



अखिल भारतीय आयुर्विज्ञान संस्थान, पटना

ALL INDIA INSTITUTE OF MEDICAL SCIENCES PATNA

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)

(An Institution of National Importance under Ministry of Health & Family Welfare)

भारत सरकार/ Government of India



Advertisement No: F-148024/Rect./SNO/2023

Dated: 23rd September, 2023

Subject: Recruitment to the post of Senior Nursing Officer (Staff Nurse Grade – I) on DIRECT RECRUITMENT BASIS.

All India Institute of Medical Sciences, Patna invites **ONLINE APPLICATIONS** for the post of Senior Nursing Officer (Staff Nurse Grade – I) on **DIRECT RECRUITMENT BASIS**.

| Sl. No | Name of the Post, Pay Level (Pay Band & Grade Pay) and Essential eligibility criteria | Group | Age Limit | Number of vacancies (s)* and reservation | Category of Disability for which post is identified suitable | Process of Selection |
|--------|---|-------|-------------|--|---|---------------------------|
| 1. | <p>Senior Nursing Officer (Staff Nurse Grade – I) Pay:- Level- 8 in Pay Matrix of (Rs. 47600-151100); Rs. 9,300 – 34,800 with Grade Pay Rs. 4,800/- (Pre-revised)</p> <p>Essential Qualification:</p> <p>(i) B.Sc. Nursing (4 year course) from an Indian Nursing Council recognized Institute/ University;</p> <p style="text-align: center;">OR</p> <p>B.Sc. (Post-Certificate) or equivalent such as B.Sc. Nursing (Post Basic) from an Indian Nursing Council recognized Institute/University.</p> <p>ii) Registered as Nurses & Midwife in State/Indian Nursing Council.</p> <p>Experience: Three years' experience as Staff Nurse Gr. II after B.Sc. Nursing/B.Sc. (Post Certificate)/B.Sc. Nursing (Post Basic) in a minimum 100 bedded Hospital/Healthcare Institute.</p> | B | 21–35 Years | <p>127</p> <p>UR-53 EWS-12 OBC –34 SC – 19 ST – 9 (includes 5 vacancies earmarked for PwBD)</p> | <p>All category subject to Para- 10</p> <p>Identified disability: OL (One Leg)- considered with suitability Aid and Mobility should not be restricted.</p> | Written Test & Skill Test |

NOTE: -

1. *The above vacancies are provisional and subject to variation. The Executive Director, AIIMS, Patna reserves the right to vary the vacancies including reserved vacancies as per the Govt. of India rules/circulars and requirements.
2. Reservation will be as per Government of India Policy.
3. Age and all other qualification will be counted on the last date of closing of application.
4. The period of experience wherever prescribed shall be counted after obtaining the prescribed qualification.

GENERAL CONDITIONS

1. The posts carry usual allowances as admissible to Central Government Employees of similar status stationed at Patna.
2. The aspiring applicants satisfying the eligibility criteria in all respects can submit their application through ON-LINE mode only. The On-line registration of application will be made available on AIIMS, Patna official websites www.aiimspatna.edu.in from 1st October, 2023.

Cut-off date: 15th day from the date of publication of the advertisement in Employment News/Rozgar Samachar.

3. **The Candidate must ensure that their recent Photo with Name, selected Government approved Photo ID which you will bring to enter Examination Venue and Signature should be clearly visible in preview at the time of filling of application in online mode.** If photo/signature image is displayed small or not visible in preview on website, that means photo/signature is not as per AIIMS, Patna prescribed and in that case, the application will be rejected. The candidates are requested to be careful while uploading photo and signature. Both must be visible clearly on Online Application form. At the time of examination, Biometric of the Applicant will also be captured.

