

**GOVERNMENT OF JAMMU AND KASHMIR**  
**JAMMU AND KASHMIR SERVICES SELECTION BOARD**  
 CPO Chowk, Panjthirthi, Jammu/Zamzam Complex Rambagh, Srinagar  
 ([www.jkssb.nic.in](http://www.jkssb.nic.in))

**Advertisement Notification No. 02 of 2023**  
**Dated: 08.12.2023**

**Subject: Advertisement for District Cadre posts, belonging to Social Welfare Department.**

**Reference: Indent received from the Social Welfare Department, Government of Jammu & Kashmir.**

The Jammu & Kashmir Services Selection Board (JKSSB) has received an Indent for filling up vacancies from Social Welfare Department under direct recruitment, as per the details indicated below:

S. No.	Reference of Indent	Indenting Department	No. of posts received
1.	SWD-ESTB/53/2021-01 Dated 23.03.2023, followed by SWD-ESTB/53/2021-01 Dated 25.05.2023	<b>Social Welfare Department</b>	<b>201</b>
<b>TOTAL</b>			<b>201</b>

Accordingly, the JKSSB invites online application forms from eligible **Female candidates** for participating in the selection process for the aforementioned posts. The important dates/details with regard to the posts being advertised are as under:

- Date of Commencement for submission of Online Application Forms: **15.12.2023.**
- Cut-off Date i.e. Last Date for submission of Online Application Forms: **14.01.2024.**
- Annexure A:** Name of the Post, Cadre, Pay Level, Category-wise break up, Qualification and Criteria for Selection for the advertised posts.
- Annexure B:** Certificate regarding Physical Limitation to Write.
- Annexure C:** Letter of Undertaking for using Own Scribe.

**Total Number of Posts Advertised = 201**

The detailed Terms and Conditions with regard to eligibility, educational qualification, domicile, reservation etc. for participating in the selection process for the aforementioned posts are as under:



## 01.) **APPOINTMENT OF THE CANDIDATES:**

The Appointment and other service conditions in respect of the candidates selected through this selection process, shall be governed as per extant rules/regulations.

### 2. **DOMICILE:**

The candidates seeking to apply for the advertised posts shall be Domiciles of the Union Territory of Jammu & Kashmir and must possess a valid Domicile Certificate issued by the Competent Authority on the prescribed format on or before the cut-off date i.e. last date of submission of online application forms, which, unless otherwise extended, shall be **14.01.2024**.

### 3. **VACANCIES:**

The details of posts advertised are given in **Annexure-A** to this Notification. However, the number of posts can undergo increase or decrease without any Notice before the completion of the selection process, if so communicated by the concerned Indenting Department.

### 4. **AGE LIMIT:**

The **requirement of age** for applying against these posts, as on **01.01.2023** for Open Merit & various Reserved Categories Candidates, shall be as under:

Sr. No.	Category	Max. Age Limit in Years	Not Born Before	Not Born After
i.	OM	40	01.01.1983	01.01.2005
ii.	SC	43	01.01.1980	01.01.2005
iii.	ST	43	01.01.1980	01.01.2005
iv.	RBA	43	01.01.1980	01.01.2005
v.	ALC/IB	43	01.01.1980	01.01.2005
vi.	EWS (Economically Weaker Section)	43	01.01.1980	01.01.2005
vii.	PSP (Pahari Speaking People)	43	01.01.1980	01.01.2005
viii.	Social Caste	43	01.01.1980	01.01.2005

ix.	Physically Challenged Person	<b>42</b>	01.01.1981	01.01.2005
x.	Government Service/Contractual Employment	<b>40</b>	01.01.1983	01.01.2005
xi.	Every Female candidate possessing ESM category, having served in the Armed Forces shall be allowed to deduct the period of such Service from her Actual Age and if the Resultant Age does not exceed the maximum age limit prescribed for the post by more than 3 years, she shall be deemed to satisfy the condition regarding Age Limit.			01.01.2005

