

OFFICE OF THE CHAIRMAN, STATE LEVEL POLICE RECRUITMENT BOARD, ASSAM
REHABARI :::GUWAHATI -781008

No. SLPRB/REC/GRADE-IV/645/2023/74

dated: 06-10-2023

ADVERTISEMENT

RECRUITMENT FOR **54** POSTS OF GRADE IV STAFF (COOK-**26**, BARBER - **12**, WATER CARRIER - **3**, DHOBI - **11** & COBBLER - **2**) IN ASSAM POLICE,

53 POSTS OF GRADE IV STAFF (COOK-**7**, WATER CARRIER - **24**, DHOBI - **13**, BARBER-**2**, ELECTRICIAN - **2**, PLUMBER - **1**, MASON -**1** & TAILOR - **3**) FOR ASSAM COMMANDO BATTALIONS.

AND

35 POSTS OF GRADE IV STAFF (COOK-**19**, WATER CARRIER - **3**, DHOBI - **7**, BARBER - **3** & COBBLER - **3**) UNDER DGCD & CGHG, ASSAM

In pursuance of ongoing efforts of Government of Assam to fill up vacancies in the Assam Police, DGCD, APRO etc, total number of **5563** posts have been identified to be filled up in the current phase of recruitment.

As a part of this, Applications are invited for filling up **54** posts of Grade IV Staff in Assam Police, **53** posts of Grade IV Staff in Assam Commando Battalions & **35** posts of Grade IV Staff under DGCD & CGHG, Assam in the Pay Scale and Grade Pay Rs.3900/- plus other Allowances as admissible under the rules. Applications must be submitted online through SLPRB website(www.slprbassam.in). The online Application will be received with effect from **15-10-2023** and the last date of receiving Application will be **01-11-2023**.

THERE IS NO APPLICATION FEE.

I. DETAILS OF VACANCIES AS PER POST BASED ROSTER

ASSAM POLICE :-

The Post based category wise distribution of the posts are as under:

| Name of Posts | UR | | OBC/MOBC | | SC | | ST (P) | | ST (H) | | TOTAL |
|---------------|----|---|----------|---|----|---|--------|---|--------|---|-----------|
| | M | F | M | F | M | F | M | F | M | F | |
| Cook | 13 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 10 | 1 | 26 |
| Barber | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 0 | 12 |
| Water Carrier | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Dhobi | 1 | 0 | 0 | 0 | 0 | 0 | 5 | 0 | 5 | 0 | 11 |
| Cobbler | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 2 |

ASSAM COMMANDO BATTALIONS:

The Post based category wise distribution of the posts are as under:

| Name of Posts | UR | | OBC/MOBC | | SC | | ST (P) | | ST (H) | | TOTAL |
|---------------|----|---|----------|---|----|---|--------|---|--------|---|-------|
| | M | F | M | F | M | F | M | F | M | F | |
| Cook | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 7 |
| Water Carrier | 8 | 0 | 2 | 0 | 5 | 0 | 5 | 0 | 4 | 0 | 24 |
| Dhobi | 2 | 0 | 3 | 0 | 2 | 0 | 4 | 0 | 2 | 0 | 13 |
| Barber | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 2 |
| Electrician | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Plumber | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Mason | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Tailor | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 3 |

Note :- 3% of total posts within the quota of **OBC/MOBC** Communities will be reserved for the candidates belonging to **Tea Tribes and Adivasi** Communities (Govt. of Assam O.M. No. ABP.98/2023/9 dated 03-10-2023).

DGCD & CGHG, ASSAM

| Name of Posts | UR | | OBC/MOBC | | SC | | ST (P) | | ST (H) | | TOTAL |
|---------------|----|---|----------|---|----|---|--------|---|--------|---|-------|
| | M | F | M | F | M | F | M | F | M | F | |
| Cook | 8 | 3 | 4 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 19 |
| Water Carrier | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Dhobi | 3 | 1 | 1 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 7 |
| Barber | 1 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Cobbler | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 3 |

Note :- 3% of total posts within the quota of **OBC/MOBC** Communities will be reserved for the candidates belonging to **Tea Tribes and Adivasi** Communities (Govt. of Assam O.M. No. ABP.98/2023/9 dated 03-10-2023).

