10 for vacancies more than 5.

18.22. The allocation of Departments in respect of posts common to various Departments such as Junior Assistants, Jr Stenographer, Driver Grade-II, Orderly and Safaiwala shall be made by the Administration of Union territory of Ladakh on the basis of the merit cum preference of the selected candidates. The order of preference of Departments from the selected candidates shall be sought by General Administration Department of Union territory of Ladakh after notification of the selection list by SSC.

19. Resolution of Tie-Cases:

In the event of tie in the normalized scores of candidates in the Computer

Based Examination, such cases will be resolved by applying following criteria, one after another, till the tie is resolved:

    i.   Total marks in Computer Based Examination.

    ii.   Marks in Part-A of Computer Based Examination.

    iii.   Marks in Part-B of Computer Based Examination.

    iv.   Date of Birth, with older candidates placed higher.

    v.   Alphabetical order of names.

20   Reasons for Rejection/Cancellation of Application / Candidature:-

20.1   APPLICATIONS/CANDIDATURE OF APPLICANTS ARE LIABLE TO BE CANCELLED/ REJECTED AT ANY STAGE OF THE RECRUITMENT PROCESS IN THE EVENT OF ALL OR ANY OF THE FOLLOWING:

20.1.1   Applications being incomplete.

20.1.2   Any variation in the Signatures (signatures done on the Print out of the Application Form and also on other Documents must be the same).

20.1.3   Application without clear photograph (*miniature photograph/side facing photograph/ photographs with goggles /photographs with spectacles/ photographs with caps /no photographs/blurred photographs etc.*) and legible signature.

20.1.4   Non-payment of Examination Fees by the fee non-exempted candidates.

20.1.5   Fee not paid as per instructions.

20.1.6   Under-aged/overaged candidates.

20.1.7   Non-forwarding of self attested legible copies of all the relevant certificates/ documents issued by the competent authority, along with the printout of the online Application Forms, in support of the information given in their online Application Forms about their educational qualifications, experiences, percentage of marks obtained, proof of age, proof of category [SC/ ST/ EWS/ PwD/ ESM/, etc], as and when called for by the Commission after conduct of Computer Based Examination(s).

20.1.8   Not having the requisite Educational Qualification, Experience as on **13.06.2022** (Closing date) and Age as on **01-01-2022.**

20.1.9   Incorrect information or misrepresentation or suppression of material facts.

20.1.10   Non-receipt/ late receipt of the print out of the online Application Form

along with self-attested copies of the relevant documents at the scrutiny stage.

20.1.11 For carrying prohibitive items to the Examination premises/Hall.

20.1.12 Non-production of original certificates at the time of Document Verification.

20.1.13 Indulging in any of the malpractices listed at Para-21 of the Notice of the Examination.

20.1.14 Candidates appearing twice in the Computer Based Examination for the same level of EQ (i.e. Matriculation, Higher Secondary and Graduation & above levels).

20.1.15 Candidates who are found in an inebriated condition in the Examination Hall.

20.1.16 Any other irregularity.

21   **Penalty/ Debarment of candidates for Malpractices:-**

If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of examination, their candidature for this examination will be cancelled and they will be debarred from the examinations of the Commission for the period mentioned below:

S. No	Type of Malpractice	Debarment Period
1	Taking away any examination related material such as OMR sheets, Rough Sheets, Commission Copy of Admission Certificate, Answer Sheet etc. from the examination hall or passing it onto unauthorized persons during the conduct of examination.	2Years
2	Leaving the Examination Venue uninformed during the Examination	2Years
3	Misbehaving, intimidating or threatening in any manner with the Examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.	3Years
4	Obstruct the conduct of examination/ instigate other candidates not to take the examination.	3Years
5	Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.	3Years
6	Obtaining support/ influence for his/ her candidature by any irregular Or improper means in connection with his/ her candidature.	3Years

7	Possession of Mobile Phone in "switched on" or "switched off" mode.	3Years
8	Appearing in the same examination more than once in contravention Of the rules.	3Years
9	A candidate who is also working on examination related matters in The same examination.	3Years
10	Damaging examination related infrastructure/ equipments.	5Years
11	Appearing in the examination with forged Admit Card, identity proof, etc.	5Years
12	Possession of firearms/weapons during the examination.	5Years
13	Assault, use of force, causing bodily harm in any manner to the Examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.	7Years
14	Threatening/ intimidating examination functionaries with weapons/ Fire arms.	7Years
15	Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc.	7Years
16	Possession of Bluetooth Devices, spy cameras, and any other Electronic gadgets in the examination hall.	7Years
17	Impersonate/Procuring impersonation by any person.	7Years
18	Taking snapshots, making videos of question papers or examination Material, labs, etc.	7Years
19	Sharing examination terminal through remote desktop softwares/ Apps/ LAN/ VAN, etc.	7Years
20	Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the Examination.	8Years

22 Commission's Decision Final:

The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list & force allocation, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/ Correspondence will be entertained in this regard.

23 Jurisdiction of Courts/ Tribunals:

Any dispute in regard to this recruitment will be subject to Courts/ Tribunals having jurisdiction over Chandigarh where SSC(NWR) is located.

24 Important Instructions to Candidates:

(a)	BEFORE APPLYING, CANDIDATES MUST TO GO THROUGH THE INSTRUCTIONS GIVEN IN THE NOTICE OF EXAMINATION VERY CAREFULLY. THE NOTICE OF EXAMINATION IS PRINTED BOTH IN ENGLISH AND HINDI. IN CASE OF ANY DISPUTE, THE ENGLISH VERSION WILL PREVAIL
(b)	THE CANDIDATE MUST WRITE HIS NAME AND DATE OF BIRTH STRICTLY AS RECORDED IN THE MATRICULATION/ SECONDARY CERTIFICATE. IF ANY VARIATION IN THE DATE OF BIRTH IS OBSERVED AT THE TIME OF ENTRY IN THE EXAMINATION VENUE, HE/SHE SHALL NOT BE ALLOWED TO APPEAR IN THE EXAMINATION. FURTHER, IF ANY VARIATION IN THE NAME AND DATE OF BIRTH IS OBSERVED AT THE TIME OF DOCUMENT VERIFICATION, HIS/ HER CANDIDATURE WILL BE CANCELLED.
(c)	**CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT TO WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/ INABILITY OR FAILURE TO LOGIN TO THE SSC WEBSITE ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURING THE CLOSING DAYS.**
(d)	The Commission will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of Computer Based examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post(s). Copies of self-attested supporting documents alongwith print out of the online application form will be sought at the time of Scrutiny Stage from the shortlisted candidates for the said stage of scrutiny as per Selection Procedure mentioned in Para 18 and at the time of Document Verification. When scrutiny of documents is undertaken at any stage of the recruitment process, if any claim made in the application is not found substantiated, the candidature will be cancelled and the Commission's decision shall be final.