5. **QUALIFICATION REQUIRED:**

- a. As per the Indent received from the Indenting Department and relevant recruitment rules, the qualification prescribed for the advertised posts is shown in **Annexure-A** to this Notification.
- b. The candidates who are declared qualified by the Board for Document Verification will be required to produce relevant Certificates in original as proof of having acquired the prescribed educational qualification **on or before the cut-off date fixed for filling online application forms, failing which the candidature of such candidates shall be cancelled by the Board.** The candidates who are able to prove, by documentary evidence, that the result of the qualifying examination was declared on or before the cut-off date and she has been declared passed, will also be considered to meet the educational qualification.
- c. Candidates may note that their candidature/admission in examination will remain provisional till the genuineness of their documents relating to educational qualification is verified by the Appointing Authority.
- d. In case of candidates claiming possession of equivalent educational qualification (where it is applicable/required), it shall be mandatory to produce relevant Equivalence Certificate or seek equivalence from the concerned competent authorities as and when required by the Board. *However, final decision regarding selection of such candidates will be taken by the Board, in light of relevant rules which shall be binding.*
- e. Any candidate having her qualification other than as prescribed, shall not be eligible for posts advertised in this notification and such candidature will be summarily rejected.

6. **APPLICATION OF RESERVATION:**

The Reservation for the posts under this Advertisement Notification shall be applicable as per the category-wise break up of vacancies as conveyed by the Indenting Department and in accordance with the provisions of the Jammu & Kashmir Reservation Act/Rules, as amended from time to time.

7. **HORIZONTAL RESERVATION (wherever applicable under rules):**

- a. Horizontal Reservation means the reservation which would cut across the vertical reservation and the candidates selected shall have to be placed in the appropriate category by making necessary adjustments.

- b. Horizontal Reservation for ESM candidates and Persons with Benchmark Disabilities (PwBDs) shall be applicable to the extent as communicated by the Indenting Department/s in accordance with the extant rules/regulations.
- c. The suitability/Type of Disabilities/eligibility of Persons with Benchmark Disabilities for these posts under Horizontal Reservation shall be governed by the extant regulations.
- d. Horizontal Reservation for ESM candidates is applicable, as per extant rules, for the posts which carry Pay of and up to Level-6E (35900-113500).
- e. In terms of S.O. 361 of 2021 dated 20.10.2021, a candidate with ESM category on joining any post after having availed Horizontal Reservation, cannot avail of the benefit of Horizontal Reservation as ESM candidate for any subsequent Employment. *A candidate seeking to apply under ESM category shall be required to submit an affidavit in this regard at the time of scrutiny of documents.*
- f. ESM candidates shall be required to produce a Certificate in form-XIV duly signed by the competent authority as provided in the Rule 18 of Jammu and Kashmir Reservation Rules, 2005.
- g. In case sufficient number of candidates belonging to the ESM are not available on the basis of General standard to fill all the vacancies reserved for them, female candidates belonging to the category of ESM may be selected under the relaxed standard of selection to make up the deficiency in the reserved quota subject to the condition that such relaxation will not affect the level of performance by such candidates.

8. **APPLICATION FEE:**

- a) Fee payable: Rs.500/- (Rupees Five Hundred only) for candidates applying under OM, RBA, OSC, ALC/IB, PSP, ESM and Rs.400/- (Rupees four Hundred only) for SC, ST, EWS and PwD Categories.
- b) Fee can be paid only online through Net Banking, Credit or Debit cards.
- c) Applications received without the prescribed fee shall not be considered and shall be summarily rejected. No representation against such rejection will be entertained. Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.
- d) All the disputes related to refund of excess payment, if any, are subject matter of the J&K Service Selection Board. Candidates are advised to apply for refund of excess payment, if any, through official e-mail [ssbjkgrievance@gmail.com](mailto:ssbjkgrievance@gmail.com) only. No chargeback request shall be entertained.