II. ELIGIBILITY CRITERIA:-

The Candidates must satisfy the following criteria.:-

- Nationality-** Candidates must be Indian Citizen, permanent resident of Assam. Selected Candidates will have to submit Proof of Residence after publication of the

final select list. However, Candidates belonging to SC, ST, OBC/MOBC are exempted from submitting such Certificates.

b) Candidates must speak Assamese or any other State language fluently.

c) **Age:**

For the posts of Assam Commando Battalions :- 18 to 25 years as on 01-01-2023 (i.e. Candidates must be born on or before 01.01.2005 and on or after 01.01.1998).

For the posts of Assam Police & DGCD & CGHG:- 18 to 40 years as on 01-01-2023 (i.e. Candidates must be born on or before 01.01.2005 and on or after 01.01.1983).

Relaxations :Upper age limit will be relaxed for:

- (i) 5 (five) years in respect of Candidates belonging to SC, ST (P) and ST (H).
- (ii) 3 (three) years in respect of Candidates belonging to OBC/MOBC.

For the purpose of determining the age limit, the SLPRB will accept only the date of birth as per educational qualification Certificate issued by the Competent Authority of the School / Institution last studied or birth Certificate issued by the Health Department. No other documents relating to age such as horoscopes, affidavits, birth extracts from Municipal Corporations, service records and the like will be accepted.

d) **Educational and other Diploma Qualification required** :

(i) **Multitasking & Maintenance Staff- I (Technical)**

Minimum Class **VIII** passed from a recognized School or Institution and maximum qualification will be **HSSLC** or **Class XII** passed from recognized Board or Council.

Other diploma qualification required :

Electrician :-

Minimum two year certificate course from a recognized Industrial Training Institution / Vocational Institute will carry **5 marks**.

Plumber :-

Minimum two year Certificate course from a recognized Industrial Training Institution / Vocational Institute will carry **5 marks**.

Mason :-

Minimum two year Certificate course from recognized Industrial Training Institution / Vocational Institute will carry **5 marks**.

Tailor :-

Minimum two year Certificate course from recognized Industrial Training Institution / Vocational Institute will carry **5 marks**.

(ii) **Multitasking & Maintenance Staff- II (Non- Technical)**

Minimum Class **VIII** passed from a recognized School or Institution and maximum qualification will be **HSSLC or Class XII** passed from recognized Board or Council.

Other diploma qualification required :

Cook :-

Training Certificate issued by Sector Skill Council (SSC) will carry **5 marks**.

or

Minimum 01 (one) year working experience Certificate from a recognized / registered Cooking Institution or Hotel will carry **5 marks**. Registered Cooking Institute / Hotel registration number must be reflected in the Certificate.

Barber :-

Training Certificate issued by Sector Skill Council (SSC) will carry **5 marks**.

or

Minimum 01 (one) year experience Certificate from registered Saloon /Beauty Parlour will carry **5 marks**. Registered Saloon /Parlour registration Number must be reflected in the Certificate.

Dhobi :-

Training Certificate issued by Sector Skill Council (SSC) will carry **5 marks**.

or

Minimum 01 (one) year experience Certificate from a registered Laundry / Dry Cleaner will carry **5 marks**. Registered Laundry / Dry Cleaner registration Number must be reflected in the Certificate.

Water Carrier :-

Training Certificate issued by Sector Skill Council (SSC) will carry **5 marks**.

Cobbler :-

Training Certificate issued by Sector Skill Council (SSC) will carry **5 marks**.

or

Two years experience in leather work such as preparation of shoes from Central / State Government Institution.