4. **APPLICATION FEES:**

- 1) A) General/OBC Candidates - Rs.1500/- (Rupees Fifteen Hundred only)
B) SC/ST Candidates/EWS - Rs.1200/- (Rupees Twelve Hundred only)
C) Ex-Serviceman/Persons with Disabilities - Exempted
- 2) The candidate can pay the prescribed application fee through DEBIT CARD/CREDIT CARD/NETBANKING. Transaction / Processing fee, if any, as applicable, will be payable to the bank by the candidate.
- 3) **Application fee once remitted shall not be refunded under any circumstances.**
- 4) Applications without the prescribed fee would not be considered and summarily rejected.

5. **AGE RELAXATION:**

- 1) Upper age limit shall be determined as on last date of the closing of applications.
- 2) Date of Birth as recorded in the Matriculation/ Secondary Examination Certificate only will be accepted by AIIMS, Patna for determining the age, and no subsequent request for change will be considered or granted.
- 3) **No Age relaxation would be available to SC/ST/OBC candidates applying for unreserved vacancies.**
- 4) Permissible relaxation of upper age limit as per Government orders (as on the last date of receipt of application) are as under:-

| S. No. | Category | Age Relaxation permissible beyond the Upper age limit. |
|--------|-----------|--|
| 1. | SC/ST | 5 years |
| 2. | OBC | 3 years |
| 3. | PwD | 10 years |
| 4. | PwD + OBC | 13 years |
| 5. | PwD+SC/ST | 15 years |

| | | |
|-----|---|--------------|
| 6. | Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1st January 1980 to 31st December 1989 | 5 Years |
| 7. | Regular Employees serving in Central/State Government and Autonomous Institutions of Central & State Govts. and for regular employees of AIIMS concerned who have completed three years of regular service period. | 5 Years |
| 8. | Defence Personnel disables in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (Unreserved/General) | 3 Years |
| 9. | Defence Personnel disables in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (OBC) | 6 (3+3) Year |
| 10. | Defence Personnel disables in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (SC/ST) | 8 (3+5) Year |
| 11. | <p>Ex-Servicemen and Commissioned Officers including ECOs / SSCOs</p> <p>a) Five years subject to the condition that on the closing date for receipt of applications the continuous service rendered in the Armed Forces by an Ex-Serviceman is not less than six months after attestation. This relaxation is also available to ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service and whose assignment has been extended beyond five years as on closing date and in whose case the Ministry of Defence issues certificates that they will be released within 3 months on selection from the date of receipt of offer of appointment. Candidates claiming age relaxation under this para would be required to produce a certificate in the prescribed proforma to the Commission.</p> <p>NOTE: Ex Servicemen who have already secured regular employment under the Central Govt. in a Civil Post are permitted the benefit of age relaxation as admissible for Ex-Servicemen for securing another employment in any higher post or service under the Central Govt. However, such candidates will not be eligible for the benefit of reservation, if any for Ex-Servicemen in Central Govt. jobs.</p> <p>b) In order to qualify for the concession under (a) above, candidates concerned would be required to produce a certificate that they have been released from the Defence Forces. The certificate for Ex-servicemen and Commissioned Officers including ECOs/SSCOs should be signed by the appropriate authorities specified below and should also specify the period of service in the Defence Forces:-</p> <p>(i) In case of Commissioned Officers including ECOs/SSCOs: Army: Directorate of Personnel Services, Army Headquarters, New Delhi. Navy: Directorate of Personnel Services Naval Headquarters, New Delhi. Air Force: Directorate of Personnel Services, Air Headquarters, New Delhi.</p> <p>(ii) In case of JCOs/ORs and equivalent of the Navy and Air Forces: Army: By various Regimental Record Offices. Navy: Naval Records, Mumbai Air Force: Air Force Records, New Delhi.</p> | |
| 12. | 1) Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application | 5 Years |

| | |
|---|----------------|
| 2) Central Govt. Civilian Employees (OBC) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application | 8 (5+3) Years |
| 3) Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application | 10 (5+5) Years |

NOTE-I: Ex-servicemen who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are **NOT** eligible for fee concession or for claiming benefits of reservation under Ex-Serviceman category. However, they are eligible for age relaxation as per rules.