9. **DATE & CENTRE OF EXAMINATION:**

The J&K Services Selection Board shall notify the dates for examination and the Venue/Centre(s) of examination separately. The details shall be made available on the Board Website [www.jkssb.nic.in](http://www.jkssb.nic.in) No representation/request for change in this regard shall be entertained, whatsoever be the reason.

10. **SCHEME OF EXAMINATION:**

- a) The Examination will consist of Objective Type Multiple choice Questions. The questions will be set in English Language only.
- b) There will be Negative Marking of 0.25 marks for each wrong answer.

11. **SYLLABI FOR THE POSTS:**

The Syllabus for the posts shall be notified separately and made available on the official website of JKSSB.

12. **ADMISSION TO THE EXAMINATION:**

- a) The Board will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of written examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, and reserved category and satisfy themselves that they are eligible for the post. Copies of supporting documents will be sought at the time of Document Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated or correct, the candidature will be cancelled, and Criminal Proceedings under law may also be initiated, or any other action as may be deemed appropriate by the Board, shall be taken.
- b) All eligible candidates who register themselves in response to this Advertisement Notification, by the closing date and time and whose applications are found to be in order, and are provisionally accepted by the Board as per the terms and conditions of this Advertisement Notice, will be assigned Roll numbers and issued Admit Card/Roll No. slips for appearing in the Written Examination.
- c) The Examination details will be uploaded on the official website of the Board i.e. [www.jkssb.nic.in](http://www.jkssb.nic.in). Examination detail/Roll Number slips will not be issued by post for any stage of examination. Therefore, candidates are advised to visit the official website of Board regularly for updates and information about the examination.
- d) Candidate must submit her online Application form, Email-ID and Mobile Number along-with her Name, Date of Birth and Name of the Examination, while addressing any communication to the Board. No communication shall be entertained from the candidate without these particulars.
- e) Facility for download of Admit Cards will be available about one week before the Date of Examination on the official website of the Board. Candidate must bring printout of the Admit Card/Roll Number Card/Slip to the Examination Hall.
- f) In addition to the Roll Number Card/Slip, it is mandatory to carry at least two passport size recent colour photographs, Original valid Photo-ID proof such as:

- Aadhaar Card/ Printout of E-Aadhaar,
- Voter's ID Card,
- Driving License,
- PAN Card,
- Passport,
- School/ College/University I-Card,
- Employer ID Card (Govt./ PSU/ Private), etc.

13. **PROVISION OF COMPENSATORY TIME AND ASSISTANCE OF SCRIBE:**

In terms of the extant guidelines, the Persons with Benchmark Disabilities (PwBDs), who are otherwise eligible for the post of Supervisor, Social Welfare Department and are in possession of valid disability certificate, may choose to avail the facility of Scribe and/or compensatory time of 20 minutes per hour of examination, on production of a Certificate from the competent Medical Board/Authority as per **Annexure-B** and an Undertaking to this effect as per **Annexure-C** to this Notification.

The facility of Scribe for such candidates shall be available only with the following conditions:

- a) The candidate shall have to arrange for her own Scribe to avail the facility.
- b) The person engaged as Scribe should not be a candidate for the same examination himself.
- c) The scribe shall not be a student of the same institution/centre where the test is being conducted and also not a relative of the candidate.