(e)	Candidates seeking reservation benefits available for SC/ ST/ OBC/ PwD/ EWS/ ESM must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the certificates in the prescribed format in support of their claim.
(f)	Candidates with **benchmark physical disability** only would be considered as Persons with Disabilities (PwD) and entitled to reservation for Persons with Disabilities.
(g)	When application is successfully submitted, it will be accepted 'Provisionally'. **Candidates should take printout of the application form** for submission at the scrutiny stage as and when called for by the Commission after conduct of the Computer Based Examination as well as for their own records.
(h)	Only one online application is allowed to be submitted by a candidate for one category of post. Therefore, the candidates are advised to exercise due diligence at the time of filling their online Application Forms. In case, more than one applications of a candidate are detected for one category of post, all applications will be rejected by the Commission and his/her candidature for the examination will be cancelled for that post. If a candidate submits multiple applications for one category of post and appears in the examination (at any stage) more than once, his/ her candidature will be cancelled and he/ she will be debarred from the examinations of the Commission as per rules.
(i)	The candidates must write their father's name and mother's name strictly as given in the Matriculation/ Secondary Certificates otherwise their candidature may be cancelled at the time of Document Verification or as and when it comes into the notice of the Commission.
(j)	In the online Application Form, candidates are required to upload the scanned colour passport size photograph in JPEG format (20 KB to 50 KB). The photograph should not be more than three months old from the date of publication of the Notice of Examination. Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height) and the face should occupy about 40% of the area of the photograph with a full face view. The photograph should be **without cap**, **without spectacles**. Applications with poor quality, miniature and blurred photographs/side facing photographs will be rejected. Candidates are required to upload the scanned signature in JPEG format (10 to 20 KB). Image dimension of the signature should be about 4.0 cm (width) x 2.0 cm (height). Applications with blurred/ illegible Photograph/ Signature will be rejected

	summarily.
(k)	Request for change/ correction in any particulars in the Application Form, (*after exercising opportunity under correction window as provided by the Commission*) once submitted, will not be entertained under any circumstances.
(l)	After the closing date for receipt of online applications, the Commission will provide a period of 5 days to enable candidates to correct/ modify online application parameters, wherein candidates will be allowed to re-submit applications after making requisite corrections/ changes in the onetime registration/ online application data as per their requirement. This facility can be availed by online payment of stipulated correction charges as per details given at Para-12 of the Notice of Examination. Latest modified application will be treated as the valid one and the previous application(s) submitted by such candidates for the examination will be ignored.
(m)	Before submission of the corrected/ final online application as the case may be, candidates must check that they have filled correct details in each field of the form. After submission of the corrected/ final online application form OR expiry of the period of 'Window for Application Form Correction', no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.
(n)	Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made by the Commission through e- mail/ SMS.
(o)	The candidates must carry two passport size recent colour photographs and a latest photo bearing identification proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card or any photo bearing ID card issued by Central/State Government to the Examination Venue, failing which they will not be allowed to appear for the same. **If Photo Identity Card does not have the Date of Birth printed in it, then the candidate must carry an additional original certificate in proof of their Date of Birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and Photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.** PwD candidates using the facility of scribes as per Para 8.1 and 8.2 shall also be required to carry required Medical Certificate/ Undertaking/ Photocopy of the Scribe's Photo ID Proof, as specified therein.

(p)	In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber cafe will be held responsible for the same and liable for suitable legal action under cyber/ IT act.
(q)	All the posts carry All India Service Liability (AISL) i.e. the candidate, on selection, may be asked to serve anywhere in the country.
(r)	No admission certificates for aforesaid examination will be issued by post. Candidates are required to download admission certificate for the examination from the website of concerned Regional Offices.
(s)	**After successful submission of online Application Form, candidates must take a print out of the online Application Form for submitting the same along with requisite documents, duly self-attested, as and when called for by the Commission after the conduct of Computer Based Examination.**
(t)	If a candidate is finally selected and does not receive any correspondence from the concerned User Department within a period of *3 months* after declaration of result, he/ she must communicate immediately with the concerned User Department.
(u)	Fee payable: Rs 100/- (Rs. one hundred only). Women candidates and candidates belonging to Scheduled Caste (SC), Scheduled Tribe (ST), Persons with disability (PwD) and Ex-servicemen (ESM) eligible for reservation are exempted from payment of fee.
(v)	**All the candidates qualified for Document Verification will be required to appear for Document Verification in the Regional Office i.e. SSC(NWR)**
(w)	Special attention is invited to the declaration at the end of the Application Form. Before agreeing to /signing the declaration, the candidates must go through the Application details filled in and the contents of the declaration itself and agree to/sign it only after satisfying themselves that the information furnished is correct. Any concealment/misrepresentation/misdeclaration shall lead to cancellation of candidature.

25   Canvassing:

Canvassing in any form will disqualify the applicant.

26   Good Mental and Bodily Health of the Candidate:

A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient discharge of his/ her duties as an Officer of the service. A candidate who, after such medical examination as may

be prescribed by the competent authority, is found not to satisfy these requirements, will not be appointed. Only such candidates as are likely to be considered for appointment will be medically examined.

SNo	Appendix Nos.		Caste/Community/ Category		Competent Authority
1	Annexure-I		PwD (Regarding limitation in an examinee to write)		Chief Medical Officer/Civil Surgeon/ Medical Superintendent of a Government health care institution.
2	Annexure-II		PwD (Letter of Undertaking for Using Own Scribe)		Applicants themselves
3	Annexure-III		**Details of categories of Posts**		
4	Annexure-IV&V		**Instruction for One-time Registration and Filling up of online Application Form.**		
5	Annexure-VI		**SC**	Tehsildar	
6	Annexure -VI (A)		**ST**	Tehsildar	
7	Annexure-VII		**Resident Certificate**	Tehsildar	
8	Annexure- VIII	Form-VI	**PwD**	Members/Chairperson of Medical Board & Countersigned by the Medical Superintendent/CMO/Head of Hospital.	
		Form-XIII-A, XIII-B and XIII-C			
9	Annexure – IX		**ESM**	Zila Sanik Welfare Officer /Commanding Officer	
10	Annexure-X		**GE**	Head of the Department	
	Annexure -X (A)			Applicant themselves	
11	Annexure-XI		**EWS**	District Magistrate/Additional District Magistrate/ Sub-Divisional Magistrate/Tehsildar	
				Revenue Officers not below the rank of Tehsildar.	
12	Annexure-XII		Photographs Specimen Acceptable/Not Acceptable in Application Form.		
13	Annexure-XIII		Abbreviations used.		
14	Annexure-XIV		Registration-Specimen		
15	Annexure-XV		Application Format-Specimen		

Note: The crucial date for submitting the relevant category certificates may be treated as the closing date for receipt of online application i.e. 13.06.2022.

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr/Ms/Mrs

_____(name of the candidate with disability), a

person with _____ _____ _____ ___ ___ ___(nature and percentage of

disability as mentioned in the certificate of disability), S/o / D/o

_____ a resident of _____ ____ _____ ____ Village/District/State)

and to state that he/ she has physical limitation which hampers his/ her writing

capabilities owning to his/ her disability.

<div align="right">

Signature

Chief Medical Officer/Civil Surgeon/Medical Superintendent

of a Government health care institution

Name & Designation

Name of Government Hospital/Health Care Centre with Seal

</div>

Place:

Date:

Note:

Certificate should be given by a specialist of the relevant stream/ disability (e.g.

