



WALK-IN-INTERVIEW FOR RECRUITMENT OF “TUTORS / DEMONSTRATORS” ON CONTRACTUAL BASIS”

Sub: Recruitment to the post of Tutors/ Demonstrators on Contract basis for a period of One Year.

All India Institute of Medical Sciences, Bhubaneswar as Autonomous Institute of National Importance is one of the new AIIMS and Apex Healthcare Institute being established by the ministry of Health & Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) with the aim of correcting regional imbalance in quality tertiary level healthcare in the country, and attaining self-sufficiency in graduate, postgraduate and higher medical education and training.

Applications from Indian Citizens are invited for the post of Tutor / Demonstrator on contractual basis for a period of one year for All India Institute of Medical Sciences, Bhubaneswar (Odisha).

Department	Backlog vacancies against Advt No-6662 Dated 1st April 2023			Regular						Total Vacancy to be Advertised including Backlog
	OBC	SC	ST	Total	UR	OBC	SC	ST	EWS	
Anatomy	1	0	1	7	3	2	1	1	0	9
Biochemistry	0	0	1	7	4	1	1	0	1	8
Forensic Medicine & Toxicology	1	1	1	6	3	1	1	0	1	9
Microbiology	0	1	0	4	1	1	1	1	0	5
Pathology & Lab. Medicine	2	2	1	4	2	1	1	0	0	9
Pharmacology	1	0	0	5	2	1	1	0	1	6
Physiology	0	0	1	6	2	2	1	1	0	7
Total	5	4	5	39	17	9	7	3	3	53

- The above vacancies are provisional and subject to variation. The Competent Authority, has reserved the right to vary the vacancies including reserved vacancies as per the Govt. of India Rules / Circulars and requirements.
- Reservation will be as per Government of India Policy.
- The cut-off date determines the maximum age limit; essential qualification & experiences will be the last date of submission of application form.
- The selected candidates will be posted in the departments as per the discretion of the Competent Authority.

1. EDUCATIONAL QUALIFICATION

For Department of Anatomy, Physiology, Biochemistry, Microbiology & Pharmacology:

Essential Qualification:

MBBS / M.Sc. in concerned Medical Speciality from from MCI/ NMC recognised Institute.

Desirable qualification:

MD / PhD in respective Medical Speciality.

For Department of Forensic Medicine & Toxicology & Pathology & Lab. Medicine:

Essential Qualification: MBBS

Desirable qualification:
MD in FMT / MD in pathology & Lab Medicine.
(Non-Medical candidates will not be considered.)

2. UPPER AGE LIMIT

Not exceeding 30 (Thirty) years as on the last date of the receipt of the Applications.

Upper age limit shall be determined as on last date of submission of Applications.

No age relaxation would be available to SC/ST/OBC candidates applying for unreserved vacancies.

Age relaxation permissible to various categories is as under:

Sl.No.	Category	Age relaxation permissible beyond the upper age limit
1	SC / ST	05 years
2	OBC	03 years
3	PwBD (OPH)	10 years

Age relaxation to other categories of the candidates will also be applicable as per the DoPT instructions.

OBC candidate's eligibility will be based on the caste(s) borne in the Central List of Government of India. OBC candidate(s) should not belongs to Creamy Layer and their sub-caste should match with the entries in Central List of OBC, failing which their candidatures will not be considered under any of the applied reserved category post(s).

Only such persons would be eligible for reservation under OH quota in service/posts who suffer from not less than 40% of physical disability. Person who wants to avail the benefit of reservation would have to submit a Disability Certificate as issued by a Competent Authority in prescribed format.

The candidates are to satisfy all eligibility criteria. They must possess the educational qualification and experiences as recognized by the Govt. of India. Their candidature will be cancelled at any stage if it is found that their educational qualification or experiences is not recognized by the Govt. of India.

The posts of Tutor/ Demonstrator will be governed by CCS (Temporary Service) Rules.

3. RESERVATION OF POSTS

- The reservation for ST/SC/OBC/EWS/PwBD candidates is as per Central Govt. Rules.
- For OBC Candidate: Candidates must attach certificate valid for the posts under the Central Government of India which mentions that the Candidate does not belong to Creamy Layer. Date of issue of Certificate should not be earlier than 1 year from the date of interview.
- For SC, ST, OBC & EWS – Certificate should be issued by authorities prescribed by Govt. of India.
- Person with disability are required to produce the physically handicapped certificate (with degree of disability) in original issued by the Competent Authority (i.e. Medical board duly constituted by the Central Govt. or State Govt.) at the time of interview. Candidates with disability of lower limbs between 50 to 70% shall be considered and in case candidates are not available of such disability in the category, then the candidates with disability of lower limbs between 40-50% can also be considered for admission.