III. PHYSICAL STANDARDS :

| | | |
|--|----------------------|------------------------|
| i. <u>Height (Minimum)</u> | <u>Male</u> | <u>Female</u> |
| a) Gen / OBC / MOBC / SC | 160 cm | 150 cm |
| b) ST (H) / ST (P) | 158 cm | 147.5 cm |
| ii. <u>Chest (Only for Male)</u> | <u>Normal</u> | <u>Expanded</u> |
| a) Gen/OBC/MOBC/SC/ST (P) | 80 cm | 85 cm |
| b) ST(H) | 77 cm | 82 cm |
| iii. Weight :- Proportionate to height and age as per Medical Standards. | | |
| iv. Must be Physical fit and have a positive aptitude for the job. | | |

IV. MEDICAL STANDARDS:

Candidates must not have knocked knee, flat foot or be squint eyed, and they should not be colour blind. Varicose vein shall be considered a temporary disqualification. They must be in good mental and bodily health. They must be free from any physical deformities and free from diseases such as diabetes, heart diseases, hernia, piles, respiratory diseases or any other ailment that is likely to interfere with the efficient performance of duties. The distant vision should be 6/6 for at least one eye and not poorer than 6/9 for the other without correction. Near vision should be normal.

V. HOW TO APPLY

Applications must be submitted online through SLPRB website- www.slprbassam.in. No other forms of Application will be entertained.

Candidates must follow the following steps during submission of online Application:

- ❖ Register in the Portal using a valid mobile number.
(Note: Candidates are advised to keep the mobile number unchanged until the recruitment process is over)
- ❖ After successful registration Candidates will get a Recruitment ID. Candidature of those Candidates who generate multiple recruitment IDs will be cancelled.

Candidates will be required to upload scanned copies of the following documents:

a) Passport Size Photograph :-

Candidates should upload good quality photograph. Poor quality of photograph submitted will lead to rejection of their Applications. The Admit card will be printed with the uploaded photograph.

- i) The photograph must be in colour and must be taken in a professional studio. Photograph taken using a mobile phone and other self composed portraits are not acceptable.
- ii) Photograph must be taken with a white background.
- iii) The photograph must have been taken after **1st January, 2023**.
- iv) Face should occupy about 50% of the area in the photograph, and with a full face view looking into the camera directly.
- v) The main features of the face must not be covered by hair of the head, any cloth or any shadow. Forehead, both eye, nose, cheeks, lips and chin should be clearly visible.
- vi) If the Candidate normally wear spectacles, glare on glasses is not acceptable in the photo. Glare can be avoided with a slight downward tilt of the glasses for the photo shoot.
- vii) The Candidate must not wear spectacles with dark or tinted glasses, only clear glasses are permitted.
- viii) The Candidate should collect the image in a JPEG format and also on a standard 4.5cm x 3.5cm (45mm x 35mm) print. Pixel resolution for JPEG is to be between maximum 640 x 480 (0.3 Mega Pixel) and minimum 320 x 240. The maximum file size is 450 kb (kilo bytes). The Candidates are to brief the studio to provide picture as per above specification.

b) Signature:-

- i) The Candidates should put their signature with a black or dark blue ink on a white paper.
- ii) Get the signature digitally photograph / image scanned by a professional photo studio, and get the image cropped by the studio itself.
- iii) Only JPEG image formats will be accepted.
- iv) The maximum pixel resolution for the image is 800 x 300.
- v) The minimum pixel resolution for the image is 400 x 150.
- vi) Dimension of signature image should be 3.5cm (width) x 2.5cm (height).
- vii) The maximum file size is 100 kb.

Mobile phone photograph of signature is not acceptable, and can result in disqualification of the Application.

c) Documents:-

- i) Certificate of proof of age. (Admit Card /Certificate of H.S.L.C. or equivalent examination) for the Candidates who have passed HSLC or equivalent examination.
- ii) Pass Certificate of HSLC or equivalent examination for the Candidates who have passed HSLC or equivalent examination.
- iii) Birth Certificate issued by the Competent Authority as mentioned at **Para II (c)** above by the Candidates who have not appeared in HSLC/Matriculation.
- iv) Class VIII Passed Certificate for the Candidates who have not appeared in HSLC/Matriculation.
- v) Certificate of Other Diploma Qualification required as applicable.
- vi) Certificate of Caste from Competent Authority in Assam. **NO CASTE CERTIFICATE ISSUED BY OTHER STATES WILL BE ACCEPTED.**

The Candidates will then click on the '**Complete**' button to indicate that they agree to all the entries made in the form. The Candidates can then download the registration / Application slip with ID No.

It is mandatory for the Candidates to mention their full / proper address with pin code, a valid email address and mobile phone number in the Application form as the same will be required to inform them regarding the status of their Applications and convey other related information.