NOTE-II: The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation, as per rules.

NOTE-III: For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post / Service, the status of ex-serviceman and /or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the CLOSING DATE FOR RECEIPT OF APPLICATION or otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.

EXPLANATION: An 'ex-serviceman' means a person –

- (i) Who 'has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy and Air Force of the India Union, and
 - (a) who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; **or**
 - (b) who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; **or**
 - (c) who has been released from such service as a result of reduction in establishment; **or**
- (ii) who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; **or**
- (iii) Personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension; **or**
- (iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1988; **or**
- (v) Gallantry award winners of the Armed forces including personnel of Territorial Army; **or**
- (vi) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

NOTE-IV: AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.

8. i) Candidates who wish to be considered against vacancies reserved/or seek age-relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by the Institute. Otherwise, their claim for SC/ST/OBC/PwD/EXs status will not be entertained and their candidature/ applications will be considered under General (UR) category.

- ii) Candidates applying under OBC category must bring the caste certificate in the format provided by the DoP&T vide O.M. No.- 36036/2/2013-Estt. (Res.) dated- 30.05.2014 which has been issued not earlier than one year from the last date of online registration. Certificate must be valid for employment in Central Government Institutions. OBC candidate's eligibility will be based on Castes borne in the Central List of Govt. of India. OBC candidates should not belong to creamy layer. Their Sub-caste should match with the entries in Central List of OBC, failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR.
- iii) Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by AIIMS, Patna. Candidates are warned that they will be permanently debarred from the examinations conducted by AIIMS, Patna in case they fraudulently claim SC/ST/OBC/ExS/PwD/EWS status apart from initiating criminal action against them.
- iv) Only such persons would be eligible for reservation under PwD quota in service/posts who suffer from not less than 40% of disability as identified for that post as per Govt. of India instructions. Person who wants to avail the benefit of reservation would have to submit a Disability Certificate issued by a Competent Authority as notified by the Government in prescribed format.

9. IMPORTANT NOTE FOR EWS (ECONOMICALLY WEAKER SECTIONS):

- 1) 10% of Vacancies are reserved for the EWS as per the directions of Government of India instructions issued vide DoPT OM No. 36039/1/2019-Estt (Res) dated 19th January, 2019.
- 2) Persons who are not covered under the existing scheme of reservations to the Scheduled Castes, the Schedule Tribes and the Socially and Educationally Backward Classes and whose family has gross annual income below Rs. 8.00 lakh are to be identified as EWSs for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:
 - i. 5 acres of Agricultural Land and above;
 - ii. Residential flat of 1000 sq. ft. and above;
 - iii. Residential plot of 100 sq. yards and above in notified municipalities;
 - iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- 3) EWS Category will be considered subject to submission of Income and Assets certificate on a prescribed format issued by the Competent Authority and subject to verification of genuineness of the certificate by the Issuing Authority.
- 4) The income and assets of the families as mentioned in para 2 would be required to be certified by an officer not below the rank of Tehsildar in the States/UTs. The candidates shortlisted for Skill Test shall be required to bring the Original requisite certificate as specified by the Government of India at the time of appearing for the process of Skill Test.
- 5) The instructions issued by the Government of India in this regard from time to time shall be adhered to.

10. IMPORTANT NOTE FOR PERSON WITH DISABILITIES (PwBD) CATEGORY:

- PWBD candidates (One Leg): OL with disabilities mentioned in Section 32 (1) of Rights of Persons with Disability Act, 2016, are eligible to apply under this category provided they have benchmark disability of equal to or more than 40%.
- As per the Section 34 (1) of Rights of Persons with Disability Act, 2016, process to identify suitable post for different newly added categories of disabilities is under way. In the interim, it has been decided that for recruitment of nurses, anyone with any Bench Mark Disabilities including acid attack victims, and other new categories of disabilities can apply under PWBD category.
- Applicant should make sure that he/she is able to meet physical requirements of S (Sitting), ST (Standing) W (Walking), SE (Seeing), RW (Reading and Writing), C (Communication).
- After any candidate qualifies the written examination, such candidates will be subjected to medical examination by a board constituted by AIIMS to ascertain their suitability for the job.