Visual impairment-Ophthalmologist, Locomotor disability-Orthopaedic

specialist/ PMR).

<u>Letter of Undertaking for Using Own Scribe</u>

I_____, a candidate with_____(name of

the disability) appearing for the _____ (name of the

examination) bearing Roll No._____at_____

(name of the centre) in the District _____ __ ____ __ _____ ,

_____(name of the State/ UT). My qualification is

_____.

      I do hereby state that_____(name of the scribe) will provide the service of scribe/ reader/ lab assistant for the undersigned for taking the aforesaid examination.

      I do hereby undertake that his/ her qualification is _____. In case, subsequently it is found that his/ her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with Disability)

Place:
Date:

ANNEXURE-III MAY BE SEEN AT THE END OF THIS NOTICE

(Procedure for filling online Application)

The process of filling online application for the examination consists of two parts:

    I.   One-time Registration.
    II.   Filling online Application for the Examination.

Part-I (One-Time Registration):

1. Please read the instructions given in the Notice of Examination carefully before filling up the online 'One-time Registration Form' and "Application Form".

2. Before proceeding with One-time Registration, keep the following information/ documents ready:
   a. Mobile Number (to be verified through OTP).
   b. Email ID (to be verified through OTP).
   c. Aadhaar Number. If Aadhaar Number is not available, please give one of the following ID Numbers. (You will be required to show the original document at a later stage):
      i. Voter ID Card
      ii. PAN
      iii. Passport
      iv. Driving License
      v. School/ College ID
      vi. Employer ID (Govt./ PSU/ Private)
   d. Information about the Board, Roll Number and Year of Passing the Matriculation (10th) Examination.
   e. Disability Certificate Number, if you are a person with benchmark disability.

3. For One-time Registration, click on "Register Now" link provided in "Login" Section on https://ssc.nic.in.

4. One-time Registration process requires filling up of following information:
   a. Basic Details
   b. Additional Details and Contact Details
   c. Uploading of the scanned images of passport size photograph and signature.

5. **For filling up the 'One-time Registration Form', please follow the following steps:**
   a. Few critical details (e.g. Aadhaar Number, name, father's name, mother's name, date of birth, etc) are required to be entered twice, in the relevant columns of the Registration Form, for verification purpose and to avoid any mistakes. If there is mismatch between original and verify data columns, indication will be given in red text.
   b. S No-1, provide information about Aadhaar Number / Identity Card and its Number. Any one of these Numbers is required to be given.
   c. S No-2: Fill your name **exactly** as given in Matriculation (10th Class) Certificate. In case, you have made any changes in your name after matriculation, indicate the same at S No-2c and 2d.
   d. S No-3: Fill your father's name **exactly** as given in Matriculation (10th Class) Certificate.
   e. S No-4: Fill your mother's name **exactly** as given in Matriculation (10th Class) Certificate.
   f. S No-5: Fill your date of birth **exactly** as given in Matriculation (10th Class) Certificate.
   g. S No-6: Matriculation (10th Class) Examination Details which include:
      i. Name of Education Board
      ii. Roll Number
      iii. Year of passing
   h. S No-7: Gender (Male/Female/Transgender)
   i. S No-8: Level of Educational Qualification (Highest).
   j. S No-9: Your Mobile Number. This must be a working mobile number as it will be verified through "One Time Password" (OTP). It may be noted that any information which the Commission may like

to communicate with you, will be sent on this mobile number only. Your mobile number will also be used for retrieval of password/ Registration Number, if required.

k. S No-10: Your Email ID. This must be a working Email ID as it will be verified through OTP. It may also be noted that any information which the Commission may like to communicate with you, will be sent on this Email ID only. Your Email ID will also be used for retrieval of password/ Registration Number, if required.

l. Provide detail of State/ UT of your Permanent Address.

m. When the Basic Details provided at S No-1 to 10 are saved, you will be required to confirm your mobile number and email ID. On confirmation, your data will be saved and your Registration Number will be displayed on the screen. Your Registration Number and Password will be provided to you on your mobile number and Email ID.

n. You have to complete the Registration Process within 14 days failing which your Registration Details saved so far will be deleted.

o. Login using your Registration Number as username and auto generated password provided to you on your mobile and email. Change your password, when prompted on first login.

p. After successful password change, you need to login again using your Registration Number and changed password.

q. On successful login, information about the "Basic Details" so far filled by you will be displayed. You may edit it, if required or proceed further by clicking on "Next" button at the bottom to complete your One-time Registration.

r. S No-11: Provide information about your Category.

s. S No-12: Provide information about your Nationality

t. S No-13: Provide information about visible Identification Mark. You may be required to show the above Identification Mark at various stages of examination.

u. S No-14: Provide information about benchmark disabilities, if

any. If you are suffering from any specific benchmark disability identified suitable for government jobs, then provide Disability Certification Number.

v. S No: 15 to 18: Provide information about your Permanent and Present Address. Save the data and proceed further to last Part of the Registration Process.

w. Save the information provided. Take draft printout and review the information provided thoroughly, before "Final Submit".

x. Upon clicking "Final Submit" different OTPs will be sent on your mobile number and Email ID. You need to enter one of the two OTPs at designated field to complete the Registration Process.

y. Read the "Declaration" carefully and if you agree with the declaration, click "I Agree".

z. After submission of Basic Information, if the registration process is not completed within 14 days, your data will be deleted from the system.

6. **Though you can edit/ modify your One-time Registration data, you must be very cautious while filling up details in the One-time Registration. Wrong/incorrect information may lead to cancellation of our candidature**.

7. **YOU ARE AGAIN ADVISED THAT NAME, FATHER'S NAME, MOTHER'S NAME, DATE OF BIRTH, MATRICULATION EXAMINATION DETAIL SHOULD BE FILLED EXACTLY AS RECORDED IN MATRICULATION CERTIFICATE. YOUR CANDIDATURE MAY GET CANCELLED IN CASE OF INCORRECT/ WRONG INFORMATION.**

Part-II (Online Application Form)

1.   Before proceeding with filing of online Application, keep the following data ready:

   a.   In the online Application Form, candidates are required to upload the scanned colour passport size photograph in JPEG format (20 KB to 50 KB). The photograph should not be more than three months old from the date of publication of the Notice of Examination. An undertaking will be given by the candidates in this regard. Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height) and the face should occupy about 40% of the area of the photograph with a full face view. The photograph should be without cap, without spectacles. Applications with poor quality, miniature and blurred photographs/ side facing photographs will be rejected. **Specimen of Photographs not acceptable are given at Annexure-XII. Kindly see.**

   b.   Scanned signature in JPEG format (10 to 20 KB). Image dimension of the signature should be about 4.0 cm (width) x 2.0 cm (height). **Applications with blurred signature will be rejected.** For VH candidate, thumb impression is also allowed.

