



ईपीएफओ, मुख्य कार्यालय  
श्रम एवं रोजगार मंत्रालय, भारत सरकार  
भविष्य निधि भवन, 14, भीकाजी कामा प्लेस, नई दिल्ली 110066



EPFO, HEAD OFFICE  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA  
BHAVISHYA NIDHI BHAWAN, 14, BHIKAJI CAMA PLACE, NEW DELHI 110066  
www.epfindia.gov.in

No. HRM-X/Programmer (Deputation) 8016

Date: 31.05.2022

**Office Memorandum**

31 MAY 2022

**Sub: -Filling up of the post of Programmer on deputation basis in EPFO – Regarding.**

Application are invited from the eligible candidates to fill up the following posts in the Information services (IS) cadres of Employees' Provident Fund Organisation on deputation basis. The details are as under:-

Sl. No.	Name of the post	Scale of Pay	No. of Vacant posts	Location of the Headquarters for these posts
1.	Programmer	Level-8 in the Pay Matrix [Rs.47600-151100] Pre-revised 4800/ GP	65	NDC, Head Office, Delhi.

**Note: The number of vacancies and the place of posting are subject to change in exigencies.**

**2. As per R.Rs. the Eligibility Conditions for the following posts is as follows :-**

**Essential Qualification:**

(i) Master's Degree in Computer Applications / Computer Science of a recognized University / Institute;

**OR**

B.E. or B.Tech. in Computer Engineering / Computer Science / Computer Technology / Computer Science & Engineering / Information Technology from a recognized University or Institute.

(ii) 2 years experience of electronic data processing work including experience of actual programming.

B (i) Degree in computer Applications/Computer Science or Degree in Electronics/ Electronics and Communication Engineering from a recognized University or equivalent.

**OR**

(ii) 3 years experience in Electronic Data Processing out of which at least 1 year experience should be in actual Programming

**OR**

C (i) Maters Degree of a recognized University or equivalent or Degree in Engineering of a recognized University or equivalent.

(ii) 4 years' experience of Electronic Data Processing out of which at least 2 years experience should be in actual Programming.

OR

D (i) "A" level Diploma under DOEACC Programme or Post graduate Diploma in Computer Application offered under University Programme/Post Polytechnic Diploma in Computer Application awarded by State Council of Technical Education or equivalent.

(ii) 4 years experience of Electronic data processing work out of which at least 2 years experience should be in actual programming.

Note 1: The qualifications are relaxable at the discretion of the UPSC in case of candidates otherwise well-qualified.

Note 2: The qualification(s) regarding experience is / are relaxable. At the discretion of the UPSC in the case of candidates belonging to Scheduled Castes and Scheduled Tribes, if at any stage of selection. The UPSC are of the opinion that sufficient number of candidates from these communities processing the requisite. Experience are not likely to be available to fill up the vacancies reserved for them.

Deputation:

### **3. Eligibility Conditions for the post of Programmer:**

Officers of the Employees' Provident Fund Organisation and officers serving under Central Government / State Government.

(a) (i) holding analogous posts; or

(ii) with three years regular service in the scale of Rs.6500-10500 or equivalent: or

(iii) with seven years regular service in the scale of Rs.5500-9000 or equivalent; and

(b) Processing the educational qualifications and experience prescribed for direct recruits under column 8.

Note:

The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed three years.

The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

**Note :** For the purpose of appointment on deputation (Including Short Term Contract) basis, the service rendered on a regular basis by an officer prior to 1st January, 2016 (the date from which the revised pay structure based on the Seventh Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding level in the pay matrix or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common level in the pay matrix or pay scale and where this benefit will extend only for the post(s) for which that level in the pay matrix or pay scale is the normal replacement grade without any upgradation.

#### **4. General conditions and terms of deputation in the Employees' Provident Fund Organisation.**

- 1) The Deputation will be governed as per the instructions issued by the Department of Personnel & Training from time to time and also as per the provisions of the Recruitment Rules of the respective cadre and the tenure of deputation will be initially for a period of one(01) years and extendable upto 3 years. The matter of pay and allowances will be governed strictly by the orders of the Central Government for such comparable posts. Preference will be given to the officers whose pay and allowances are governed by the Central Government rules including GPF Rules. The candidates should be holding the analogous post on substantive basis. The appointment in Employees Provident Fund Organization will be further subject to acceptance of the terms and conditions of appointment issued by the Employees Provident Fund Organization, if found necessary. The maximum age limit of the applicant should not be exceeding 56 years as on the closing date of receipt of applications.
- 2) In case the selected official seeks repatriation before completion of two years on deputation, no Transfer TA/DA will be paid on repatriation. Further, if any official seeks repatriation within one year or less, Transfer TA/DA already paid, if any is also liable to be recovered.
- 3) Willing and eligible officers may forward their applications neatly typed in the proforma given in **Annexure-I** and the advance copy of the application should reach the designated officer in HRM Division within **30 days** from the date of advertisement. A note shall also be added stating clearly how the candidate finds himself/herself suitable for the post.
- 4) The cadre controlling authority shall forward the application complete in all respect with requisite documents namely APARs, latest Vigilance clearance, Integrity Certificate, list of major/minor penalty imposed, if any, during the last 10 years within **45 days** from the date of publication of the advertisement.
- 5) The duties and responsibilities of various Information Services posts in the Organisation requires supervision and formulating policies in respect of hardware and maintenance, software development and maintenance, networking and security, program implementation & system audit and database & network administration.
- 6) The application through proper channel should reach the EPFO, Head Office within 45 days from the date of publication of the advertisement by the name to Sh. Suraj Sharma, Regional Provident Fund Commissioner-I(HRM), Bhavishya Nidhi Bhawan, 14 Bhikaiji Cama Place, New Delhi-110066.
- 7) Applications which are not received through proper channel and received after stipulated period will not be considered and rejected. The application should be accompanied with copies of APARs duly attested for the preceding five years and latest Vigilance Clearance, Integrity Certificate, list of major/minor penalty imposed, if any, during the last 10 years.

and Certificate to be issued by the cadre controlling authority in format given in **Annexure-II**. It is to be noted that mere possession of the qualification does not entitle a candidate for appointment to the aforesaid posts on deputation terms. The Employees' Provident Fund Organization reserves the right to reject any application without specifying any reason.