- d) The Scribe shall be a student of a lower grade of education than the candidate appearing in the examination. She shall also not possess more than the minimum qualification as required for the post for which the candidate is taking the examination. If subsequently it is found that the qualification of the Scribe is not as declared by the candidate, the candidate shall forfeit her right to the post and claims relating thereto.
- e) The Scribe would need to produce a valid ID Proof in original at the time of examination.
- f) If a candidate is detected as assisting another PwD candidate as scribe in the examination, the candidature of both the candidates shall be cancelled.
- g) No attendant other than the Scribe for eligible candidates shall be allowed inside the Examination Hall.
- h) The candidates with Benchmark Disabilities opting for facility of a Scribe shall be required to submit details of the Scribe at the time of examination as per proforma at **Annexure-C**.
- i) For availing the facility of Scribe and/or compensatory time in terms of the conditions given above, a candidate should have filled the, application form as PwD candidate, at the time of applying for the post and in addition shall have to submit following documents (whichever applicable) to the Observer on the day of the examination:
  - i. *Application on plain paper*
  - ii. *Person with Disability Certificate (Self-attested).*
  - iii. *Certificate regarding physical limitation to write (Annexure-B).*
  - iv. *Letter of Undertaking for Using Own Scribe (Annexure-C)*
  - v. *Admit Card/Roll Number and Contact Number. |*
  - vi. *Qualification certificate of Scribe (Self-attested).*
  - vii. *Photocopy of the Scribe's Photo-ID Proof signed by the candidate as well as the Scribe.*
- j) Candidates who wish to avail facility of a Scribe and/or compensatory time, are advised to reach the examination centre at least one hour in advance before the scheduled time to make the process hassle free.
- k) The candidature of such candidates shall remain provisional till the veracity of the relevant document/s is verified. Candidates shall be debarred from the examination in case of fraudulent claim of PwD status.

#### **14. DOCUMENT VERIFICATION (DV):**

- a) The candidates who are shortlisted for Document Verification will be required to appear for Document Verification along-with the original documents as well as self-attested Photostat copy of each document/certificate/Online application form as per the Advertisement Notification.
- b) The candidate must be in possession of the prescribed academic qualification and other documents like Birth Certificate, Domicile Certificate, Category Certificate, etc. on or before the last date of submission of online application form.
- c) The candidate must appear with original Domicile Certificate/Qualification/ Category/Bonafide Certificate/s etc. before the Document Verification Committee as may be constituted for such purpose by the Board. In case a candidate fails to appear before the DVC or fails to produce relevant documents/testimonials in original on the scheduled date of DV, she shall not be considered for selection.
- d) No TA/DA will be paid for participation in the written test/ document verification.
- e) Candidates shall be required to bring two passport size recent colour photographs and to produce a valid ID Proof in original at the time of Document Verification.

- f) Wherever a specific format has been prescribed for any certificate, in accordance with the relevant rules/orders, a candidate shall be supposed to furnish the said requisite documents in the prescribed format at the time of Documents Verification, otherwise her candidature shall be liable for cancellation/rejection.
- g) Candidates who wish to be considered against reserved vacancies or such age relaxation wherever applicable, must submit requisite certificate/documents from the Competent Authority in the prescribed format when such certificates are sought by the Board at the time of Document Verification, otherwise their claim will not be entertained & their candidature shall be considered under Open Merit Category.
- h) Candidates claiming to be Domicile of Jammu & Kashmir shall be asked to produce the Domicile Certificate in original issued by the competent authority up to the cut-off date, in the prescribed format at the time of Document Verification or as and when sought by the Board.
- i) ESM candidates shall be required to produce a Certificate in form XIV duly signed by the competent authority as provided in Rule 18 of Jammu and Kashmir Reservation Rules, 2005.
- j) Bonafide Certificate on the format prescribed by the Board duly issued by the Controller/Registrar of the concerned University in respect of the candidates, who have obtained Degree from the Universities/Colleges/Institutes outside the UT of J&K and other than Central Universities.
- k) In addition, any other Certificate, as may be required as part of the eligibility for a specific post, shall also be produced at the time of the DV.

#### **15. MISCONDUCT/MALPRACTICE:**

If any candidate is found indulging in any irregularity/misconduct/malpractice at any stage of selection process, such candidate shall be debarred from the examinations conducted by the Services Selection Board for such period as may be deemed appropriate, and apart from cancellation of candidature for the instant examination any other action as would be necessary & expedient, shall be taken.