2. Login to online system through your '**Registration Number'** and password.

3. Click "Apply" link in "<u>Selection Posts/Ladakh/2022</u>" Section under "Latest Notifications" tab.

4. Information in columns at S No-1 to 14, 27 & 29 will be automatically filled from your One-time Registration Data which is non-editable. If you want to make correction in any of this data, click on "Modify Registration" and suitably edit your One-time Registration data.

5. S No-15: Select the Region name to which the post you are applying belongs to.

6. S No-16: Select the Post Code to which you are applying for, **also confirming (below S. No. 18) (✓ *Tick the check box to move further*) whether Essential Qualification/Experience etc. related to the post has been read by you**.

7. S No-17 & 18: Post Name and Level of Post is automatically displayed based on the Post Code selected by you.

8. S No-19: Give your preference for Examination Centers. Choice for all the three Centers must be given in the order of preference.

9. S No-20: If you are serving in Armed Forces or are an ex-serviceman, fill up the required information. Wards of servicemen/ ex-servicemen are not treated as ex-servicemen.

10. S No-21.1.: Provide information on whether you are suffering from Cerebral Palsy or not.

11. S No-21.2: Indicate if you have physical limitation to write and Scribe is required on your behalf. Please go through Para-8.2 of the Notice of Examination for more information.

12. 21.3 to 21.5: If you are eligible for availing the facility of scribe as per Para-8.1 and 8.2 of the Notice of examination, provide information about the requirement of scribe.

13. S No-22: This information will be automatically populated from the post details

14. S No-23: If the value in SNo-22 is yes then Skill Test Medium needs to be selected.

15. S No-24: If you are seeking age relaxation, select appropriate age-relaxation category.

16. S No-25 & 25(A): EQ for the post and Indicate your highest educational qualification (if acquired any relevant to the post).

17. S No-26: Indicate your Details of Work Experience.

18. Upload your recent Photograph (not more than three months old from the date of publication of the Notice of the Examination) as specified at Sr. No. 1a above.

19. Upload your signature as specified at Sr.No-1b above. Applications with blurred signature will be rejected.

20. Complete your declaration by clicking on "I agree" check box and fill up captcha code.

21. While seeing Preview, you may kindly check all the details entered are correct and instruction regarding photograph/signature as mentioned above at various places in the Notice are duly followed and verify information provided by you and "Submit" the Application.

22. Proceed to make fee payment if you are not exempted from payment of fee.

23. Fee can be paid online through BHIM UPI, Net Banking, by using Visa, Mastercard, Maestro, RuPay Credit or Debit cards or in cash at the SBI Branches by generating SBI Challan.

24. Refer Para-11 of the Notice of Examination for further information on the payment of fee.

25. **When application is successfully submitted, it will be accepted 'Provisionally'. Candidate must take printout of the application form for submission to the Commission after the conduct of Computer Based Examination as and when called for as well as for their own records.**

Form 'VIII'
**FORM OF CERTIFICATE: TO BE PRODUCED BY A
CANDIDATE BELONGING TO SCHEDULED CASTES IN
SUPPORT OF HIS CLAIM**

Form of Caste Certificate

This is to certify that Mr./Miss/Mrs._____
Son/daughter of_____ of
village/Town_____
District/Division_____ of State _____
belongs to the_____ Caste which is recognised as a
Scheduled Caste under the Constitution (Jammu and Kashmir)
Scheduled Caste Order, 1956.

Signature_____
Designation_____
(With seal of the Competent Authority)

Date_____

FORM 'IX'
FORM OF CERTIFICATE TO BE PRODUCED BY A
CANDIDATE BELONGING TO SCHEDULED TRIBES IN
SUPPORT OF HIS CLAIM

Form of Tribe Certificate

This is to certify that…………………………… Son/daughter of……………………of Village/Town……………………………… District/Division…………………………………………………of the State…………………….belongs to the…………………….. Tribe which is specified as a Scheduled Tribe under the Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989, as amended from time to time.

Signature: _____
Designation_____
(with seal of the Competent Authority).

Date_____

Format for Resident Certificate

Form-B
(See paragraph 6)
Administration of Union Territory of Ladakh
(Office of the Tehsildar/Competent Authority...................)

RESIDENT CERTIFICATE

Certificate No._____

Dated:_____

This is to certify that Shri/Smt/Kumari _____son/daughter/wife_____ resident of _____ Village/Street_____ Post Office _____ District_____ of UT of Ladakh, Pin Code_____ Aadhar No._____ _____ whose photograph is attested below is a resident of Union territory of Ladakh.

2. That the applicant is eligible in terms of the para 5 of the Grant of Resident Certificate (Procedure) Order, 2021.

Signature with seal of Tehsildar/Competent
Authority_____

Name_____

Designation _____

Recent passport Size photograph of the applicant with stamp and seal of Tehsildar/Competent Authority

"FORM 'VI'

Application for Obtaining Certificate of Disability by Persons with Disabilities

(1)   Name : _____   _____   _____
              (Surname)   (First Name)   (Middle Name)

(2)   Father's Name:_____Mother's Name:_____

(3)   Date of Birth :_____/_____/_____
                    (Date)   (Month)   (Year)

(4)   Age at the time of application :_____years

(5)   Sex: Male/Female/Transgender:_____

(6)   Address:

(a) Permanent address   (b) Current Address (i.e.for communication)

_____   _____

_____   _____

(c)   Period since when residing at current address: _____

(7)   Educational Status (please tick as applicable)

(i)   Post Graduate

(ii)   Graduate

(iii)   Diploma

(iv)   Higher Secondary

(v)   High School

(vi)   Middle

(vii)   Primary

(viii)   Non-literate

(8)   Occupation:_____

(9)   Identification marks: (i)_____(ii)_____

(10)   Nature of disability:

(11)   Period since when disabled: From Birth/since year_____

(12)   (i) Did you ever apply for issue of a certificate of disability in past (Yes/No)

          (ii) If yes,details:

      (a)   Authority to whom and district in which applied:_____

      (b)   Result of application:_____

(13) Have you ever been issued a certificate of disability in the past? If yes, please enclose a true copy.

_____

Declaration: I hereby declare that all particulars stated above are true to the best of my knowledge and belief, and no material information has been concealed or misstated. I further state that if any in-accuracy is detected in the application, I shall be liable to for feiture of any benefits derived and other action as per law.

_____

(signature or left thumb impression of person with disability, or of his/her legal guardian in case of persons with intellectual disability, autism, cerebral palsy and multiple disabilities, etc)

Date:

Place:

Enclosures:

1. Proof of residence (Please tick anyone, as applicable).

(a) Ration card,

(b) Voter identity card,

(c) Driving license,

(d) Bank pass book,

(e) PAN card,

(f) Passport,

(g) Telephone, electricity, water and any other utility billindicating the address of the applicant,

(h) A certificate of residence issued by a Panchayat ,municipality, cantonment board, any gazetted officer, or the concerned Patwari or Head Master of a Government school,

(i) In case of an inmate of a residential institution for persons with disabilities, destitute, mentally ill, and other disability, a certificate of residence from head of such institution.

(j) Aadhaar number or Aadhaar enrollment number,if any.