*As per DOPT office memorandum No. No.36035/02/2017-Estt (Res) dated 15.01.2018 same relaxed standard should be applied for all the candidates with Benchmark Disabilities whether they belong to Unreserved/SC/ST/OBC. No further relaxation of standards will be considered or admissible in favour of any candidate from any category whatsoever.

11. **These guidelines are subject to change in terms of GOI guidelines/ clarifications, if any, from time to time.**

Scheme of Examination: The examination will be Computer Based online /offline mode of exam for the post of Senior *Nursing Officer* and Skill Test.

Skill Test will be held after the Computer Based Online/Offline Exam.

Skill Test will be qualifying (Marks obtained in qualifying exam will not be considered for deciding merit of the Candidate). Candidate will have to score 50% marks in the Skill Test to qualify.

The candidate will be called for Skill Test as per merit, and their Category.

The examination will consist of syllabus / subject content mentioned below for the post of Senior *Nursing Officer*:

| Part | Subject | Max. Marks/ Questions | Time Duration |
|------|--|--------------------------|----------------|
| A | Anatomy and Physiology | | 3 Hrs.* |
| B | Microbiology | | |
| C | Nursing Foundations | | |
| D | Community Health Nursing-I | | |
| E | Nutrition | | |
| F | Medical Surgical Nursing | | |
| G | Psychiatric Nursing | | |
| H | Midwifery and Gynaecological Nursing | | |
| I | Paediatric Nursing | | |
| J | Introduction to Management & Administration in Nursing | | |
| K | Management Process | | |
| L | Management of Nursing services in Hospital & Community | | |
| M | Organizational behaviour and human relations | | |
| N | Nursing as a profession | | |

Indicative Syllabus for Examination for the post of Senior Nursing Officer (Staff Nurse Gr. I):

A. ANATOMY AND PHYSIOLOGY

Bones: Types, Structures, Function

Joints: Classification, Structure and Function

- Blood: Composition, clotting and blood group, cross matching. Blood products and their use.
- Heart: Position, Structure, conduction system, Function and cardiac cycle.
- Normal respiration and its deviations.
- Metabolism: meaning and metabolism of food constituents.
- Regulation of body temperature.
- Fluid and electrolyte balance.
- Central Nervous System: Structure and functions.
- Autonomic Nervous System: Structure and functions
- Structure and functions of pituitary, pancreas, thyroid parathyroid, thymus and supra renal glands.
- Physiology of vision, hearing and equilibrium.
- Process of reproduction, menstrual cycle and menopause

B. MICROBIOLOGY

- Pathogenic and non- pathogenic organisms.
- Portals of entry and exit of microbes
- Transmission of infection
- Collection of specimens
- Types of immunity
- Hypersensitivity and autoimmunity
- Sterilization: dry heat, moist heat, chemicals and radiation
- Disinfection: Physical, natural, gases, chemicals used and preparation of lotions
- Bio-safety and waste management

C. NURSING FOUNDATIONS

Basic Needs and Care in Special Conditions

- Care of patient with fever, unconscious patient, patient with fluid imbalance, patient with dyspnoea.
- Care of terminally ill patient.
- Care of physically handicapped.

Dying Patient:

- Signs and symptoms of approaching death, needs of the dying patient and his relatives, care of the dying, last offices, packing of dead bodies in non-communicable and communicable diseases.