Candidates will be able to download the Admit Card / Call Letter from the SLPRB website by entering their recruitment ID number. The information will be sent through SMS and email to the Candidates on their mobile numbers and email addresses. The SLPRB will not be responsible for any discrepancies that may arise due to entry of wrong mobile number and email address by the Candidates.

Incomplete / defective / invalid Application will be summarily rejected.

- a. If a Candidate appears in the Tests from more than one venue, or makes an attempt towards that end, his/her candidature will be cancelled forthright for all the venues.**
- b. The email address and mobile phone number should be specific to each Candidate.**

c. The Candidates reporting at the venue on the date and time for Physical Standard Test and Trade Proficiency Test (PST & TPT) , he/she must bring all the documents uploaded during submission of online Application mentioned at Para V (c) (i) to (vi) along with one set of self attested photocopies of the same for verification by the Selection Committee on the date of their PST & TPT. Any incorrect information or document submitted which is not genuine may disqualify a Candidates at any stage and may also render him / her liable to criminal prosecution. Original documents of a Candidate may be put to check at any later stage of the recruitment process also.

In case Candidates fails to show original Caste Certificate on the day of PST & TPT, such Candidates shall be treated as GENERAL. No subsequent request will be entertained for change of Caste.

No document will be accepted after PST & TPT of a Candidate is completed. All documents uploaded and submitted at the time of PST & TPT should be issued on or before the last date of submission of online Application.

d. If any Candidate fails to produce any original document or doesn't furnish it at the time of document inspection during PST & TPT, he/she will not be given any chance of rescheduling the date for submission in future and his / her status will be decided on the basis of the documents submitted on the day of PST & TPT.

PLEASE NOTE THAT THERE SHALL BE NO CHANGES MADE ON ANY ENTRIES AFTER SUBMISSION OF DOCUMENTS DURING THE TIME OF PST & TPT AND NO REQUESTS WILL BE ENTERTAINED.

Candidates who possess the required educational qualification etc. may apply for different posts . In such case, in the online Application form, the applicant will have to clearly mention his/her preference for the posts. However, the final decision regarding allotment of successful Candidates will lie with the Chairman, SLPRB, Assam.

VI. PRELIMINARY DOCUMENTS VERIFICATION:-All the original documents along with a set of Photostat copies of the documents will be checked before the Candidates is allowed to appear in the PST and TPT as per the given eligibility criteria. Candidates who are rejected will be given Rejection Slip specifying the reason of rejection. Submission of any incorrect information or forged document at any stage will lead to disqualification of the Candidates and may also render him / her liable to criminal prosecution. Original documents of a Candidate may be put to check at any later stage of the recruitment process also. All the photostat copies submitted by the Candidates will have to be duly self attested.

In order to avoid manipulation of documents at later stage, the Chairman or a Member of the Selection Committee shall put his/her signature on each copy of such document at the time of PST & TPT; particularly on caste Certificate and any other documents which carry eligibility and marks.

VII. PHYSICAL STANDARD TEST AND PRELIMINARY MEDICAL CHECKUP & TRADE PROFICIENCY TEST :-

After the documents are found correct, the Candidates will have to appear in the PST (Physical Standard Test). It will carry no marks. Measurement of the height, weight & chest (Chest measurement is only for male) of the Candidates will be done using latest technology and after which the Candidates will be examined by a Medical Officer for preliminary check-ups like Knocked Knee, Vision Test, Colour Blindness Test, Flatfoot, Varicose Vein, Physical Deformities etc. Once a Candidates clears the PST, he/she will have to appear in the next Trade Efficiency Test in their respective trade.

The Panel of Expert will examine and decide the Profession or Trade Test of the Candidates.

VIII. INSTRUCTIONS FOR CONDUCT OF PST AND EFFICIENCY TEST IN ALL

RESPECTIVE TRADE:-

- i. A Candidate gets eliminated from the recruitment process as soon as he/she fails to qualify in the event during PST or Trade Proficiency Test.
- ii. A Rejection Slip will be given to a Candidate when he/she is eliminated from a particular Test.
- iii. CCTV will be installed for recording each event of the PST and Trade Proficiency Test for each Candidate. Performances may also be announced through PA system.
- iv. All Candidates will be subjected to biometric recordings for identification.
- v. After completion of the PST and Trade Proficiency Test in their respective trade for all the Candidates, merit lists for each category as per vacancies shown at Para I above will be prepared on the basis of the total marks scored in Trade Proficiency Test.
- vi. CCTV will have to fully cover PST and Trade Proficiency Test.