4. OTHER ELIGIBILITY CRITERIA

- The date for determination of eligibility with regards to age, educational qualification and experience etc. will be as on the last date of submission of application.
- MCI/State Registration for Medical candidates is mandatory before joining, if selected.
- Mere attending the interview does not guarantee the selection.

5. SELECTION PROCEDURE FOR TUTORS / DEMONSTRATORS:

- The screening Committee would be screening the documents submitted by the candidates before the interview and the eligible candidates as declared by the Screening Committee would be allowed to appear the for the Interview.
- Written examination will only be conducted when number of applicants are more than three times than the number of posts advertised. However, there will be no written test for the post against which less number of applications are received than the vacancies. The Competent Authority, AIIMS, Bhubaneswar has the discretion to decide for which post written examination to be conducted and for which post there will be no written examination. The decision thereof will be final.
- The merit list (selected and waiting list) for all categories i.e. UR/EWS/OBC/SC/ST shall be prepared on the basis of combined marks of written test and personal interview or only personal Interview.

- d) Any vacancy arising because of non-joining by selected candidates in this selection or by resignation of candidates, post will be offered to the candidates from waiting list according to the merit Panel. All applicants must provide latest mobile numbers and e-mail for timely communication.
- e) For qualification / Reservation / Selection Procedure / Emoluments / Date of Interview and other latest details, candidates are advised to visit AIIMS, Bhubaneswar website regularly.
- f) Selected Candidate will be expected to stay in Institute Campus it offered residential accommodation.

6. APPLICATION PROCEDURE:

- a) The application form is attached in Annexure I. The duly filled in application form along with the self-attested passport size photograph, photocopies of all relevant certificates relating to age, qualifications, caste, experience(s) and the requisite application fee (as specified at para 9) must be brought by the candidates on the scheduled date for Interview.
- b) The original certificate i.e. M.Sc. Degree Certificate in concerned Medical Speciality, MBBS degree certificate, Internship Completion Certificate, qualifying degree (MBBS) Medical registration Certificate, Date of Birth Certificate, Caste Certificate and other relevant certificates etc. will be verified at the time of interview.
- c) Competent Authority AIIMS, Bhubaneswar reserves the right to cancel the advertisement at any point of time without assigning any reason there of or fill up less/more number of posts as advertised depending upon the Institutional requirement.

7. PAY SCALE:

: Level- 10 in the Pay Matrix as per 7th CPC plus usual allowance as admissible.

Allowance and perks will be admissible as per the rules besides pays & NPA (**Medical candidates only**).

8. TERMS AND CONDITIONS:

- a) The appointment is purely on temporary basis and initially for a period of one (01) year. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in the Institute or for continued contractual appointment which may be renewed or terminated as decided by the Competent Authority.
- b) The contract will automatically expire on completion of 1 year.
- c) The leave entitlement of the appointee shall be governed by the Institute's leave rules as amended from time to time.
- d) The Competent Authority reserves the right to change the number of vacancies, withdraw the process in full or in part and also the right to reject any or all applications received without assigning any reasons or giving notice etc.
- e) The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling eligibility criteria as on the date of the interview failing which their application will be rejected. The methods/criteria for selection will be decided by the Competent Authority.
- f) Candidates applying under any of the reserved category posts, viz. SC/ST/OBC/EWS/PwBD will be considered subject to submission of Caste/PwBD Certificate issued by the appropriate/Competent Authority on the prescribed format. Community should be clearly and legibly mentioned in the Certificate. OBC candidate's eligibility will be based on the caste(s) borne in the Central List of Government of India. OBC candidate(s) should not belongs to Creamy Layer and their sub-caste should be match with the entries in Central List of OBC, failing which their candidatures will not be considered under any of the applied reserved category post(s).
- g) Only such persons would be eligible for reservation under PwBD quota in service/posts who suffer from not less than 40% of physical disability. Person who wants to avail the benefit of reservation will have to submit a Disability Certificate issued by a Competent Authority. All the instruction of the Government of India as applicable.
- h) The candidates are to satisfy all eligibility criteria before submission of application. They must possess the educational qualification and experiences as recognised by the Govt. of India. Their candidature will be cancelled at any stage if it is found that their educational qualification or experiences is not recognised by the Govt. of India.
- i) The decision of AIIMS, Bhubaneswar in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), any other matter in connection with the selections process will be final and binding on the candidates and no enquiry / correspondence will be entertained in this regard.

