

Detailed Advertisement, Guidelines and Selection Process for recruitment of contractual position of Counsellor under Tele Manas Program (NMHP) under National Health Mission, Uttar Pradesh

Advertisement Ref: No.: 638/SPMU/NHM/HR/APPNT/2022-23/6377

Dated: -01.12.2022

The National Health Mission (NHM) seeks to provide universal access to equitable, affordable and quality health care, which is accountable, yet at the same time responsive to the needs of the people, resulting in the reduction of child and maternal deaths, as well as population stabilization, gender and demographic balance.

NHM, U.P. is seeking online applications from eligible candidates for below mentioned contractual vacancies under **Tele Manas Program (NMHP) under NHM, UP: -**

| Position Name | Position for 4 State Cell | Total | UR | EWS | OBC | SC | ST | Approved monthly Honoraria (Rs.) |
|---------------|---------------------------|-----------|----|-----|-----|----|----|----------------------------------|
| Counsellors | 80 | 80 | 32 | 8 | 24 | 16 | 0 | 35,000/- |
| | TOTAL | 80 | | | | | | |

Note: -

1. Relevant required documents should be uploaded while submission of application form by the applicant.
2. Candidate belongs to OBC (NCL) and EWS category and claim benefit of the same, must upload the required OBC-NCL Certificate and EWS Certificate respectively on the prescribed format duly issued from competent authority, not older than 01.04.2022 and/or must obtained on or before the last date of online submission of application (01.04.2022 to last date of online submission of application) and only same shall be produced by candidate at the time of Document Verification Process (DVP). Document obtained after last date of online submission of application shall not be entertained.
3. OBC Candidate of creamy layer is not entitled for reservation under OBC category. Please refer **Annexure-I** provided below for District Wise Vacancies.

| Activity | Tentative Dates | |
|------------------------------------|-----------------|----------|
| Go-Live of Online Application form | 02-12-2022 | 12:00 AM |
| Closure of Online Application form | 12-12-2022 | 11:59 PM |

NOTE:

- Candidates should read the instructions carefully before making any entry of selecting options for filling online application and use the same mobile number and e-mail id throughout the whole recruitment process.*
- Candidate in their own interest is advised, not to wait till the last date & time and register their application well within the stipulated time period. NHM shall not be held responsible, if the candidate is not able to submit their application due to last minute rush.*
- Candidate should read the instructions carefully before making any entry of selecting options for filling online applications.*

(1) MINIMUM ELIGIBILITY CRITERIA

| Position Name | Qualification | Age Limit |
|---------------|--|--------------|
| Counsellor | ESSENTIAL: Masters in Clinical Psychology/MA Psychology. Additional 10 Marks for Masters in Clinical Psychology. | 18-40 |

(2) **MINIMUM QUALIFYING MARKS SHALL BE AS FOLLOWS:**

| Minimum Qualifying marks in Selection Process | | |
|---|---|---|
| GENERAL(UR) / EWS | OBC (Non-Creamy Layer) | SC / ST / PwD |
| Minimum 33% marks i.e. 33 Marks out of 100 | Minimum 30% marks i.e. 30 Marks out of 100 | Minimum 24% marks i.e. 24 Marks out of 100 |

(3) **Recruitment Methodology:** - Written Examination for Counsellor position. Waitlist will be prepared in the ratio of 1:3 (3 candidates against 1 vacancy in respective category).