2. Two recent passport size photographs

_____

(For office use only)

Date:

Place:

Signature of issuing authority
Stamp

"FORM 'XIII-A'
Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested photograph (Showing face only) of the person with disability

Certificate No.   Date:

This is to certify that I have carefully examined Shri/Smt./Kum._____son/wife/daughter of Shri _____Date of Birth (DD/MM/YY)____Age_____ years, male/female_____ registration No. _____permanent resident of House No._____ Ward/Village/Street_____Post Office_____District_____ State _____, whose photograph is affixed above, and am satisfied that:

(A)   he/she is a case of:

    ☐ locomotor disability

    ☐ dwarfism

    ☐ blindness
(Please tick as applicable)

(B) the diagnosis in his/her case is:

He/she has _____% (in figure) _____percent (in words) permanent locomotor disability/ dwarfism/ blindness in relation to his/her_____(part of body) as per guidelines (_____number and date of issue of the guidelines to be specified).

2.   The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of
Notified Medical Authority)

Signature/thumb impression of the person in whose favour certificate of disability is issued

"FORM 'XIII-B'
Certificate of Disability
(In cases of multiple disabilities)
(Name and Address of the Medical Authority issuing the Certificate)

Certificate No.   Date:

> Recent passport size attested photograph (Showing face only)of the person with disability.

This is to certify that we have carefully examined Shri/Smt./Kum...

son/wife/daughter of Shri.. Date of Birth (DD/MM/YY)...../...../..Age

.... years, male/female, Registration No........... permanent resident of House

No.................... Ward/Village/Street.............. Post Office............District.................

State................., whose photograph is affixed above, and satisfied that:

(A)   he/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (................. number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

S.No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in%)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosycured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			

13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Hemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

@ e.g.Left/right/botharms/legs   # e.g. Single eye   £ e.g.Left/Right/both ears

(B)   In the light of the above, his/her overall permanent physical impairment as per guidelines (number and date of issue of the guidelines to be specified), is as follows: - In figures ....percent, In words....................percent.

2.   This condition is progressive/non-progressive/ likely to improve/not likely to improve.

3.   Reassessment of disability is:

(i)   Not necessary, or

(ii)   Is recommended/after............... years................months, and therefore this certificate shall be valid till........../........./.......... (DD)/ (MM)/ (YY)

4.   The applicant has submitted the following document as proof of residence:-

Nature of document	Date of issue	Details of authority issuing certificate

5.   Signature and seal of the Medical Authority.

Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson

Signature/thumb impression of the person in whose favour certificate of disability is issued.

"FORM 'XIII-C'
Certificate of Disability

(In cases other than those mentioned in Form XIII A and Form XIII B)
(Name and Address of the Medical Authority issuing the Certificate)

<table>
<tr><td>Recent passport size attested photograph (Showing face only)of the person with disability.</td></tr>
</table>

Certificate No.   *Date:*

This is to certify that I have carefully examined Shri/Smt/Kum..

son/wife/daughter of Shri................. Date of Birth (DD/MM/YY)............Age ....years,

male/female ....RegistrationNo.................permanent resident of House No...........

Ward/Village/Street.................... Post Office.................... District................. State ......, whose

photograph is affixed above, and am satisfied that he/she is a case of.......... disability.

His/her extent of percent age physical impairment/disability has been evaluated as per guidelines (

............................number and date of issue of the guidelines to be specified) and is shown

against the relevant disability in the table below:-

S.No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability(in%)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological			

	Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Hemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable)

@-eg.Left/Right/botharms/legs   #-eg.Single eye/both eyes   €-eg.Left/Right/both ears

2.   The above condition is progressive/non-progressive/ likely to improve/not likely to improve.

3.   Reassessment of disability is:

(i)   Not necessary, or

(ii)   Is recommended/after………..years.............months, and therefore this certificate shall be valid till (DD/MM/YY) …………/……./……….

4.   The applicant has submitted the following document as proof of residence:-

Nature of document	Date of issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)

(Name and Seal)

Counter signed

{Counter signature and seal of the Chief Medical Officer/Medical Superintendent/Head of Government Hospital, in case the Certificate is issued by a medical authority who is not a Government servant (with seal)}

Signature/thumb impression of the person in whose favour certificate of disability is issued

Note.-In case this certificate is issued by a medical authority who is not a Government servant, it shall be valid only if counter signed by the Chief Medical Officer of the District."

FORM 'XIV'

OFFICE OF THE ZILLA SAINIK BOARD/COMMANDING OFFFICER OF THE UNIT

CERTIFICATE OF BEING AN EX-SERVICEMAN.

This is to certify that Mr./Miss/Mrs_____

S/O, D/O of _____

R/o Village/Mohalla_____

Tehsil_____District_____serviceman   of   the

_____Force   and discharged from the service of said force or is an ex-

serviceman of the _____Force and has been honourably discharged

from the service of said force on_____.

<div align="right">

**Signature of the Competent
Authority**

</div>

Date_____

FORM OF CERTIFICATE TO BE SUBMITTED BY
GOVERNMENT EMPLOYEES SEEKING AGE-RELAXATION

(To be filled by the Head of the Department in which the candidate is working).
(Please see Para 3.4of the Notice)

It is certified that*Shri/Smt./Km._____is   a
Government employee holding the post of_____in the pay
Level…………...as on closing date.

This office has no objection for his/ her appearing in the
Selection Posts/Ladakh/2022.

Signature_____

Name_____

Office Seal

Place:

Date:

*(*Please delete the words which are not applicable.)*

DECLARATION TO BE SUBMITTED BY ALL THE EMPLOYED APPLICANTS

[Please see Para-3.4 of the Notice]

I declare that I have already informed my Head of Department in writing that I have applied for Selection Posts/Ladakh/2022 and no vigilance is either pending or contemplated against me as on the date of submission of application.

I further submit the following information:

Date of Appointment:………………………………………

Holding present Post & Pay Level: …………………………

Name & Address of Employer with Tel. No./FAX/E-mail:_____

Place:

Dated:

Full Signature of the Applicant

FORM XIVA
The Administration of Union Territory of Ladakh

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No.＿＿＿＿＿＿＿   Date＿＿＿＿＿＿＿＿＿

VALID FOR THE YEAR＿＿＿＿＿＿

This is to certify that Shri/Smt./Kumari＿＿＿＿＿＿＿＿＿＿＿＿＿＿son/daughter/wife of

＿＿＿＿＿＿＿＿＿Permanent resident of＿＿＿＿＿＿＿＿＿＿＿,Village/Street＿＿＿＿Post

Office＿＿＿＿＿District＿＿＿＿＿in the Union Territory of Ladakh, Pin Code

＿＿＿＿＿＿＿＿＿Whose photograph is attested below belongs to Economically Weaker

Sections, since the gross annual income*of his/her 'family'**is below Rs.8Lakh (Rupees

Eight Lakh only) for the financial year＿＿＿＿＿＿＿＿＿＿＿＿His/ her family does not

own or possess any of the following assets***:

    I.   5 acres of agricultural land and above;

    II.   Residential flat of 1000sq. ft. and above;

    III   Residential plot of 100 sq. yards and above in notified municipalities;

    IV Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2.   It is to certified that Shri/Smt./Kumari＿＿＿＿＿＿＿ does not belongs to any of the categories defined in the clause (m), (n) and (o) of the section 2 of the Jammu and Kashmir Reservation Act, 2004 (XIV of 2004)

Signature with seal of Office

Name＿＿＿＿＿＿

Designation:＿＿＿＿

Recent Passport Size attested photograph of the applicant

*Note1:Income covered all sources i.e. salary, agriculture, business, profession etc.

** Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/ her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Sample of Photographs *Allowed* and which are marked ✗ are *Not allowed*

OK Allowed

Too much Extra Color ✗

Too Close ✗

Blur Photographs ✗

Inverse Photo **X**

Too Dark **X**

With Googles **X**

Facing Sideways **X**

Too Small **X**

with Spectacles **X**

With Cap **X**

Annexure-XIII

Abbreviations Used:

AISL:	All India Service Liability
BL:	Both Legs Affected
CGCE:	Central Government Civilian Employee
D/o:	Department of
DQ:	Desirable Qualification
EQ:	Essential Qualification
ESM:	Ex-Serviceman
EWS:	Economically Weaker Section
GEN:	General
HH:	Hearing Handicapped
IP:	Initial Posting
JR:	Job Requirements
LV:	Low Vision
M/o:	Ministry of
NA:	Not Applicable
O/o:	Office of
OA:	One Arm Affected
OBC:	Other Backward Classes
OEA:	Other Employed Applicant
OH:	Orthopedically Handicapped
OL:	One Leg Affected
PD:	Partially Deaf
PwD:	Persons with Disabilities
SC:	Scheduled Castes
SSC:	Staff Selection Commission
ST:	Scheduled Tribes
UR:	Unreserved
VH:	Visually Handicapped.

REGISTRATION SPECIMEN – Selection Posts/Ladakh/2022

BASIC DETAILS

NOTE: Candidates must be cautious while filling up Registration details. Your candidature may get cancelled in case incorrect/ wrong information is furnished.

1. Do you have Aadhaar ? *   ○ Yes   ● No

1a. Aadhaar Number

Aadhaar Number should be same as mentioned in Aadhaar Card

1b. Verify Aadhaar Number

1c. Type of ID *   Driving License ⌄

Type of ID and ID Number to be provided if you don't want to give Aadhaar number

1d. ID Number *   BRHPK3731M

2a. Name *   SAMPLE NAME

1. Name should be same as mentioned in Matriculation Certificate
2. Please enter name without any salutation (i e Shri/ Smt/ Mr/ Mrs/ Ms/ Dr/ Prof)

2b. Verify Name *   SAMPLE NAME

2c. Have you ever changed Name?   ○ Yes   ● No

2d. New Name / Changed Name

3a. Father's Name *	SAMPLE FATHER NAME

1. Father's Name should be same as mentioned in Matriculation Certificate
2. Please enter name without any salutation (i e Mr/ Shri/ Late/ Dr/ Prof etc

3b. Verify Father's Name *	SAMPLE FATHER NAME
4a. Mother's Name *	SAMPLE MOTHER NAME

1. Mother's Name should be same as mentioned in Matriculation Certificate
2. Please enter name without any salutation (i e Mrs/ Ms/ Smt/ Late/ Dr/ Prof etc

4b. Verify Mother's Name *	SAMPLE MOTHER NAME
5a. Date of Birth (DD/MM/YYYY) *	02/01/1999

Date of Birth should be same as mentioned in Matriculation Certificate

5b. Verify Date of Birth (DD/MM/YYYY) *	02/01/1999

6. Matriculation (10th Class) Examination details :

(i). Education Board *	Central Board of Secondary Education (CBSE) ⌄

Education Board of Matriculation Examination

(ii). Verify Education Board *	Central Board of Secondary Education (CBSE) ⌄
(iii). Roll Number *	301739

1. Roll Number should be same as mentioned in Matriculation Certificate
2. Only / and - are allowed , Please enter Roll number without any other special character(s)
3. If Roll Code is given in your Matriculation Certificate then enter "Roll Code - Roll No."

(iv). Verify Roll Number *	301739
(v). Year of Passing *	2013 ⌄
(vi). Verify Year of Passing *	2013 ⌄
7a. Gender *	○ Male ● Female ○ Transgender
7b. Verify Gender *	○ Male ● Female ○ Transgender
8. Level of Educational Qualification *	Graduation ⌄
9a. Mobile Number *	8111111111
9b. Verify Mobile Number *	8111111111
10a. Email ID*	sample123@gmail.com
10b. Verify Email ID*	sample123@gmail.com
• State / UT of Permanent Address *	Delhi ⌄

Save **Reset** **Close**

ADDITIONAL AND CONTACT DETAILS

☑ Edit

11a. Category *	◉ General ○ EWS ○ OBC ○ ST ○ SC
11b. Verify Category *	◉ General ○ EWS ○ OBC ○ ST ○ SC
12. Nationality *	Citizen of India ▾
13. Identification Marks *	MOLE ON RIGHT CHEEK
14a. Are you a Person with Benchmark Disability? *	◉ Yes ○ No
14b. Type of Disability	OH ▾

NOTE
VH: Blindness and low vision.
HH: Deaf and hard of hearing.
OH: Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.
Others: Autism, intellectual disability, specific learning disability and mental illness, multiple disabilities from amongst persons under the above mentioned clauses including deaf-blindness.

14c. Disability Certificate Number	DERT1234
15a. Permanent Address *	SAMPLE PERMANENT ADDRESS
15b. State/ UT *	Punjab ▾
15c. District *	Patiala ▾
15d. PIN Code *	140401
16. Is Present Address same as Permanent Address?	◉ Yes ○ No
17a. Present Address *	SAMPLE PERMANENT ADDRESS
17b. State/ UT *	Punjab ▾
17c. District *	Patiala ▾
17d. PIN Code *	140401
18. Contact details for other nationals	

[Previous] [Save] [Next] [Reset] [Close]

DECLARATION

Declaration : I hereby declare that the information given by me in this form is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage,my candidature/appointment is liable to be cancelled/terminated.

☑ I Agree.