DRUG ADMINISTRATION

- Classification Administration & General action of drugs.
- Nursing implications in administration of drugs

First Aid in Emergency Situations

- Fire, burn, fracture, accidents, poisoning, drowning, hemorrhages, insect bites, foreign bodies.
- Transportation of the injured

D. COMMUNITY HEALTH NURSING-I

- Dimensions of health.
- Health determinants.
- Indicators of health
- Levels of health care
- Evolution and development of community health nursing in India and its present concept.
- Family health services- Maternal, child care and family welfare services.
- Water borne disease.
- Water purification
- Nurse's Role in National Health Programmes

E. NUTRITION

- Method of calculating normal food requirements, influence of age, sex and activity.
- Commercially prepared food and its adulteration.
- Nutritional needs for special groups, infants, children, pregnant woman, lactating mothers, old people etc.
- Methods of improving an ill-balanced diet.

F. MEDICAL SURGICAL NURSING

- Graft versus host disease.
- Fluid and electrolyte imbalance and their therapeutic management
- Therapeutic approaches to pain.
- Anaesthesia: classification, anesthetic and role of a nurse in anaesthesia.
- Post-operative complications: observation, prevention and management
- Management of patient with impaired respiratory functions.
- Respiratory intensive care.
- Management of endocrinal disorders.
- Renal failure and dialysis
- Management of patient with neurological dysfunction.
- Health problems in elderly
- Medical surgical emergencies.
- Classification of Cancer, Detection, prevention, Treatment modalities (Chemotherapy, Radiation)
- Infestations, infectious and non-infectious diseases and their management
- Burn and its management.
- Diseases and disorders of eyes, nose and throat and their management.
- Management of patients with cardio-vascular disease.
- Management of patient in ICU AND C.C.U
- Management of patient with cardio-vascular surgery.
- Adverse blood transfusion reaction and their management.
- Management of various infectious diseases.
- Disorders and diseases of bone, muscle, cartilage, ligaments and their management.
- Nursing Management of Patients with Sexually transmitted diseases

G. PSYCHIATRIC NURSING

- Definition of terms used in psychiatry.
- Trends in psychiatric nursing.
- Prevention of mental illness (Preventive Psychiatry) during childhood, adolescence, adulthood and old age.
- Classification of mental disorder.
- Schizophrenic disorders.
- Mood (affective) disorders.
- Main Depressive Psychosis.
- Anxiety states.
- Phobic disorders, obsessive compulsive disorders, depressive neurosis, conversion disorders, dissociative reaction, hypochondriasis, psychoactive disorders, alcohol, drugs and other psychoactive substance abuse.
- classification of drugs, antipsychotic, antidepressant, antimanic, antianxiety agents and Role of nurses in psychopharmacology
- Types of therapies: individual and group therapy, behavior therapy, occupational therapy and Role of the nurse in these therapies.
- Psychiatric Emergencies and Crisis Intervention
- Forensic Psychiatry / Legal Aspects

H. MIDWIFERY AND GYNAECOLOGICAL NURSING

- Embryology and foetal development
- Physiological changes in pregnancy.
- Diagnosis of pregnancy: history, signs and symptoms and investigations.
- Influence of hormones.
- Prenatal care: objectives, history taking, calculation of expected date of delivery, routine examinations.
- Management of women in Labour
- Complications of Pregnancy and its management
- High Risk Pregnancy and its management
- High Risk labour and its management
- Fertility and Infertility

I. PAEDIATRIC NURSING

- Characteristics of New Born and Physiologic status of the new born.
- Emerging challenges, nursing process related to paediatric nursing.
- Concept of preventive paediatrics.
- High risk new born
- Growth and development: Definition, principles, factors affecting growth and development, techniques of assessment of growth and development, importance of learning about growth and development of all age group
- Nursing interventions and adaptations in nursing care of sick child
- Care of Children with congenital defects / mal formations
- Children with various systemic and functional disorders

J. Introduction to management & Administration in Nursing

- Definition, nature & Philosophy of Administration
- Need of Nursing Administration
- Definition, concepts and theories of management
- Principles of management
- Comparison of administration and management
- Role of Nurse as a Manager