- j) Any corrigendum or any other information regarding this recruitment will be posted on the Official website of AIIMS, Bhubaneswar only in due course. Candidates are advised to visit our website regularly for updated information in this regard.
- k) If any candidate, who joins the post and leaves/resigns/gets terminated before the completion of the tenure, he/she may do so by giving one month's prior notice from either side as per the rules or by depositing pay and allowance in lieu thereof with the Institute for the period of which notice falls short of one month or so.

9. THE DETAILS OF APPLICATION FEE AND MODE OF TRANSFER.

- I. General/ OBC Category : Rs. 1500/-
 II. EWS / SC/ST Category : Rs. 1200/-
 III. PWBD Category : No application Fees

Payment to be made to AIIMS, Bhubaneswar Account through any mode of online transaction i.e. UPI, NEFT, RTGS or IMPS only.

Bank Name - Bank of India
Account No. - 557810110001482
IFSC Code - BKID0005578
Branch Name - AIIMS, Bhubaneswar

10. DOCUMENTS TO BE PRODUCED

The Candidate should bring the following **original documents along with the filled in application form** and one set of self-attested photocopies at the time of interview at the Institute (to be arranged in the following):

- Identity Proof (PAN Card/Passport/Driving Licence/Voter Card/Aadhar Card etc.,)
- Certificate showing Date of Birth (10th Certificate/ Birth Certificate).
- Two recent passport size photographs.
- MBBS (Degree Certificate)
- M.Sc (Degree Certificate in concerned Medical Speciality)
- MD / PhD Certificate
- FMGE Certificate conducted by NBE (For Foreign Graduate) in case of MBBS candidates graduated from outside India.
- Registration with MCI/ State Medical Council.
- Reservation category Certificate (EWS/OBC*/SC/ST/PH) (*Candidate should belong to non-creamy layer of Central List of OBC and required to get the latest issued certificate).
- Candidates working in Govt. / Semi-Govt., PSU should apply through proper channel only. The in services candidates will not be permitted for Interview, without "No Objection Certificate" from the employer.
- The Orthopaedic Physical Handicapped (OPH) certificate should be issued by a duly constituted Medical Board of the State or Central Government Hospitals/ Instructions.
- All candidates, who want to avail benefit of reservation/ age relaxation / exemption of fee, should enclose a copy of certificate issued by competent authority in support of their claim for reservation- exemption of fee and relaxation of age.
- All candidates are required to fill the Google Form in the Google Link [Click Here](#) before appearing in the Walk in Interview.
- All candidates are advised to report as per below mentioned schedule and bring their all original documents along with one set of self-attested photocopy for each applied department as one candidate can apply for maximum 3 different departments and fee required to be paid for each department separately.

Last date of receipt of Application	a. Through Online - 07.02.2024 (05:00 PM)
Date of Document Verification and Interview	09.02.2024 (Reporting 8:30 A.M to 9:30 A.M) (Document Verification: 9:00 A.M to 11 A.M) (Interview Timing: 11:30 A.M onwards)
Candidates are advised to visit our Institute website https://aiimsbhubaneswar.nic.in (under heading "Recruitment" and What's New) regularly for latest updates.	

D. B. Singh

REGISTRAR(I/c)
 AIIMS, BHUBANESWAR

APPLICATION FORM FOR THE POST OF TUTOR/DEMONSTRATOR

Advertisement No.		Please attach recent passport size photo
Name of the Department		

Personal Details (in Block Letters)

1. Full Name																					

2. Father's /Husband's Name																					

3. Address for Correspondence																					

4. Permanent Address																					

5. E-mail Id (In capital letters)																					
6. Phone/Cell No.1																					
Phone/Cell No.2																					
Land Line No.																					

7. Date of Birth (Please attach document for evidence)	D	D	M	M	Y	Y	Y	Y	8. Nationality	
									9. Name of the State to which you belong	
10. Gender (Male / Female)										

11. Category	UR	EWS	OBC	SC	ST

12. If Physically Challenged (OPH Category) Percentage Disability	
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Examination Passed	University/Board/Institution/Council of examination	Month, Year of Passing
Secondary (10 th)		
Senior Secondary(12 th)		
MBBS		
M.Sc		
MD		
PhD		

Details of work experience:

14. Name of the Organisation	Period of Service												Designation	Total Experience (in month & Year)	Nature of Duties performed	Total Monthly Emoluments	Reason for leaving Services
	FROM						TO										
	D	D	M	M	Y	Y	D	D	M	M	Y	Y					

15. Bring the original and 02 sets of attested photocopies of related documents at the time joining.

16. Details of Application Fee: through _____ Transaction No. _____
Date _____ Amount Rs. _____.

17. I hereby declare that entries made in this form as above are true and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect my candidature/ services are liable to be terminated without any notice. I _____ agree to abide by the terms and conditions of contractual appointment.

Place:

Date:

Signature of the Candidate