Previous   Take Draft Print   Final Submit   Close

APPLICATION FORMAT SPECIMEN- Selection Posts/Ladakh/2022

Selection Posts / Ladakh / 2022

Instructions

PLEASE BE VERY CAREFUL WHILE FILLING THE APPLICATION FORM

1. Candidate's Name: (As per the Matriculation Certificate)	SAMPLE NAME
2. New / Changed Name:	
3. Father's Name: (As per the Matriculation Certificate)	SAMPLE FATHER NAME
4. Mother's Name: (As per the Matriculation Certificate)	SAMPLE MOTHER NAME
5. Date of Birth (DD/MM/YYYY): (As per the Matriculation Certificate)	02/01/1999
6. Age as on 01/01/2022:	22.11
7. Gender:	Female
8. Category:	UR
9. Whether Person with Disability (PwD)? :	Yes
9.1. If Yes, Type of Disability:	OH

10. Nationality:	Citizen of India
11. Mark of Visible Identification:	MOLE ON RIGHT CHEEK
12. Matriculation (10th Class) Examination Board:	Central Board of Secondary Education (CBSE)
13. Matriculation (10th Class) Roll No.:	301739
14. Matriculation (10th Class) Year of Passing:	2013
15. Region to which the post belong*	North Western Sub Region
16. Post Code*	NW22522
17. Post Name*	STOCK ASSISTANT
18. Level of Post*	Higher Secondary (10+2)

☑ Essential Qualifications/Experience etc. related to the post has been read by me.*

19. Preference of Examination Centre: *	NWR-Jammu(1004) NWR-Leh(1005) NWR-Kargil(1008)
20.1. Whether you are an Ex-Servicemen (ESM) or serving in the Armed Forces? :*	○ Yes ◉ No
20.2. Date of Joining the Armed Forces (DD/MM/YYYY):	

20.3. Date of Discharge/ Tentative Discharge from Armed Forces (DD/MM/YYYY):	
20.4. Length of Service in the Armed Forces:	
20.5. Have you already joined a civil post by availing benefit of reservation for Ex-Serviceman (ESM) : Please refer to the Notice of Examination, Clause-7	○ Yes ○ No
20.6. Date of Joining to Civil Post (DD/MM/YYYY):	
21.1 Whether suffering from Cerebral-Palsy:	○ Yes ○ No
21.2 Do you have a physical limitation to write and Scribe is required to write on your behalf (Certificate to this effect from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government Health Care institution as per Notice of the Examination, would be required at the time of Examination.)?:	○ Yes ○ No
21.3 Whether scribe is required?:	○ Yes ○ No
21.4 Will you make your own arrangement of Scribe?:	○ Yes ○ No
21.5 If Scribe is to be arranged by SSC, then indicate medium:	Please Select ⌄
22. Whether Skill Test Required?:	No

23. Medium of Skill Test: --Please Select--

Confirm Medium of Skill Test: --Please Select--

24.1. Whether seeking Age Relaxation? : * ○ Yes ● No

24.2. If Yes, Age Relaxation code: --Select Age Relaxation Code--

Please see Para - 6.3 of the Notice

25. Essential Qualification for the Post: *

Essential Qualification relevant to the Post of interest	Subject
&22 10+2 with Science (Medical)	MEDICAL

25.a. Indicate your Highest Educational Qualification
(if acquired any, relevant to the Post of interest):

Please refer to Clause 9 in the Notice of Examination

26. Details of Work Experience

Name of Organization(s)	Designation	Nature of Duty(ies)	Period of Service From (DD/MM/YYYY)	Period of Service To (DD/MM/YYYY)	Actions
					+

NOTE: The candidate will be required to submit experience certificate(s) as filled above. No other experience certificate will be entertained at the time of scrutiny of applications/ Document Verification.

27. Correspondence Address: Sample Permanent Address

State: Punjab

District: Patiala

Pin Code: 140401

28. Permanent Address Sample Permanent Address

State: Punjab

Pin Code: 140401

Mobile Number: 8111111111

Email: sample123@gmail.com

29. Contact Details for Other Nationals:

Photograph and Signature

Upload a photo taken on 11-02-2022 or later*

Allowed File Size: 20 KB to 50 KB

Format: JPEG/ JPG

Image Size: About 3.5 cm (width) x 4.5 cm (height)

Samples of Photographs Acceptable/ Not-Acceptable

Choose File | SamplePhot...hwithdate.jpg

Upload Signature *

Allowed File Size: 10 KB to 20 KB

Format: JPEG/ JPG

Image Size: About 4.0 cm (width) x 2.0 cm (height)

Choose File | SampleSignature.jpg
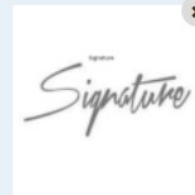
30. Whether the photograph has been taken on or after 11-02-2022?:   ● Yes   ○ No

Declaration

1. I have read the Notice of the Examination, and accept all the Terms & Conditions of the Notice of the Examination.

2. I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the Notice of Examination, my candidature/ appointment is liable to be cancelled/ terminated.

3. I declare that the Photograph uploaded in Application form is not more than 3 months old.

4. I am a Resident of Union Territory of Ladakh and possess the Resident Certificate as per Format at Annexure VII of Notice

☑ I Agree

WYVLG

Try Another

WYVLG

Preview   Reset   Close

For detailed information on categories of Posts, please click here: **https://ssc.nic.in/Portal/SelectionPost/Ladakh/2022**

S.No	Region	Post Code.	Post Name	Department	Age	Pay Level/Structure	EQ Level	Vacancies									Total
								UR	ST	SC	EWS	ESM	VH	HH	OH	Others	
1	NW	NW22922	Junior Assistant/Election Assistant	Various Departments of Administration of UT of Ladakh	18-42	Level-4 (25500-81100)	Graduation & Above	47	40		3	2					90
2	NW	NW22822	Junior Stenographer	Various Departments of Administration of UT of Ladakh	18-42	Level-6B (35600-112800)	Graduation & Above	12	8		1						21
3	NW	NW20722	Driver Grade-II	Various Departments of Administration of UT of Ladakh	18-42	Level-2 (19900-63200)	Matriculation	18	10								28
4	NW	NW20822	Orderly	Various Departments of Administration of UT of Ladakh	18-42	Level-SL1 (14800-47100)	Matriculation	37	29		1						67
5	NW	NW20922	Safaiwalla	Various Departments of Administration of UT of Ladakh	18-42	Level-SL1 (14800-47100)	Matriculation	2	1								3
6	NW	NW23022	Statistical Assistant	Planning Development & Monitoring Department	18-42	Level-6B (35600-112800)	Graduation & Above	27	31	1	6		1	1			65

Sr		Code	Post	Department	Age	Level	Qualification											Total
7	NW	NW23322	Junior Statistical Assistant	Planning Development & Monitoring Department	18-42	Level-5 (29200-92300)	Graduation & Above	11	13		2		1					26
8	NW	NW23122	Data Entry Operator/Key Punch Operator	Planning Development & Monitoring Department	18-42	Level-4 (25500-81100)	Graduation & Above	2	2									4
9	NW	NW23222	Accounts Assistant	Finance Department	18-42	Level-5 (29200-92300)	Graduation & Above	68	76	2	17	10	2	2	2	1		163
10	NW	NW22722	Junior Engineer	Public Works (R&B)	18-42	Level-6 (35400-112400)	Higher Secondry (10+2)	60	67	2	15	9	2	2	1	1		144
11	NW	NW25422	Legal Assistant	Law Department	18-42	Level-6E (35900-113500)	Graduation & Above	15	17		3		1	1				35
12	NW	NW25522	Junior Legal Assistant	Law Department	18-42	Level-6B (35600-112800)	Graduation & Above	1	1									2
13	NW	NW23622	Prosecuting Officer	Home Department	18-42	Level-6E (35900-113500)	Graduation & Above	3	3									6
14	NW	NW22622	Computer Assistant	Home Department	18-42	Level-4 (25500-81100)	Higher Secondry (10+2)	1										1
15	NW	NW23422	Naib Tehsildar	Revenue Department	18-42	Level-6E (35900-113500)	Graduation & Above	2	2									4
16	NW	NW22422	Motor Vehicle Inspector	Motor Vehicle Department	18-42	Level 6D (35800-113200)	Higher Secondry (10+2)	2	1									3
17	NW	NW23522	Industrial Promotion Officer IPO	Industries and Commerce Department	18-42	Level-6F (40800-129200)	Graduation & Above	1	1									2