K. Management Process

- Planning; Meaning, definition, importance, nature , Characteristics Principles, Components, steps , types , philosophy, objectives, operational plan
- Staffing; Meaning, definition, objectives, philosophy, types of staff, factors affecting staffing, norms, Requirement / calculation in a hospital/ educational institution, activities, patient classification systems, scheduling
- Organizing; Meaning, definition, importance, nature, steps of organizing.
- Human resource management: recruiting, selecting, deployment, retaining, promoting, super-annuation etc.
- Budgeting; concept ,steps , principles, types, cost benefit analysis, audit,
- Material management; equipment and supplies, ABC analysis, VED analysis, Principles of good material management.
- Directing process (Leading)
- Controlling; Quality management

- Program Evaluation Review Technique (PERT), Bench marking, activity plan (Gantt Chart)

L. Management of nursing services in the Hospital and Community

- Planning:
Hospital and patient care units including ward management
Emergency and disaster management
- Human resource management:
Recruiting, selecting, deployment, retaining, promoting, superannuation etc
Categories of nursing personnel including job description of all levels
Patients/ population classification systems
Patients/ population assignment and Nursing care responsibilities
Staff development and welfare: Adult Education, Career Development
 - Budgeting; proposal, projecting requirements for staff, equipment's and supplies for
Hospital and patient care units
Emergency and disaster management
 - Material Management; procurement, inventory control, auditing and maintenance in
Hospital and patient care units
Emergency and disaster management
 - Directing and leading: delegation, participatory management
 - o Assignments, rotations, delegations
 - o Supervision & guidance
 - o Implement standards, policies, procedures and practices
 - o Staff development and welfare
 - o Maintenance of discipline
- Controlling/ Evaluation:
 - o Nursing Rounds/ Visits, Nursing protocols, Manuals
 - o Quality Assurance Model, documentation-
 - o Records and reports
 - o Performance appraisal

M. Organizational behaviour and human relations

- Concepts and theories of organizational behaviors
- Review of channels of communication
- Leadership styles
- Review of motivation; concepts and theories
- Group dynamics
- Techniques of;
 - o Communication; and
 - o Interpersonal relationships
 - o Human relations:
- Public relations in context of nursing
- Relations with professional associations and employee unions and collective bargaining

N. Nursing as a profession

- Nursing as a profession
 - Philosophy; nursing practice
 - Aims and objectives
 - Characteristics of a professional nurse

- Regulatory bodies; INC, SNC Acts; - constitution, functions
- Current trends and issues in Nursing
- Professional ethics
 - Code of ethics; INC, ICN
 - Code of professional conduct; INC, ICN
- Practice standards for Nursing; INC
- Consumer protection act
- Legal aspects in Nursing
 - Legal terms related to practice; registration and licensing
 - Laws related to nursing practice; Breach and penalties
 - Malpractice and negligence

12. Online (CBT) mode Examination

Online (CBT) mode Examination will be held as per the following schedule:-

| S. No. | Date of Online (CBT) mode Examination | Cities in which Examination will be held |
|--------|---------------------------------------|--|
| 1. | _____ | Major cities in India |

13. The detailed information viz. (date of uploading of Status of application, date of uploading of Admit card etc.) related to conduct of Examination and its result will be uploaded in due course of time in the website www.aiimspatna.edu.in. Candidates are advised to download their Admit Card from AIIMS website www.aiimspatna.edu.in as no admit card will be sent by post.

14. The candidates are advised to bring Admit Card downloaded from AIIMS website at the time of Online (CBT) mode Examination and hand over the same to the Invigilator after completing the Examination, failing which their candidature/performance in the Online (CBT) mode Examination will not be considered.