#### **16. STEPS TAKEN FOR FAIRNESS & TRANSPARENCY IN EXAMINATION PROCESS:**

The Board, for the purposes of ensuring integrity, fairness and transparency in the Examination process shall be well within its rights & duties, to take steps as necessary or issue instructions as deemed appropriate, at any stage of selection process, and all such steps/instructions shall be deemed to have been taken/given in furtherance of its mandate, as enshrined in the relevant laws/rules/regulations.

#### **17. BOARD'S DECISION FINAL:**

The decision of the Board in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centers and preparation of merit list & Cadre/Department allocation, debarment for indulging in malpractices would be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

## 18. IMPORTANT INSTRUCTIONS TO CANDIDATES:

a.	BEFORE APPLYING, CANDIDATES ARE ADVISED TO GO THROUGH THE INSTRUCTIONS GIVEN IN THE NOTICE OF EXAMINATION VERY CAREFULLY.
b.	THE CANDIDATE MUST WRITE NAME AND DATE OF BIRTH STRICTLY AS RECORDED IN THE MATRICULATION CERTIFICATE.
c.	CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT TO WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/ INABILITY OR FAILURE TO LOGIN TO THE ONLINE APPLICATION PORTAL ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURING THE CLOSING DAYS.
d.	CANDIDATES ARE ADVISED TO FILL THE APPLICATION FORM CAREFULLY & DILIGENTLY, AS NO CLAIMS FOR MAKING CHANGES IN ANY ENTRY/FIELD SHALL BE ENTERTAINED AT ANY LATER STAGE.
e.	THE BOARD WILL NOT UNDERTAKE DETAILED SCRUTINY OF APPLICATIONS FOR THE ELIGIBILITY AND OTHER ASPECTS AT THE TIME OF WRITTEN EXAMINATION AND, THEREFORE, CANDIDATURE WILL BE ACCEPTED ONLY PROVISIONALLY. THE CANDIDATES ARE ADVISED TO GO THROUGH THE REQUIREMENTS OF EDUCATIONAL QUALIFICATION, AGE, ETC. AND SATISFY THEMSELVES THAT THEY ARE ELIGIBLE FOR THE POST(S). COPIES OF SUPPORTING DOCUMENTS WILL BE SOUGHT AT THE TIME OF DOCUMENT VERIFICATION. WHEN SCRUTINY IS UNDERTAKEN, IF ANY CLAIM MADE IN THE APPLICATION IS NOT FOUND SUBSTANTIATED, THE CANDIDATURE WILL BE CANCELLED AND THE BOARD'S DECISION SHALL BE FINAL AND BINDING.
f.	CANDIDATES SEEKING RESERVATION BENEFITS AVAILABLE FOR RBA/SC/ ST/ OSC/ EWS/PSP/ALC/IB/PWD/ESM MUST ENSURE THAT THEY ARE ENTITLED TO SUCH RESERVATION AS PER ELIGIBILITY CONDITION PRESCRIBED IN THIS NOTICE. THEY SHOULD ALSO BE IN POSSESSION OF THE CERTIFICATES IN THE PRESCRIBED FORMAT IN SUPPORT OF THEIR CLAIM.
g.	CANDIDATES WITH <b>BENCHMARK PHYSICAL DISABILITY</b> ONLY WOULD BE CONSIDERED AS PERSONS WITH DISABILITIES (PWD) AND ENTITLED TO RESERVATION FOR PERSONS WITH DISABILITIES.