  
**(Suraj Sharma)**  
**Regional P.F Commissioner-I (HRM)**

To:

1. All Chief Secretaries of all State Government/Union Territories.
2. The Secretary, Ministry of Information & Broadcasting, Govt. of India, Shashtri Bhawan, New Delhi.
3. The Secretary, Department of Personnel & Training, Govt. of India, New Delhi.
4. The Secretary, Ministry of Communication, Patel Chowk, Sanchar Bhawan, New Delhi-110001.
5. The Secretary, Ministry of Road Transport & Highways, Transport Bhawan, Parliament Street, New Delhi.
6. The Secretary, Ministry of Housing & Urban Affairs, Nirmal Bhawan, Maulana Azad Road, New Delhi.
7. The Secretary, Central Board of Exercise & Customs, Department of Revenue, Ministry of Finance, Room No.131, North Block, New Delhi.
8. The Secretary, Central Board of Direct Taxes, Department of Revenue, Ministry of Finance, Room No.154-A, North Block, New Delhi.
9. Directorate General, CPWD, A-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi.
10. Directorate General (Planning), CPWD, A-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi.
11. The Director General, National Informatics Centre, CGO Complex, A-Block, Lodhi Road, New Delhi.
12. The Chairman, Telecom Commission-Cum Secretary, Sanchar Bhawan, New Delhi.
13. The Director General, Defence Research & Development, South Block, New Delhi.
14. The Secretary, Department of Electronics, Electronic Niketan, 6 CGO Complex, New Delhi.
15. The Director, Ministry of Statistics & PI, Sardar Patel Bhawan, Parliament Street, New Delhi.
16. Director General, Central Statistical Organisation, Sardar Patel Bhawan, Sansad Marg, New Delhi.
17. The Registrar General, Census, Man Singh Road, New Delhi.
18. The Chairman, Railway Board, Rail Bhawan, New Delhi.
19. The Secretary, Department of Science & Technology, Technology Bhawan, New Delhi Mehrauli Road, New Delhi.
20. The Director General, Defence Scientific Information & Documentation Centre, Metcalf House, Timarpur, New Delhi.
21. The Secretary, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi.
22. Director General, ESIC, Ministry of Labour & Employment, Panchdweep Bhawan, Comrade Inderjeet Gupta Road, New Delhi-110002.

Copy to :(Through EPFO Website)

1. All Addl.CPFCs in the Zones/Director (PDNASS).
2. All Regional P.F. Commissioners/Zonal Training Institutes.
3. All Addl. CPFCs(HQ)/Addl. CPFC(HQ)(IS)/Addl. CPFC(IS), Head Office
4. RPF(ASD) in the Head Quarters for necessary action.
5. Chief Vigilance Officer, Head Office for information.
6. RPF(NDC), Dwarka, New Delhi for uploading the O.M. in the Official website.

  
**(Suraj Sharma)**  
**Regional P.F. Commissioner-I (HRM)**

**PROFORMA FOR APPLICATION**

**Annexure-I**

<b>Sl. No.</b>	<b>Details required:</b>	<b>Details furnished</b>
01.	Post Applied for: Separate Application required if applied for more than one post:	
02.	Name, Designation and Complete Postal Address of the Office in which working: along with the Telephone No. and Email I.D.	
03.	Status of the Department: i.e. Whether it is Central Government /State Government and Name of the Ministry/Department:	
03.	Date of Birth (in Christian Era)	
04.	Educational Qualifications:	

05. Details of employment in chronological order (Enclose a Separate Sheet, if required)

<b>Sl. No.</b>	<b>Office/Institute/ Department/ Organisation</b>	<b>Posts Held (Regular)</b>	<b>From</b>	<b>To</b>	<b>Pay and Pay</b>	<b>Band Grade</b>	<b>Period of Experience* and nature of duties</b>

06.	Nature of present Regular employment :	
07.	Nature & extent of other assignments (i.e. Short term, Deputation etc.):	
08.	Total emoluments per month now drawn:	
09.	Additional information, if any, in support of suitability: for the post. Enclose a separate sheet, if the space is insufficient.	
10.	Whether belong to SC/ST/OBC:	
11.	Particulars of documents enclosed: (indicate in a separate list)	
12.	Also state whether submitted application through proper channel	
13.	Also state whether certificate of Cadre Controlling Authority enclosed.	

**Place:**  
**Date:**

**Signature of the Candidate**  
**Telephone No.:**

**Annexure-II**

**Certificate (To be given by the Cadre Controlling Authority)**

1. Certified that the particulars of the officer as furnished above have been verified and found to be correct.
2. The officer is holding the post / analogous post on regular basis.
3. Certified that no disciplinary proceedings are pending/contemplated against the officer. The Integrity of the Officer is also certified.
4. A list of major/minor penalties imposed, if any are enclosed. Copies of APARs for the years \_\_\_\_\_ are enclosed.

Encl:-

Signature of the Cadre Controlling Authority/  
Head of the Department with Seal  
Office Telephone No.  
Fax No.  
E-Mail Id:

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