15. Document Verification:

The original certificates/documents of successful candidates will be verified for which dates will be notified after declaration of result. On the basis of written test, the provisionally qualified candidates will be required to produce following original certificates/ documents along with one set of photocopy, duly self-attested viz.:

- i) Copy of Online Application Form.
- ii) Copy of Admit Card issued for Written Examination.
- iii) Certificate showing Date of Birth. (10th Certificate/ Birth Certificate).
- iv) Class 10th & 12th Marksheet and Certificates.
- v) Marksheet of Degree.
- vi) Degree Certificate
- vii) Nursing Council Registration
- viii) Caste certificate if applied under SC/ST/OBC category or EWS Certificate issued by the competent authority.
- ix) The Disability Certificate, if applied under Person with Benchmark Disability (PwBD) category.
- x) 'No Objection Certificate' if in regular employment in Government/Semi Government/PSU Institution.
- xi) Experience Certificate.
- xii) Identity Proof (PAN Card, Passport, Driving License, Voter Card, Aadhar Card and Government Approved Identity Proof)
- xiii) Address Proof (Aadhar Card, Passport, Ration Card, Driving License and Government Approved Address Proof.
- xiv) Any other relevant documents.

16. Mode of Selection:

- i) SC, ST, OBC, Ex-Servicemen, PwD and EWS candidates, who are selected on their own merit without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such candidates will be accommodated against the general/unreserved

vacancies in the post as per their position in the overall Merit List or vacancies earmarked for their category, whichever is advantageous to them. The reserved vacancies will be filled up separately from amongst the eligible SC, ST, OBC, Ex-Servicemen, PwD and EWS candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment by relaxed standard.

- ii) SC, ST, OBC, Ex-Servicemen, PwD and EWS category candidates who qualifies on the basis of relaxed standards viz. age limit, experience or qualifications, permitted number of chances in written examination, extended zone of consideration, etc. is to be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. Such candidates may also be recommended at the relaxed standards to the extent the number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit. In so far as cases of Ex-Servicemen are concerned, deduction from the age of Ex- Serviceman is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age. Similarly, for PwD candidates, relaxation of 10 years in upper age limit will not be termed as relaxed standards.
- iii) A person with disability who qualifies the AIIMS, Patna examination under General standards can be appointed against unreserved vacancy provided the post is identified suitable for person with disability of relevant category.
- iv) Success in the examination confers no right of appointment unless AIIMS, Patna is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service/post.
- v) The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the examination. Their admission at all stages of the examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the AIIMS, Patna.
- vi) The minimum qualifying marks for recruitment examination will be 50% for UR, 45% for OBC, 40% for SC/ST.

17. **Action against candidates found guilty of misconduct:**

Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling in the application form. Candidates are also warned that they should in no case attempt to alter or otherwise tamper with any entry in a document or the attested certified copy submitted by them nor should they submit a tampered/fabricated document.

Without prejudice to criminal action/debarment from AIIMS Patna examination wherever necessary, candidature will be summarily cancelled at any stage of the recruitment in respect of candidates found to have indulged in any of the following:

- i) In possession of mobile phone & accessories and other electronic gadgets within the premises of the examination centres, whether in use or in switched off mode and on person or otherwise.
- ii) Involved in malpractices.
- iii) Using unfair means in the examination hall.
- iv) Obtaining support for his/her candidature by any means.
- v) Impersonate/Procuring impersonation by any person.
- vi) Submitting fabricated documents or documents which have been tampered with.
- vii) Making statements which are incorrect or false or suppressing material information.
- viii) Resorting to any other irregular or improper means in connection with his/her candidature for the examination.
- ix) Misbehaving in any manner in the examination hall with the Supervisor, Invigilator or AIIMS, Patna representatives.
- x) Passing on of question details to any unauthorized persons during the conduct of the examination & Skill Test.

- xi) Intimidating or causing bodily harm to the staff engaged for the conduct/supervision/as observer of examination.
- xii) Being ineligible for the examination by not fulfilling the eligibility conditions mentioned in the notice.
- xiii) Candidature can also be cancelled at any stage of the recruitment for any other ground which the AIIMS Patna considers to be sufficient cause for cancellation of candidature.

18. **AIIMS, Patna decision final:**

The decision of the AIIMS, Patna in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and selection will be final and binding on the candidates. No enquiry/ correspondence will be entertained in this regard.