h.	WHEN APPLICATION IS SUCCESSFULLY SUBMITTED, IT WILL BE ACCEPTED 'PROVISIONALLY'. CANDIDATE SHOULD TAKE PRINTOUT OF THE APPLICATION FORM AND SUBMIT THE SAME AT THE TIME OF DOCUMENTS VERIFICATION. THE CANDIDATES ARE FURTHER ADVISED NOT TO SUBMIT THE HARD COPIES OF THE ONLINE APPLICATION FORM IN THE OFFICE OF THE SERVICES SELECTION BOARD EITHER IN PERSON OR BY POST/EMAIL.
i.	ONLY ONE ONLINE APPLICATION FOR THE POST OF SAME ITEM NO. IS ALLOWED TO BE SUBMITTED BY THE CANDIDATE. THEREFORE, THE CANDIDATES ARE ADVISED TO EXERCISE DUE DILIGENCE AT THE TIME OF FILLING THEIR ONLINE APPLICATION FORMS. IN CASE, MORE THAN ONE APPLICATION OF A CANDIDATE IS DETECTED FOR THE SAME ITEM NO., THE BOARD WILL CONSIDER LATEST APPLICATION. IF A CANDIDATE SUBMITS MULTIPLE APPLICATION FORMS FOR THE SAME POST AND APPEARS IN THE EXAMINATION (AT ANY STAGE) MORE THAN ONCE FOR THE POST OF THE SAME ITEM NO., HER CANDIDATURE WILL BE CANCELLED AND SHE WILL BE DEBARRED FROM THE EXAMINATIONS OF THE BOARD AS PER RULES.
j.	REQUEST FOR MODIFICATION OR CHANGE IN THE PREFERENCES ONCE FILLED RELATING TO CADRE AND DEPARTMENT, IF APPLICABLE, SHALL NOT BE ENTERTAINED UNDER ANY CIRCUMSTANCES.
k.	THE CANDIDATES MUST WRITE THEIR FATHER'S NAME AND MOTHER'S NAME STRICTLY AS GIVEN IN THE MATRICULATION CERTIFICATE OTHERWISE THEIR CANDIDATURE MAY BE CANCELLED AT THE TIME OF DOCUMENT VERIFICATION OR AS AND WHEN IT COMES INTO THE NOTICE OF THE BOARD.
l.	APPLICATIONS WITH BLURRED/ ILLEGIBLE PHOTOGRAPH/ SIGNATURE WILL BE REJECTED SUMMARILY.
m.	REQUEST FOR CHANGE/ CORRECTION IN ANY PARTICULARS IN THE APPLICATION FORM, ONCE SUBMITTED, WILL NOT BE ENTERTAINED UNDER ANY CIRCUMSTANCES. THEREFORE, THE APPLICANTS ARE ADVISED TO FILL ALL THE FIELDS OF THE ONLINE APPLICATION FORM WITH DUE DILIGENCE AND AFTER CAREFULLY READING THE TERMS AND CONDITIONS GIVEN IN THE ADVERTISEMENT NOTIFICATION.
n.	THE CANDIDATES MUST CARRY TWO PASSPORT SIZE RECENT COLOUR PHOTOGRAPHS AND A LATEST PHOTO BEARING IDENTIFICATION PROOF

	SUCH AS AADHAAR CARD/ PRINTOUT OF E-AADHAAR, DRIVING LICENSE, VOTER CARD, PAN CARD, IDENTITY CARD ISSUED BY SCHOOL/COLLEGE/UNIVERSITY/ EMPLOYER (GOVERNMENT OR ANY OTHER OFFICE, WHERE THE CANDIDATE MAY BE WORKING, ETC) IN ORIGINAL TO THE EXAMINATION VENUE, FAILING WHICH THEY WILL NOT BE ALLOWED TO APPEAR FOR THE SAME. PWD CANDIDATES USING THE FACILITY OF SCRIBE SHALL ALSO BE REQUIRED TO CARRY REQUIRED MEDICAL CERTIFICATE/ UNDERTAKING/ PHOTOCOPY OF THE SCRIBE'S PHOTO ID PROOF, AS SPECIFIED THEREIN.
o.	IN CASE OF FAKE/ FABRICATED APPLICATION/ REGISTRATION BY MISUSING ANY DIGNITARIES NAME/ PHOTO, SUCH CANDIDATE(S)/ SHALL BE HELD RESPONSIBLE FOR THE SAME AND LIABLE FOR SUITABLE LEGAL ACTION UNDER CYBER/ IT ACT.
p.	<b>FOR SINGLE STAGE EXAMINATION POSTS:</b> FEE PAYABLE: RS.500/- (RUPEES FIVE HUNDRED ONLY) FOR OM, RBA, PSP, OSC, ALC-IB AND ESM CANDIDATES AND RS. 400/- (RUPEES FOUR HUNDRED ONLY) FOR SC, ST, PWD & EWS CATEGORIES.
q.	THE CANDIDATES SHALL CAREFULLY INDICATE THE ITEMS FOR WHICH SHE IS APPLYING AND SHALL BE CONSIDEREID FOR SELECTION FOR ONLY SUCH ITEMS FOR WHICH SHE HAS APPLIED AND IS OTHERWISE ELIGIBLE. EACH CANDIDATE APPLYING FOR SUCH MULTIPLE ITEMS SHALL BE REQUIRED TO CLEARLY INDICATE THE ITEMS FOR WHICH SHE IS COMPETING (DEPENDING UPON HER CHOICE AND ELIGIBILITY) AND THE FINAL ALLOTMENT AGAINST THE ADVERTISED POSTS/SERVICES/CADRE SHALL BE MADE ON THE BASIS OF MERIT-CUM-PREFERENCES GIVEN BY THE CANDIDATE.