No	State	Code	Post	Department	Age	Pay Level	Qualification									Total
18	NW	NW23722	Block Investigator (BI)	Industries and Commerce Department	18-42	Level 6D (35800-113200)	Graduation & Above	3	3							6
19	NW	NW23822	Assistant Extension Officer (AEO)	Industries and Commerce Department	18-42	Level-6 (35400-112400)	Graduation & Above	2	1							3
20	NW	NW24122	Career Counselling Officer	Employment Department	18-42	Level-6 (35400-112400)	Graduation & Above	1								1
21	NW	NW24422	Employment Officer	Employment Department	18-42	Level-6 (35400-112400)	Graduation & Above	1								1
22	NW	NW24322	Labour Officer	Labour Department	18-42	Level-6E (35900-113500)	Graduation & Above	1								1
23	NW	NW24222	Junior Librarian	Arts & Culture Department (Library)	18-42	Level-4 (25500-81100)	Graduation & Above	3	3							6
24	NW	NW24522	Assistant Tourist Officer	Tourism Department	18-42	Level-6E (35900-113500)	Graduation & Above	1								1
25	NW	NW22222	Receptionist	Tourism Department	18-42	Level-4 (25500-81100)	Higher Secondry (10+2)	2	1							3
26	NW	NW21022	Bearer	Tourism Department	18-42	Level-SL1 (14800-47100)	Matriculation	1	1							2
27	NW	NW23922	Junior Agriculture Extension Officer	Agriculture Department	18-42	Level-6E (35900-113500)	Graduation & Above	5	5	1						11
28	NW	NW24022	Agriculture Extension Assistant	Agriculture Department	18-42	Level-6 (35400-112400)	Graduation & Above	1								1
29	NW	NW24622	Field Assistant-II	Command Area Development Department	18-42	Level-4 (25500-81100)	Graduation & Above	3	3							6
30	NW	NW22122	Horticulture Technician Grade III	Horticulture Department	18-42	Level-2 (19900-63200)	Higher Secondry (10+2)	2	1							3

31	NW	NW22522	Stock Assistant	Sheep Husbandry Department	18-42	Level-4 (25500-81100)	Higher Secondry (10+2)	2	1							3
32	NW	NW24722	Supervisor/ Auditor	Cooperative Department	18-42	Level-4 (25500-81100)	Graduation & Above	1								1
33	NW	NW25022	Social Worker Grade-I	Social and Tribal Welfare Department	18-42	Level-6 (35400-112400)	Graduation & Above	3	3							6
34	NW	NW24822	Assistant Information Officer	Information Department	18-42	Level-6E (35900-113500)	Graduation & Above	3	2							5
35	NW	NW24922	Information Assistant	Information Department	18-42	Level-6 (35400-112400)	Graduation & Above	1	1							2
36	NW	NW25622	Inspector	Finance Department (Excise and State Taxes)	18-42	Level-6 (35400-112400)	Graduation & Above	1								1
37	NW	NW25722	Sub Inspector	Finance Department (Excise and State Taxes)	18-42	Level-4 (25500-81100)	Graduation & Above	3	2							5
38	NW	NW21222	Guard/Excise Guard	Finance Department (Excise and State Taxes)	18-42	Level-SL2 (15900-50400)	Matriculation	6	5		1					12
39	NW	NW25222	Chief Amchi	Health Department	18-42	Level-7 (44900-142400)	Graduation & Above	1								1
40	NW	NW25122	Warden	Health Department	18-42	Level-7 (44900-142400)	Graduation & Above	1								1
41	NW	NW22322	Junior Physiotherapist	Health Department	18-42	Level-6 (35400-112400)	Higher Secondry (10+2)	3	3							6

42	NW	NW21922	Extension Educator/Health Educator	Health Department	18-42	Level-6 (35400-112400)	Higher Secondry (10+2)	4	4		1						9
43	NW	NW22022	Dy. Mass Education Information Officer	Health Department	18-42	Level-6 (35400-112400)	Higher Secondry (10+2)	2	1								3
44	NW	NW25322	Sister Tutor/Public Health Nurse	Health Department	18-42	Level-6 (35400-112400)	Graduation & Above	8	7								15
45	NW	NW21822	Demonstrator (Civil Engineering)	Technical Education & Skill Development Department	18-42	Level-6D (35800-113200)	Higher Secondry (10+2)	1									1
46	NW	NW20122	Workshop Instructor	Technical Education & Skill Development Department	18-42	Level-6 (35400-112400)	Matriculation	1	1								2
47	NW	NW20222	Instrument Repairer	Technical Education & Skill Development Department	18-42	Level-4 (25500-81100)	Matriculation	1									1
48	NW	NW20322	Lab-Bearer	Technical Education & Skill Development Department	18-42	Level-SL1 (14800-47100)	Matriculation	1									1
49	NW	NW20622	Chowkidar	Technical Education & Skill Development Department	18-42	Level-SL1 (14800-47100)	Matriculation	1									1

No	State	Code	Post	Department	Age	Pay	Qualification	Cat1	Cat2	Cat3	Cat4	Cat5	Cat6	Cat7	Cat8	Cat9	Total
50	NW	NW21122	Vocational Instructor Mechanic Motor Vehicle	Technical Education & Skill Development Department	18-42	Level-4 (25500-81100)	Matriculation	1	1								2
51	NW	NW21322	Vocational Instructor Electrician	Technical Education & Skill Development Department	18-42	Level-4 (25500-81100)	Matriculation	1	1								2
52	NW	NW21422	Vocational Instructor Information & Communication Technology System Maintenance	Technical Education & Skill Development Department	18-42	Level-4 (25500-81100)	Matriculation	1									1
53	NW	NW21522	Vocational Instructor Carpentry	Technical Education & Skill Development Department	18-42	Level-4 (25500-81100)	Matriculation		1								1
54	NW	NW21622	Vocational Instructor Computer Operator And Programming Assistant	Technical Education & Skill Development Department	18-42	Level-4 (25500-81100)	Matriculation	1	1								2
55	NW	NW21722	Vocational Instructor Engineering Drawing	Technical Education & Skill Development Department	18-42	Level-4 (25500-81100)	Matriculation	1			1						2

No	State	Code	Post	Department	Age	Pay Level	Qualification										Total
56	NW	NW20422	Workshop Attendant (Electrician trade)	Technical Education & Skill Development Department	18-42	Level-SL2 (15900-50400)		1									1
57	NW	NW20522	Workshop Attendant (Plumber trade)	Technical Education & Skill Development Department	18-42	Level-SL2 (15900-50400)	Matriculation		1								1
						Grand Total		385	355	5	52	21	7	6	3	2	**797**