19. Those who are in employment (in Case Govt. Services) must submit a **“NO OBJECTION CERTIFICATE”** from the employer at the time of appearing for Skill Test/Document Verification and should have to produce Relieving Certificate from their present employer at the time of joining the Institute. No extension of joining time of candidate will be granted under any circumstances.

OTHER INFORMATION FOR THE CANDIDATES

- (i) **Probation period: The period of probation is Two years.**
- (ii) The period of experience, wherever prescribed, shall be counted after obtaining the prescribed educational qualification.
- (iii) Computer based Online exam will be held. AIIMS Patna reserves the right to hold the examination at any places in the Country.
- (iv) AIIMS, Patna reserves the right to cancel a Centre and ask the candidates of that centre to appear from another centre. AIIMS, Patna also reserves the right to divert candidates of any centre to some other Centre to take the examination.
- (v) In anticipation of the huge number of applicants, scrutiny of the eligibility criteria etc. may not be undertaken at the time of examination. Therefore, the application will be accepted provisionally only. The candidates are advised to go through the requirements of educational qualification, age etc. and satisfy themselves that they are eligible, before applying. Candidature will be cancelled if any information or claim is not found substantiated when the scrutiny of documents is undertaken by the AIIMS, Patna after the Examination. AIIMS, Patna decision shall be final in this regards.
- (vi) Candidates, in their own interest, are advised to go through the detailed instruction contained in this notice, which is also available on the website of the www.aiimspatna.edu.in carefully before applying.
- (vii) Candidates seeking reservation benefits for SC/ST/OBC/PwD/EXS/EWS must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the required certificates in the prescribed format in support of their claim as stipulated in this Notice.

OBC candidates should ensure that they are in possession of valid OBC Certificate issued within the due date, issued by the competent authority. For Employment in Central Government, EWS candidate should ensure that they are in possession of valid Income & Asset Certificate issued by Competent Authority for employment in Central Government.

- (viii) Central Government civilian employees claiming age relaxation should produce a certificate in the prescribed format from their office at the time of Document Verification, in respect of the length of continuous service which should be not less than three years during the period immediately preceding the closing date for receipt of application. They should remain Central Government civilian employees till the time of appointment, in the event of their selection. (Format is attached as ANNEXURE-II).

- (ix) Mobile phone, accessories and any other electronic gadgets are banned within the premises of the examination centres/Skill Test Centre. Possession of such equipment whether in use or in switch off mode, during the examination will be considered as use of unfair means. Candidature of such candidates will be cancelled. They will be liable for further action including initiation of criminal proceedings and debarment from AIIMS, Patna examination, as may be decided by the AIIMS Patna.
- (x) Candidates must carry at least one photo bearing Government issued identity proof in original such as Driving Licence, Voter Card, Aadhaar Card, Passport, Income Tax Pan Card to the examination centre, failing which they shall not be allowed to appear for the examination.
- (xi) The post(s) is/are whole time and private practice of any kind is prohibited.
- (xii) The Candidate will have to work in shifts and can be posted at any place in/by the Institute.
- (xiii) The Candidate are likely to be posted at rural health and urban centre attached with the AIIMS, Patna for the period as decided by the Institute.
- (xiv) AIIMS reserves the rights to increase or decrease the number of vacancies.
- (xv) Incomplete applications(s) will not be considered.
- (xvi) Canvassing of any kind will be a disqualification.
- (xvii) The candidate should not have been convicted by any Court of Law.
- (xviii) If it is found at a later stage that any information or declaration given by the candidate is found to be false or if the candidate has wilfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
- (xix) The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
- (xx) The decision of the competent authority regarding conduct of examination, interview, verification of documents and selection would be final and binding on all candidates. No representation correspondence will be entertained in this regard.
- (xxi) *All disputes will be subject to jurisdiction of Court of Law at PATNA.*

Clarification & Enquiries (Only for Advertisement related query):

Mail to: recruitment@aiimspatna.org

**Sd/-
Executive Director
AIIMS, Patna**