### **19. PROCEDURE FOR FILLING ONLINE APPLICATION:**

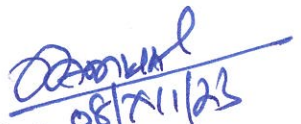
The necessary instructions regarding filling up of online applications, including the details of Online Portal in this regard shall be made available on the Board website separately. Candidates will be required online only and no other means/mode of application will be accepted.

### **20. IN-SERVICE CANDIDATES:**

In service candidates shall submit print out of filled online application form along-with duly filled, signed and stamped Certificate given at last paragraph of the application form through proper channel viz; the concerned Head of Department (as defined in the JK Book of Financial Powers). The Head of Department concerned shall forward the application form of the In-service candidates (TPC cases) to the office of the Secretary, J&K Services Selection Board **by or before the date of scrutiny of**

**documents/documents verification.** Such candidates shall also indicate the same while submitting online form.



  
08/12/23  
(Sachin Jamwal) JKAS

**Secretary**  
**J&K Services Selection Board**

Dated: 08.12.2023

No. JKSSB-PLAN/1/2023-03(E- 7098040)

Copy to:

1. Commissioner/Secretary to the Government, General Administration Department.
2. Commissioner Secretary to the Government, Social Welfare Department.
3. Divisional Commissioner, Kashmir/Jammu.
4. Director, Information and Public Relations, J&K for publishing this Advertisement Notice in all leading dailies of J&K for three consecutive days.
5. Director Employment, J&K.
6. All Members, J&K Services Selection Board.
7. Controller of Examinations, J&K Services Selection Board.
8. Administrative Officer, J&K Services Selection Board, Srinagar/Jammu.
9. Private Secretary to the Chairman, J&K Services Selection Board.
10. In-Charge, Planning Section, J&K Services Selection Board.
11. In-Charge Website, J&K Services Selection Board.

## Annexure "A"

### Name of the Posts, Category wise break up of posts, Qualification & Criteria for selection of the District Cadre posts.

Item No.	Department	Sub Dept./Appointing Authority.	Pay Scale of the Post	Name of the post	Cadre of the post	OM	SC	ST	OSC	ALC/ IB	RBA	PSP	EWS	Total	Qualification prescribed	Criteria for Selection
08	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Kupwara	9	2	2	1	1	2	1	2	20	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject.	The selection for the posts shall be made on the basis of following criteria: i. 95-Marks for Objective Type Multiple Choice Examinations. ii. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
09	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Jammu	7	2	1	0	1	2	1	1	15	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject.	The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
10	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Kathua	6	1	1	0	1	2	1	1	13	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/	The selection for the posts shall be made on the basis of following criteria:

*fari* 

																Sociology as one of subject.	i. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
11	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Baramulla	7	2	2	0	1	2	1	1	<b>16</b>	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject.	The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.	
12	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Rajouri	7	1	1	0	1	2	1	1	<b>14</b>	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of the subject.	The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.	