(4) **IMPORTANT INSTRUCTIONS**

- i) Candidates of Uttar Pradesh State, who are claiming reservation in their respective category (OBC (NCL), SC, ST and EWS), must upload the caste/requisite certificates in the prescribed format issued by competent authority while online application and submit the same at the time of document verification. Candidates having domicile of another state will be treated under the Un-reserved category.
- ii) The appointment after successful selection will be purely on contractual basis for a period of one-year, renewable subject to satisfactory performance and subject to the approval from Government of India. Any claim for absorption in the regular position shall not be entertained in the future.
- iii) If at any stage of recruitment, it is found that the candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his /her candidature will stand cancelled. The decision of the NHM, UP in any matter relating to the recruitment at any stage will be final and binding upon the candidates.
- iv) Incomplete details in application or application submitted without photograph along with signature/supporting documents shall be rejected.
- v) Applicants are required to provide all the mandatory information [**Marked with *(asterisk) sign**] in the application form.
- vi) The applicants must ensure that all the details are correctly filled and successfully submitted online before the closing date. Applicants should ensure that the Applicant Status on Application Form is "Submitted Successfully"; Half-filled applications shall be treated as incomplete and shall deem to be rejected.
- vii) Request for change or correction of any information shall not be entertained once online form is submitted.
- viii) If a candidate submits more than one application form, his/her candidature shall liable to be cancelled. No communication shall be sent in this regard.
- ix) No TA/DA will be paid to eligible candidates for appearing examination.
- x) Result will be prepared based on the merit obtained in the selection process.
- xi) Candidate does not have the right for being posted at any specific district. Any decision regarding the district allocation to candidates shall be at sole discretion of the NHM, UP.
- xii) Waitlist shall be generated in the ratio of 1:3 amongst the eligible candidate (who have achieved the cut-off marks in the respective category).
- xiii) Candidate does not have the right for being posted at any specific district. Any decision regarding district allocation to candidates shall be at sole discretion of the NHM, UP.
- xiv) All relevant required documents should be on or before the last date of online submission of Application. For Example, OBC (NCL) Certificate/EWS Certificate should be valid, which furnished from 01-04-2022 to the last date of online submission of application.
- xv) The Scheduled Caste (SC), Scheduled Tribes (ST), Other Backward class (OBC-NCL), Economically Weaker Section (EWS), who do not have the permanent residence of Uttar Pradesh shall not be given the benefit of reservation/age relaxation.
- xvi) In case of Female candidate, the valid caste certificate issued from father side will be treated valid.
- xvii) Selection/appointment of the candidate for the contractual position is purely provisional, unless verification of documents and genuineness of the candidature is verified. In case of any incorrect/falsification/tempered/fabrication found, selection/appointment will be liable to be cancelled forthwith and appropriate Legal action may be taken against the candidate.

- xviii) No request for transfer shall be entertained to another District Health Society/District in any circumstances.
- xix) NHM, UP reserves the right to cancel any or all positions at any stage of the recruitment process. and /or may amend the process at any time of the selection. Any such amendments shall be valid and binding upon the candidate vacancies and category may vary in number and category at any stage during the recruitment process.
- (5) **UPPER AGE LIMIT** (Start of online submission of application): As mentioned above (refer Point 1) Candidate should note that the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent Certificate only will be accepted by the NHM, UP for determining the age and no subsequent request for its change will be entertained.
Upper Age Limit is relaxed by:
- 3 Years for OBC (Non-Creamy Layer)
 - 5 Years for SC/ST
- (6) **APPLICATION FEE: NIL**
- (7) **INSTRUCTIONS FOR FILLING UP THE ON-LINE FORM:**
- i) The candidates shall apply through online mode only as per the qualifications and eligibility criteria indicated above.
- ii) Candidates are required to apply On-line through NHM website in **English only**. No other means/mode of submission of applications will be accepted under any circumstances.
- iii) Candidates should take utmost care to furnish the correct details while filling in on-line application. Any mistake committed by the candidate shall be his/her sole responsibility. Once the application is submitted, no change/edit will be allowed, thereafter.
- iv) Candidates should enter their Name, Father's Name and Date of Birth as recorded in the Matriculation certificate only. In case of name change, candidates should indicate their changed Name only in the online application. However, other details should match with the Matriculation certificate. Date of such change (or) application for such change should be prior to the date of ONLINE registration.
Gazette Notification or any other legal document as applicable for such cases should be submitted at the time of Document Verification (DV).
- v) The candidates should ensure the completion all the steps of the registration process by the stipulated date and time given in para 1 of this advertisement. Candidates in their own interest are advised, not to wait till the last date & time and register their application well within the time. NHM shall not be held responsible, if the candidates are not able to submit their application due to last minute rush on account of heavy load on internet/website jam/disconnection etc.
Candidates should have a valid personal e-mail ID and Mobile number. It should be kept active during the currency of this recruitment process. Registration number, password, admit card for Written Test, call letter for document verification or any other important communication will be sent on the same registered e-mail ID of candidate (*also check email in spam/junk box*). The candidates are, therefore, requested to check regularly their e-mail for any communication from NHM. Under no circumstances, the candidate should share/mention e-mail ID or password to/ or any other candidate / person.
- vii) The candidates found provisionally eligible shall be issued admit cards for appearing in Written Test, at their own expenses.
- (3) **INSTRUCTIONS REGARDING UPLOAD OF DOCUMENTS:**
There are separate links for uploading:
- Photograph,
 - Signature,
 - Passing Certificate/Mark sheet of High School for age proof.
 - Relevant Essential Qualification Degree/Diploma.
 - Relevant Registration Certificates from concerned Medical Faculty/Council.
 - Valid Category Certificate at the time of online submission of application.
 - Aadhaar Card

Click on the respective link to Upload Photograph/Signature/Certificates

- i) Select the location where the scanned Photograph/Signature/Certificates files have been saved. Select the file by clicking on it.
- ii) Click the 'Open/Upload' button. The photograph/signature/certificate file will get uploaded. If the file size and format are not as prescribed, an error message will be displayed. In such a case, change the size and format of the file as required and re-upload.
- iii) Candidates should upload the scanned (digital) image of their photograph, signature and other relevant Certificates as per the process given below. The applicant should note that only **jpg or jpeg** formats are acceptable:

Photograph:

- i) Photograph must be a recent passport size color photograph (not older than 03 weeks).
- ii) Make sure that the picture is in color, taken against a light-colored, preferably white, background. Look straight at the camera with a relaxed face.
- iii) Dimensions of the image should be approximately 200X230 pixels. It will not be possible to accommodate larger images. Size of file should be between 50kb-80kb in jpg/jpeg format only.
- iv) If the size of the file is too large, then adjust the settings of the scanner such as the DPI resolution, number of colors etc., during the process of scanning. Minimum resolution should be 200 dpi.

Signature image:

- i) The applicant has to sign on white paper with Black ink pen.
- ii) The signature must be of the applicant only and not of any other person. If at any stage the signature is not found to be matching with the candidate's actual signature, the applicant's candidature may be summarily rejected.
- iii) Please scan the signature area only and not the entire page.
- iv) Dimensions of the image should be approximately 140X60 pixels. Size of file should be between 10kb-30k in jpg/jpeg format only.

Category/Educational Qualification & other relevant Certificates:

- i) Please scan the relevant certificates (issued by competent authority) and should be clearly visible.
- ii) Size of file should be between 50kb-1000kb in jpg/jpeg format only.

Note:

- i) Only online submission of application is acceptable.
- ii) Candidates of Uttar Pradesh state who are claiming reservation in their respective category (OBC (NCL), SC, ST and EWS) must submit the Caste/requisite certificates in the prescribed format as uploaded while online application issued by the competent authority and must submit the same at the time of document verification. Candidate having domicile of another state will be treated under Un-reserved category.
- iii) If at any stage of recruitment, it is found that candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. The decision of the Society in any matter relating to the recruitment at any stage of the recruitment process will be final and binding upon the candidates.
- iv) Society reserves the right to cancel any or all positions at any stage of the recruitment process. Number of vacancies may vary at any stage during the recruitment process.
- v) **Tie Breaking Criteria** - In case of tie of marks obtained by more than one Candidates, the resolution will be done in following order:
 - a. Candidate achieved higher marks in discipline related part i.e. Section 1 will be placed higher in the merit.
 - b. In case of tie as mentioned at (a) above, the candidate older in Date of birth, will be placed higher i.e. the candidate in age seniority will be placed higher.
 - c. In case of tie as mentioned at (a) and (b) above, the candidate with name in alphabetical order will be placed higher.
- vi) All disputes will be subject to Jurisdiction of Court of Law at Lucknow-Uttar Pradesh.
- vii) Please note the date of advertisement shall be taken as the reference date for computing experience, age, qualification, etc.
- viii) **In case of any query, candidate may call NHM, UP Help Line No 104.**

Please visit www.upnrhm.gov.in for detailed information regarding eligibility, online application form, condition of engagement, instructions, etc and other relevant details.

Mission Director
National Health Mission
Uttar Pradesh

Annexure-I

| Institution Name | District | Counsellor |
|--|-----------------|-------------------|
| State TMC- BRD Medical College, Gorakhpur, UP | Gorakhpur | 20 |
| State TMC- Mental Health Institute & Hospital Agra, UP | Agra | 20 |
| State TMC- Mental Hospital, Bareilly, UP | Bareilly | 20 |
| State TMC- Mental Hospital, Varanasi, UP | Varanasi | 20 |
| | TOTAL | 80 |