IX. FINAL MERIT LISTS :-

Maximum Marks :- 50

Passed Marks :- 33%

The final merit lists will be prepared based on marks scored in the TRADE PROFICIENCY TEST. **Candidates shall have no claim or right for selection merely on**

the ground that they secured the minimum 33% qualifying standards in the Trade Proficiency Test.

There will be only ONE merit list for each category as per vacancies shown at **Para I** above for the entire State. Select list will be prepared for the exact number of vacancies to be filled up.

N.B: In case of a tie in marks, the Candidates older in age will be placed higher in the merit list. Further, Candidates having same date of birth and have obtained equal marks, will be placed in the merit list according to higher height.

X. GENERAL INSTRUCTIONS TO THE CANDIDATES :-

- i. Canvassing directly or indirectly shall render such Candidates unfit for the post.
- ii. No TA / DA will be admissible to Candidates for the journey and stay at any stage of the recruitment process.
- iii. The selection list confers no right to appointment unless the department is satisfied about suitability of the Candidates after a thorough medical examination and such enquiry and verification as may be considered necessary before appointment to the service / post.
- iv. Candidates have to appear in all the stages of recruitment. If a Candidate is absent from any stage / event, his / her candidature will be cancelled.
- v. Candidature will be summarily rejected at any stage of the recruitment process, if found not conforming to the official format / having incomplete information / wrong information/incomplete requisite Certificate/misrepresentation of facts / impersonation.
- vi. The select list will remain valid for appointment from date of announcement of the result for one year or till the date of next advertisement of similar post whichever is earlier.
- vii. On appointment, the Candidates shall be governed by the Rules and Orders of respective departments and Rules and Orders of the Government issued from time to time.
- viii. Appointed persons shall be entitled to pension benefits as per the pension scheme existing at the time of appointment.
- ix. The Chairman, SLPRB, Assam reserves the right to make changes or cancel or postpone the recruitment process on specific grounds.
- x. Fake documents / false information / misrepresentation of facts shall lead to rejection if detected at any stage before / after appointment and shall make the Candidates liable to criminal proceeding as per existing law.

- xi. Selected Candidates shall have to sign an agreement whereby he / she will be required to serve a minimum period of 3 (three) years after successful completion of training, if any or in default to refund the cost of training and travelling expenses paid by the government.
- xii. In case of any clarification, the decision of the SLPRB will be final.
- xiii. The numbers of posts (vacancies) are subject to change. It may increase or decrease at any time /stage of recruitment process, due to administrative reasons and appointment to such vacancies will be decided by the Competent Authority at the time of appointment, based on merit, category-wise as per the final merit list.
- xiv. The final appointment after selection is subject to satisfactory Police Verification Report and Final Medical Examination Report as per existing norms. In case Police Verification Report or Final Medical Examination Report is found unsatisfactory, the candidature of such Candidates will be rejected outright.
- xv. The rules & regulations, terms & conditions of training and afterwards will be applicable as prevalent in the respective Department.

XI. TRANSPARENT PROCESS:

- i. Candidates may ensure orderly behavior to help SLPRB in conducting the recruitment in a just, fair and transparent manner.
- ii. A Candidate is NOT required, to pay any amount of money at any stage of the recruitment process to SLPRB except for medical investigations, if required in a Govt. Hospital.
- iii. Any complaint about demand for money or other malpractice can be sent through mail to - slprbassam@gmail.com
- iv. Complaints may also be sent by post to the following address- Chairman, State Level Police Recruitment Board, Assam, Madhabdevpur, Rehabari, Guwahati-781008,(Ground Floor of APHC Building).
- v. Anonymous complaints may not be entertained
- vi. Offering of any inducement for any favour by a Candidate or on his/her behalf is a criminal offence. Such an activity may result in immediate disqualification of his/her candidature.

Sd/-
Chairman
State Level Police Recruitment Board, Assam
Rehabari, Guwahati