13	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Samba	5	1	1	0	0	1	0	0	8	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject.	The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
14	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Budgam	6	1	1	0	1	2	0	1	12	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject.	The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
15	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Ganderbal	5	1	1	0	0	1	0	0	8	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject.	The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.

*[Handwritten signatures]*

16	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Poonch	5	1	1	0	0	1	0	1	9	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject. The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
17	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Reasi	5	1	1	0	1	1	0	1	10	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject. The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
18	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Kishtwar	6	1	1	0	1	1	0	1	11	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject. The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.

*fai*

*B*

19	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Pulwama	5	1	1	0	1	1	0	1	10	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject. The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
20	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Anantnag	6	1	1	0	1	2	0	1	12	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject. The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
21	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Kulgam	6	1	1	0	1	2	0	1	12	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject. The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.

*f*

*R*






22	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Bandipora	3	1	1	0	0	1	0	0	6	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject.	The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
23	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Doda	5	1	1	0	1	1	0	1	10	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of the subject.	The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
24	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Shopian	3	1	0	0	0	1	0	0	5	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject.	The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/Sociology as one of the subjects.

*for*

*R*

25	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Ramban	2	1	0	0	0	1	0	0	4	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject.	The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
26	Social Welfare Department	Mission Director, Mission Poshan, J&K	Level-4 (25500-81100)	Supervisor	District Udhampur	3	1	1	0	0	1	0	0	6	<b>Female Graduate.</b> Preference shall be given to candidates having Home Science, Child Development/ Sociology as one of subject.	The selection for the posts shall be made on the basis of following criteria: I. 95-Marks for Objective Type Multiple Choice Examinations. II. 05-Marks to the candidates having Home Science, Child Development/ Sociology as one of the subjects.
<b>Total</b>						<b>101</b>	<b>22</b>	<b>19</b>	<b>1</b>	<b>12</b>	<b>27</b>	<b>5</b>	<b>14</b>	<b>201</b>		

  
**(SachinJamwal) JKAS**  
 Secretary  
 J&K Services Selection Board  
  


**"Annexure-B"**  
**Certificate regarding Physical Limitation of an Examinee to**  
**Write**

This is to certify that, I have examined Ms/Mrs \_\_\_\_\_  
(name of the candidate with disability), a person with  
\_\_\_\_\_ (nature and percentage of disability as  
mentioned in the certificate of disability), D/o, W/o \_\_\_\_\_, a  
resident of \_\_\_\_\_ Village/District/State) and to state that she has  
physical limitation which hampers her writing capabilities owing to her disability.

Signature  
Chief Medical Officer/Civil Surgeon/Medical Superintendent of a  
Government Healthcare Institution

Name & Designation:

Name of Government Hospital/  
Health Care Centre with Seal:

Place:

Date:

**Note:** Certificate should be given by a Specialist of the relevant stream/disability (e.g. Visual Impairment-Ophthalmologist, Locomotor Disability-Orthopedic Specialist/PMR).

*fi*

*l*

# Annexure-C

## Letter of Undertaking for Using Own Scribe

I \_\_\_\_\_, a candidate with \_\_\_\_\_ (name of the disability) appearing for the \_\_\_\_\_ (name of the examination) bearing Roll No \_\_\_\_\_ at \_\_\_\_\_ (name of the centre) in the District \_\_\_\_\_ (name of the State/ UT). My qualification is \_\_\_\_\_.

I do hereby state that \_\_\_\_\_ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his/her qualification is \_\_\_\_\_. In case, subsequently, it is found that her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto

(Signature of the candidate with disability opting for Scribe)

Place:  
Date:

